



Auditor-Controller

FY 2019-20

ACO

Services to County Programs

Bi-Weekly payroll of 5,200 employees, 6,000 employees counting temp, turn-over

Vendor payments, 10,000 invoices paid monthly

Accounting and Reporting of County's financial data

\$1.5 billion budget control annually

\$750 million Property Tax calculation and distribution to 150 agencies annually

Mandated and Board approved Internal Audits and projects

ERP Business Analyst Position

- The Auditor-Controller seeks one position, critical to continuity of operations
- ACO functions are performed using ERP business applications - includes Budgeting, Financial, HRM/Payroll modules
- The business applications are supported and maintained by ACO Business Analyst staff (BA)
- Currently ACO has 4 BA supporting these systems; 3 for HRM/Payroll and 1 for Financial, Budgeting; creating a single critical point of failure
- Efforts to cross train HRM/Payroll BA to create back-up for Financial/Budgeting have failed due to 1) daily operational constraints, 2) existing operational work back-log
- Important projects such as a) departments user training, b) documenting processes, c) internal cross-trainings are delayed due to continuing focus on mission critical operational need
- If approved, the requested BA position will mitigate the risk of operational failure/disruption; Annual cost at step 4 is \$148,000