



# Monterey County

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

## Action Minutes - Draft Budget Committee

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Thursday, October 24, 2019

3:00 PM

Monterey Room

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### Special Meeting

#### Attendees:

Supervisor Luis A. Alejo, Chair; Supervisor Jane Parker, Vice Chair; Charles McKee, County Administrative Officer; Les Girard, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Paul Lewis, County Budget Director; Mary Zeeb, Treasurer-Tax Collector; and Rocio Quezada, Committee Secretary.

Excused: Rupa Shah, Auditor-Controller. A complete list of attendees is on file with the Committee Secretary.

#### Call to Order

The meeting was called to order at 3:00 p.m.

#### Additions and Corrections

There were no additions or corrections to the agenda.

#### Public Comment Period

There was no public comment received.

#### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of September 25, 2019.

The Budget Committee Action Minutes of September 25, 2019 were approved by consensus.

#### Consent Agenda

Consent Items No. 2 through 5

ACTION: Consent Items No. 2 through 5 were approved by consensus.

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.
3. Receive the Natividad Medical Center Financial Report for August 31, 2019.

4. Support adopting a resolution to amend the Water Resources Agency's FY 2019-20 Adopted Budget for Fund 134 - Salinas River Diversion Facility Operations Fund (134-9300-8497-WRA028) by increasing appropriations in the amount of \$110,000 financed by Unassigned Fund Balance.
5.
  - a. Approve the Monterey County Sheriff Office (MCSO) Cyber Security Project to update the Automated Fingerprint Identification System (AFIS) Livescan devices; and
  - b. Authorize the Auditor-Controller to amend the Sheriff's Office Fiscal Year 2019-20 Adopted Budget to increase appropriations by \$197,170 (001-2300-SHE001-8245-6231-CALID) financed by recognition of revenues from the Homeland Security Grant and Partner Agencies amounting to \$162,225 (001-2300-SHE001-8245-5050) and \$34,945 (001-2300-SHE001-8245-5855), respectively. (4/5ths vote required).

### **Regular Agenda**

6. Receive and support a recommendation to authorize the County Administrative Office to allocate one (1) new position in the District Attorney's Office (2240), in Unit 8063, for one (1) Investigative Aide (34G10) and reflect the new allocation in the adopted budget position counts.  
  
**ACTION: The Committee supported the recommendation under Item No. 6 by consensus.**
7. Support the Request to:
  - a. Amend Fiscal Year (FY) 2019-20 Health Department Budget 4000-HEA008-8118 to delete 1.0 FTE vacant Accountant II and add 1.0 FTE Accountant III; and
  - b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2019-20 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.  
**ACTION: The Committee supported the recommendation under Item No. 7 by consensus.**
8.
  - a. Support ratification of the submittal of a New Access Point (NAP) grant application by the Monterey County Health Department to the U.S. Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA) in the amount of \$650,000 per year for two (2) years from September 1, 2019 through August 31, 2021, to expand access to quality health care services for vulnerable populations;
  - b. Support acceptance of a NAP grant award from HHS, through HRSA, in the amount of \$650,000 per year for two (2) years retroactive from September 1,

2019 through August 31, 2021, to expand access to quality health care services for vulnerable populations; and

- c. Support authorizing the Director of Health or Assistant Director of Health to act as an agent for the County in processing all HRSA documentation in connection with the NAP Grant; and
- d. Support approving the intra-County transfer of the management of the Natividad Immunology Division Outpatient (NIDO) Clinic from Natividad to the Monterey County Health Department as NIDO as a newly approved Federally Qualified Health Center (FQHC) site in the NAP Grant.

**ACTION: The Committee supported the recommendations under 8.a. through 8.d. by consensus.**

9. Receive report on Mental Health Services Act (MHSA) reserves.

**ACTION: The Committee received a report on Mental Health Services Act (MHSA) reserves.**

- 10.
- a. Support amending the Public Defender Office Fiscal Year 2019-20 adopted budget (001-2270-PUB001-8169) to add a half-time (.50) Deputy Public Defender II (39P11) that will be assigned specifically to provide attorney services for mental health diversion, financed by grant funding through a collaborative Prop 47 grant with Behavioral Health;
  - b. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the position in the FY 2019-20 adopted budget unit (001-2270-PUB001-8169) to reflect the change in position counts;
  - c. Support approval for an increase in appropriations and estimated revenues of \$79,469 for the Public Defender Unit (001-2270-PUB001-8169) FY 2019-20 adopted budget; and
  - d. Support authorizing the Auditor-Controller to amend the FY2019-20 adopted budget by increasing appropriations and estimated revenues by \$79,469 in the Public Defender Unit (001-2270-PUB001-8169).

**ACTION: The Committee supported the recommendations under 10.a. through 10.d. by consensus.**

- 11.
- a. Support amending the Public Defender Office FY 2019-20 adopted budget (001-2270-PUB001-8169) to reclassify one (1) Social Worker III (60C22) to one (1) Psychiatric Social Worker II (60B21), fully State funded by Community Corrections Partnership (CCP) AB 109;
  - b. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the position change in the FY 2019-20 adopted budget; and
  - c. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

**ACTION: The Committee supported the recommendations under 11.a. through 11.c. by consensus.**

- 12.
- a. Receive a report that summarizes funding needs for ongoing projects: the top five (5) unfunded projects from FY 2019/20 Capital Improvement Plan (CIP), priority projects that arose after the Adoption of the FY 2019/20 Budget, projects that leverage outside funds, and the cash deficit from the prior year for the Lakes Enterprise Fund 452;
  - b. Consider staff recommendation to add selected projects to the RMA Fiscal Year 2019/20 Work Program; and
  - c. Consider staff recommendation regarding financing sources.

**ACTION: The Committee received a report from the Resource Management Agency summarizing the funding needs for ongoing projects.**

### Monthly Reports

- 13.
- a. Receive a status report on the New Juvenile Hall, Project 8811; and
  - b. Support authorizing and directing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriations under Fund 404, Appropriation Unit RMA015 in the amount of \$2,914,514, financed by \$1,481,619 in unused discretionary funds from the East/West Wing tenant improvement project, and an increase in revenue from General Fund contingencies of \$1,432,895.

**ACTION: The Committee received a status report on the New Juvenile Hall Project and supported the recommendation under 13.b.**

### Semi-Annual Reports

- 14.
- Receive a semi-annual report on Resource Management Agency (RMA) Key Capital Improvement Projects.

**ACTION: The Committee deferred this item to a future meeting.**

- 15.
- a. Receive a report on the Lakes Resort and Operations Enterprise Fund, Fund 452, FY 2018-19 financial condition;
  - b. Support a General Fund Contribution of \$2,131,440 for the FY 2018-19 Lakes Resort and Operations Enterprise Fund, Fund 452, to offset the deficit; and
  - c. Provide direction on preferred funding source.

**ACTION: The Committee received a report on the Lakes Resort and Operations Enterprise Fund. The Committee supported the recommendation under 15.b. and 15.c. from Cannabis Assignment.**

### Adjournment

**The meeting was adjourned at 4:30 p.m. The next regular meeting is scheduled for November 27, 2019 at 1:30 p.m. in the Monterey Room.**