

Item #3

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# MONTEREY COUNTY RESOURCE MANAGEMENT AGENCY

Carl P. Holm, AICP, Director

LAND USE & COMMUNITY DEVELOPMENT | PUBLIC WORKS & FACILITIES | PARKS

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## MEMORANDUM

**Date:** August 1, 2019

**To:** Monterey County Parks Commission

**From:** James M. Rodems   
Resource Management Agency - Chief of Parks

**Subject:** **MODIFICATIONS TO THE LEASE AGREEMENT BETWEEN MONTEREY COUNTY WATER RESOURCES AGENCY AND JOSEPH E. BOTTS (BOTTS)**

In response to the Parks Commission's request, the following provides an update on the changes to the Botts Lease agreement with Monterey County Water Resources Agency (MCWRA) allowing access to the Long Trail for equestrian use.

Amendment and Modification #4 (Amendment) was approved by the Board of Supervisors on July 9, 2019. Each party to the Agreement has been provided an original copy of the executed Amendment.

The Amendment requires the County to allow only "permitted equestrians" access to the Long Trail. A permitted equestrian is an individual who has met all three of the following requirements:

1. paid the park entrance fee and horse fee;
2. watched a video on "Trail Etiquette"; and
3. signed a Waiver and Release Agreement.

To help the Resource Management Agency (RMA) manage these requirements and collect the waivers, RMA-Parks will use its on-line reservation system, CivicRec, Activity and Session option. Park patrons who wish to access Long Trail will be able to obtain the "Permit" by signing up for a "session."

RMA is finalizing the details and forms associated with permitted equestrian access to Long Trail. The Waiver and Release Agreement has been sent to County Counsel for review. The Administrative Operations Manager (AOM) is working with the Monterey County Rangers on the Trail Etiquette video. A link to the Monterey County website will be set up in CivicRec for easy access to view the video. The AOM is arranging for bollards to be installed at the trail entry point and preparing signage, including rules for use. He will work with MCWRA and Mr. Botts in developing the rules and signs.

The anticipated completion of all the preparations and configuration of the on-line reservation system is September 1, 2019.

cc: Carl P. Holm, AICP, RMA Director  
Shawne Ellerbee, RMA Deputy Director of Administrative Services  
Brett Fulgoni, Administrative Operations Manager

Attachment A - Botts Lease Agreement BOS 7-9-19

Attachment B - MCWRA Board Order No 19-021

6-17-19

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