

## Attachment B

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## East Garrison Community Services District

### Board Order

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

Upon motion of Director Phillips, seconded by Supervisor Alejo and carried by those members present, the Board of Directors hereby:

- a. Adopted Resolution 17-383 to establish an Advisory Committee for the East Garrison Community Services District; and
- b. Adopted the East Garrison Community Services District Advisory Committee By-Laws.  
(Board Referral: 2017.19)

PASSED AND ADOPTED this 17<sup>th</sup> day of October 2017, by the following vote, to wit:

AYES: Directors Alejo, Phillips, Salinas, Parker and Adams  
NOES: None  
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting October 17, 2017.

Dated: October 31, 2017  
File ID: RES 17-166

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By Denise Hancock  
Deputy

**Before the Board of Directors of East Garrison Community Services District  
County of Monterey, State of California**

**Resolution No. 17-383**

Acting as the Board of Directors of the East Garrison Community Services District adopt a Resolution to:

- a. Establish an Advisory Committee for the East Garrison )  
Community Services District; and )
- b. Adopt the East Garrison Community Services District )  
Committee By-Laws..... )

**WHEREAS**, the East Garrison Community Services District (EGCSD) has been created by the State Legislature and the Monterey County Board of Supervisors has been hereto established as the Board of Directors per the Mail Ballot Election held on August 29, 2017; and

**WHEREAS**, it is deemed in the public interest for East Garrison Community Services District (EGCSD) to form an East Garrison Community Services District Advisory Committee for the residents living in the EGCSD; and

**WHEREAS**, residents living in the East Garrison Community Services District (EGCSD) have expressed interest in serving on such an Advisory Committee.

**NOW, THEREFORE, BE IT RESOLVED** that the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District, hereby establishes the East Garrison Community Services District Advisory Committee; and

**BE IT FURTHER RESOLVED** that the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District, hereby adopts the following EGCSD Advisory Committee By-Laws:

Section 1. CREATION OF COMMITTEE

The East Garrison Community Services District is hereby created.

Section 2. MEMBERSHIP

The committee shall consist of five (5) members and three (3) alternates appointed by the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District. These members shall be representative of the area that constitutes the East Garrison Community Services District. An alternate shall fill the position of a member when a member is unavailable for one (1) or more meetings.

Section 3. TERMS

Each member of the Committee shall have a term of three (3) years and until his or her respective successor is appointed and qualified, except that the terms of the first

members of the Committee shall be so staggered that the term of two (2) members and one (1) alternate shall expire on January 31, 2019, and the terms of three (3) members and two (2) alternates shall expire on January 31, 2020.

#### Section 4. VACANCIES

Any vacancy shall be filled for the remainder of the unexpired term in the same manner as the original appointment.

A vacancy shall exist:

- (a) When a member submits a written resignation to the Committee chairperson and the nominating Supervisor, or
- (b) When a member fails to attend two consecutive meetings of the Committee without good cause entered into the minutes, or
- (c) When a member's death, disability or other circumstances prevents the member from completing a term, or
- (d) When a member does not meet the qualifications for the appointment.

#### Section 5. MEETINGS

The Committee, at its initial meeting, shall organize by selecting a time and place to meet at least four times each calendar year. All meetings shall be open to the public. The time and place to meet that is established by the Committee at its first meeting shall be presented by the Resource Management Agency to the Monterey County Board of Supervisors, acting as the Board of Directors of East Garrison Community Services District at a meeting of the Board following initial meeting. Modification of any change in the time or place of a meeting shall be given 72 hours in advance to all members of the Committee, to the Board of Supervisors, and to all representatives of the communication media who have filed written requests therefore.

#### Section 6. ORGANIZATION

The Committee, at its initial meeting, shall organize by selecting from its membership a chairperson, a vice-chairperson, and a secretary. The Committee shall thereafter, at least annually, reorganize by selecting such officers. The officers selected by the Committee at its first meeting shall be presented by the Resource Management Agency to the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District at a meeting of the Board following initial meeting.

The Committee shall, from time to time, propose rules and regulations for the conduct of its meetings. The rules and regulations proposed by the Committee shall be presented by the Resource Management Agency to the Board of Directors and, after approval by the Board of Directors, such rules and regulations shall govern the Committee.

#### Section 7. DUTIES OF THE COMMITTEE

The duties of the Committee shall be to advise the Resource Management Agency and the Board of Directors on the budget and operations of the EGCSO.

Section 8. COMPENSATION

Members of the Committee shall serve without compensation.

Section 9. QUORUM

A Quorum shall consist of a majority of the members of the Committee.

Section 10. MINUTES

Minutes shall be kept for each meeting by the appropriate Resource Management Agency Staff and distributed to each member of the committee within three (3) weeks of said meeting for review and correction/addition as necessary. Revised minutes shall also be duly reviewed and approved at a subsequent meeting and forwarded to the Clerk of the Board's office.

**PASSED AND ADOPTED** upon motion of Director Phillips, seconded by Director Alejo and carried this 17<sup>th</sup> day of October 2017, by the following vote, to wit:

AYES: Directors Alejo, Salinas, Parker and Adams

NOES: None

ABSENT: Supervisor Phillips

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting on October 17, 2017.

Dated: November 17, 2017  
File Number: RES 17-166

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By Denise Hancock  
Deputy