



Monterey County Board of Supervisors

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1st Floor
Salinas, CA 93901
831.755.5066

Board Order

A motion was made by Supervisor Mary L. Adams, seconded by Supervisor Luis A. Alejo to Adopt Resolution No.: 19-337 to:

- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B to create the classification and associated salary range of Sheriff's Work Alternative Specialist, as indicated in Attachment A, effective October 12, 2019; and
- b. Approve reallocating and reclassifying 4.0 FTE Work Furlough Program Assistant to 4.0 FTE Sheriff's Work Alternative Specialist in the Sheriff's Department, Unit 001-2300-SHE003-8240-6111, as indicated in Attachment A, effective October 12, 2019; and
- c. Approve and amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B to abolish the classification of Work Furlough Program Assistant as indicated in Attachment A, effective October 12, 2019; and
- d. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2019-20 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

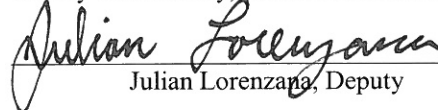
PASSED AND ADOPTED on this 15th day of October 2019, by the following vote, to wit:

AYES: Supervisors Alejo, Lopez, Phillips, Parker and Adams
NOES: None
ABSENT: None

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting October 15, 2019.

Dated: October 17, 2019
File ID.: RES 19-136
Agenda Item No.: 19

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California


Julian Lorenzana, Deputy

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

PPPR No. 19-011

HRM No. 19-011

Resolution No.: 19-337

- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B to create the classification and associated salary range of Sheriff's Work Alternative Specialist, as indicated in Attachment A, effective October 12, 2019; and
- b. Approve reallocating and reclassifying 4.0 FTE Work Furlough Program Assistant to 4.0 FTE Sheriff's Work Alternative Specialist in the Sheriff's Department, Unit 001-2300-SHE003-8240-6111, as indicated in Attachment A, effective October 12, 2019; and
- c. Approve and amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B to abolish the classification of Work Furlough Program Assistant as indicated in Attachment A, effective October 12, 2019; and
- d. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2019-20 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.....

WHEREAS, Monterey County Human Resources Department (HRD) completed a classification study of the Work Furlough Program Assistant Classification in Sheriff's Department; and

WHEREAS, the findings of the classification study determined that a new classification of Sheriff's Work Alternative Specialist be created, and the incumbents be reclassified, to appropriately reflect the current Work Alternative Program purpose and duties, as indicated below; and

WHEREAS, HRD recommends abolishing the Work Furlough Program Assistant classification as the classification no longer serves the needs of the County; and

WHEREAS, the actions require the Personnel Policies and Practices Resolution No. 98-394 Appendices A and B to be amended;

NOW, THEREFORE, BE IT RESOLVED THAT, by the Board of Supervisors in and for the County of Monterey as follows:

1. Appendices A and B of the Personnel Policies and Practices Resolution (PPPR) No., 98-394 are amended to create the classification and associated salary range of Sheriff's Work Alternative Specialist, as indicated below, effective October 12, 2019; and

Create Classification

Classification Title: Sheriff's Work Alternative Specialist							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$23.359	\$24.643	\$25.999	\$27.428	\$28.937	\$30.384	\$31.903	60G54	14	PP	8810	J	N
\$1,868.69	\$1,971.47	\$2,079.89	\$2,194.28	\$2,314.96	\$2,430.70	\$2,552.24						
\$4,049	\$4,272	\$4,506	\$4,754	\$5,016	\$5,267	\$5,530						

*provided for information purposes only

2. The reallocation and reclassification of 4.0 FTE Work Furlough Program Assistant to 4.0 Sheriff's Work Alternative Specialists, is approved as indicated, effective October 12, 2019; and

Reallocate Positions and reclassify employees – 001-2300-SHE003-8240-6111

From/To		Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
From	60G32	Work Furlough Program Assistant	0001 0002 0003 0004	(4.0)	0.0
To	60G54	Sheriff's Work Alternative Specialist	0001 0002 0003 0004	4.0	4.0

3. The Personnel Policies and Practices Resolution (PPPR) No. 98-394 and Appendices A and B are amended to abolish the classification of Work Furlough Program Assistant, effective October 12, 2019; and

Abolish Classification

Classification Title: Work Furlough Program Assistant							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
<u>Hourly, Bi-Weekly and Monthly Pay Rates</u>												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$21.565	\$22.745	\$23.997	\$25.322	\$26.713	\$28.047	\$29.449	60G32	14	PP	8810	J	N
\$1,725.20	\$1,819.60	\$1,919.76	\$2,025.76	\$2,137.04	\$2,243.76	\$2,355.92						
\$3,738	\$3,942	\$4,159	\$4,389	\$4,630	\$4,861	\$5,104						

4. The County Administrative Office and the Auditor-Controller are directed to incorporate the approved position changes in the FY 2019-20 Adopted Budget and the Human Resources Department is directed to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this 15th day of October 2019, by the following vote, to wit:

AYES: Supervisors Alejo, Lopez, Phillips, Parker and Adams

NOES: None

ABSENT: None

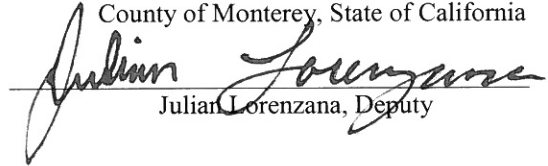
I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting October 15, 2019.

Dated: October 17, 2019

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