



# Monterey County

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

Legistar File Number: BC 19-128

November 22, 2019

**Introduced:** 11/7/2019

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** Budget Committee

- a. Support amending Fiscal Year 2019-20 Auditor-Controller budget (1110-AUD001-8374-001) in reallocating one (1) Auditor-Controller Analyst I (20B24) to one (1) Accountant Auditor III (20B22); and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the approved changes in the Fiscal Year 2019-20 Adopted Budget

### RECOMMENDATION:

It is recommended that the Budget Committee:

- a. Support amending Fiscal Year 2019-20 Auditor-Controller budget (1110-AUD001-8374-001) in reallocating one (1) Auditor-Controller Analyst I (20B24) to one (1) Accountant Auditor III (20B22); and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the approved changes in the Fiscal Year 2019-20 Adopted Budget.

### SUMMARY/DISCUSSION:

The management team at the ACO is working diligently to review each of its division's organizational structure and its needs. The vacancy of an Auditor-Controller Analyst I has created the opportunity to restructure the General Accounting Division of the Auditor-Controller's Office to a more efficient and effective long-term structure.

Currently the General Accounting Division includes five Analysts and three Accountant-Auditor IIIs. The restructuring will allow each ACO Analyst to be supported by an Accountant-Auditor III, which will strengthen independent review process within the General Accounting Division and create a more sustainable and efficient long-term structure. The Analyst group will focus on more complex and advanced tasks while establishing a sound review process over the areas delegated to Accountant-Auditor IIIs.

### OTHER AGENCY INVOLVEMENT:

The Human Resources Department has reviewed and approved the Request to Classify form and supports this action.

### FINANCING:

The cost saving from this reallocation is estimated to be \$13,200. This saving will help offset a prior opposite reallocation in the Disbursement Division approved on September 10, 2019 resulting in no

additional cost or saving to the ACO overall budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This proposed action will allow the Auditor-Controller's Office to promote an organization that practices efficient and effective resource management, and create an opportunity to attract, recruit, or retain a diverse, talented workforce that supports the mission of the County of Monterey.

Mark a check to the related Board of Supervisors Strategic Initiatives

☐ Economic Development  
☒ Administration  
☐ Health & Human Services  
☐ Infrastructure  
☐ Public Safety

Prepared by: Nairi Davis, Senior Personnel Analyst, 755-5092

Reviewed by: Jesus Yanez-Loeza, Chief Deputy Auditor-Controller General Accounting, 755-5284

Approved by: Rupa Shah, Auditor-Controller, 755-5099

Attachments:

Board Report

Resolution

Auditor-Controller Request to Classify