Request for Approval of Records Retention Schedule for the Monterey County Workforce Development Board

Per the Monterey County Board of Supervisors' Records Management policy, to be in effect, records retention schedules require approval by the Board of Supervisors. Records retention schedules submitted to the County Administrative Office for Board approval shall require prior sign off by the County Archives manager, Risk Management, County Auditor-Controller, County Counsel, and the RRC.

Christopher Donnelly

Executive Director

Monterey County Workforce Development Board

Charles J. McKee Risk Manager

County Counsel

Rupa Shah

County Auditor-Controller

Mike Derr

Director, Records Retention Center

County Archives Manager