Attachment A

This page intentionally left blank.

Attachment A

EXPENDITURE PLAN

SONOMA COUNTY PARKS IMPROVEMENT, WATER QUALITY AND FIRE SAFETY MEASURE The expenditure plan for Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure ("Expenditure Plan") provides for investment into four program categories. Each program category will receive a percentage share of sales tax revenues, currently estimated at $115 million (in 2018 dollars) over a 10-year period.

Project Descriptions

The Expenditure Plan has four program categories that include specific program areas. The Expenditure Plan calls for a specific percentage of revenue to be allocated to each of the categories and the funding then distributed to the proposed list of program areas.

Cost for the items listed under each expenditure category includes support cost for accounting, planning, reservations and marketing, project management and audits.

The list below does not reflect priority order.

1. SUPPORT FOR LOCAL CITY PARKS AND RECREATION NEEDS - 33.3%	**$38,300,000**
Maintain parks and recreation facilities to ensure safe, clean, accessible visitor experiences	
Improve and develop athletic fields, playgrounds, restrooms, picnic areas and visitor amenities	
Create and expand parks, trails, bikeways, public art, and recreation & historical facilities	
Plan and develop bike paths and trails with connections to schools, community spaces and regional trails	
Provide recreation, education and health programs for the community	
Decrease future fire risks, fuel loads and invasive plants on city owned open space parks	
Improve trails along waterways and riparian areas to benefit fish, wildlife habitat and water quality	

2. **INVEST IN MAINTENANCE, SAFETY AND RECREATION SERVICES IN SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 25%**	**$28,750,000**
Complete deferred maintenance in parks, trails, parking areas and restrooms	
Improve ongoing maintenance of parks, trails, signs, parking areas, fences and buildings	
Provide recreation, education and health programs	
Build and update playgrounds and natural play areas	
Improve sports fields and active recreation parks	
Improve and expand permanent restrooms, picnic areas, and visitor centers	
Provide environmental and cultural education at visitor centers and community sites	
Complete trails and amenities in existing open space parks	

3. **IMPROVE ACCESS TO SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 23.4%**	**$26,840,000**
Operate and maintain parks to ensure safe, clean, accessible visitor experiences	
Repair and expand regional trails, including Class 1 bike paths	
Enhance access to Sonoma Coast, including expansion of coastal trails	
Improve and expand access to Russian River and Petaluma River	
Provide outdoor education and recreation programs for underserved children, families and seniors	
Update park signs, maps and visitor information	
Plan, develop, operate and maintain new open space parks	
Support expansion of Bay Area Ridge and San Francisco Bay Trails in Sonoma County	
4. **PROTECT NATURAL RESOURCES IN SONOMA COUNTY REGIONAL PARKS, TRAILS AND OPEN SPACE PRESERVES – 18.3%**	**$21,110,000**
Decrease future fire risks, fuel loads and invasive plants	
Improve waterways and riparian areas to benefit fish, wildlife habitat and water quality	
Monitor and manage soil, vegetation and wildlife conditions	

Develop and implement natural resource management plans	
Enhance grazing to improve fire safety and biodiversity	
Protect and interpret natural and cultural resources through educational programs and services	
TOTAL EXPENDITURE PLAN COST OVER 10 YEARS	***$115,000,000**
10 YR Measure – 1/3rd to City Parks and Recreation Needs	**$38,300,000**
10 YR Measure - 2/3rds to Regional Parks	**$76,700,000**
***Assumes $11.5 million per year**	

Oversight and Administration

The implementation of the Sonoma County Parks Improvement, Water Quality and Fire Safety Measure will be the responsibility of the Sonoma County Regional Parks Department (SCRPD). The SCRPD Director reports to the Sonoma County Board of Supervisors.

Independent Citizens' Oversight Committee and Annual Audit

The Board of Supervisors shall establish a citizens' oversight committee to provide transparency and ensure fiscal accountability. The committee shall review the receipt and expenditures of the revenue from the transactions and use tax, including the County's annual independent audit. The committee's review shall be completed in conjunction with the County's budget process. The committee shall produce an annual oral or written report on its review which shall be considered by the Board at a public meeting. The committee may provide budget recommendations to the Board and City Councils regarding expenditures from the transactions and use tax. Any written report shall be a public record. The Board shall adopt a resolution regarding the appointment of seven committee members, and any additional duties of the committee. A minimum of two of Committee members will be selected from list of names submitted by the Mayors of Sonoma County Cities, provided such suggested names are submitted. In the absence of one or both names from City Mayors the Sonoma County Parks Advisory Commission Chair and Vice Chair will serve on the Oversight Committee. Each Board of Supervisor Member will appoint one person to serve on the Citizen's Oversight Committee. Committee members will serve a three year term and are eligible to be reappointed to one additional three year term.

The funds collected from the transactions and use tax ordinance shall be accounted for and tracked by the County Auditor-Controller Treasurer-Tax Collector in four separate funds to facilitate citizen oversight.

The amount generated by this revenue source and how it was used shall be included in the annual audit of the County's financial operations by an independent certified public accountant, which the committee shall review.

To preserve the integrity and independence of the oversight process, the committee's responsibilities shall not include decision-making on spending priorities, financing plans or tax rate projections or assumptions and the committee shall have no authority to direct, nor shall it direct, County or City staff or officials.

Annual Report

An annual Sonoma County Parks Improvement, Water Quality, and Fire Safety Measure Transactions and Use Tax Ordinance Report shall be prepared by the SCRPD and each city no later than the last day of the sixth month following the end of each fiscal year. The Report shall be submitted to the Citizens' Oversight Committee for review. The Committee will submit their findings and conclusions to the County Board of Supervisors and City Councils. The Report will also be made available to the public. The Annual Report shall detail the prior fiscal year's activities related to the retail transactions and use tax. The Report shall include revenues generated by the Transactions and Use Tax, expenditures (in summary form), funds carried over from previous fiscal years, and any remaining funds to be carried over for expenditure in subsequent fiscal years. The report may also include any future expenditures/projects that the entity is considering and for which they are seeking confirmation of eligibility for use of the proceeds from this Parks measure.

California Department of Tax and Fee Administration Costs.

Payment for the costs of contracting with the California Department of Tax and Fee Administration for administration of the tax shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for any fee charged by the California Department of Tax and Fee Administration from the proceeds of the tax.-

Election and Administration Costs

Payment for the costs of the election shall be the responsibility of the County. If the election is successful, the County shall be reimbursed for the cost of the election from the proceeds of the tax. The annual administrative cost borne by the County's Auditor staff and the California Department of Tax and Fee Administration will be deducted from the annual proceeds from 1/8% sales tax before distribution to the park departments.

Allocation of Transaction Tax Proceeds

The net proceeds from the 1/8th % tax after deduction for California Department of Tax and Fee Administration and the County Auditor-Controller, Treasurer, Tax Collector cost for the administration of the tax shall be distributed as follows: 33.3% of proceeds from the 1/8th

percent transaction tax will be distributed to all incorporated cities based on their pro rata share of the most current total population of incorporated Sonoma County cities as provided by the State of California Finance Department. A onetime change over the 10 year term of this measure can be made to the per capita method of distributing the 33.3% share to cities by agreement of a 2/3rds majority of the City Managers or their designee's from each of the incorporated Sonoma County Cities.

Maintenance of Effort Requirement

The proceeds from this measure should not be used to supplant an agency's historical general fund(s) contribution in support of the operating (non-capital project) cost for providing its park and recreation programs, facilities and services. Other than during times of financial downturn or other unexpected event, General Fund contributions, adjusted for onetime funding, should not be less than allocated for the previous fiscal year. For purposes of this section a financial downturn is defined as a time where total general fund revenues for the county/city have declined by 1% or more when compared to the previous year.

Tax proceed recipients (cities and county) with reductions to General Funded Parks Departments due to financial downturn will not be deemed as in violation of the maintenance of effort requirement provided the actual amount of General Funds provided for operating Parks and Recreation programs, facilities and services is no less than the lowest amount provided over the three fiscal years of 15/16, 16/17 and 17/18 as shown in those three years' Adopted Budgets. Tax proceed recipients as part of their budgeting process shall annually determine the budgeted general fund(s) non-capital contributions, adjusted for onetime funding, for parks and recreation uses.

Implementation Guidelines

A. The duration of the tax will be 10 years, beginning on April 1, 2019 and expiring on March 31, 2029.

B. Environmental reporting, review and approval procedures as provided for under the National Environmental Policy Act, and/or the California Environmental Quality Act, or other applicable laws will be adhered to as a prerequisite to the implementation of any project.

C. Actual tax proceeds may be higher or lower than estimated in this Regional Parks 1/8th Cent Transactions and Use Tax Ordinance for Sonoma County over the 10-year term. The Expenditure Plan is based on the percentage distributions to each Program Category and the dollar values included are estimates only. Actual tax proceeds will be programmed annually in accordance with the percentage distributions in the Expenditure Plan.

This page intentionally left blank