



# Monterey County

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

## Action Minutes - Draft Budget Committee

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Wednesday, December 18, 2019

1:30 PM

Monterey Room

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### Attendees:

Supervisor Luis A. Alejo, Chair; Supervisor Jane Parker, Vice Chair; Wendy Strimling, Senior Deputy County Counsel; Dewayne Woods, Assistant County Administrative Officer; Mary Zeeb, Treasurer-Tax Collector; Rupa Shah, Auditor-Controller; and Rocio Quezada, Committee Secretary.

Excused: Charles McKee, County Administrative Officer; Les Girard, County Counsel; Paul Lewis, County Budget Director; and Steve Vagnini, Assessor/Clerk-Recorder. A complete list of attendees is on file with the Committee Secretary.

### Call to Order

The meeting was called to order at 1:34 p.m.

### Additions and Corrections

1) The Sheriff's Office revised the title for Item No. 6. and provided an updated report.

**ACTION:** Corrections were accepted as submitted.

### Public Comment Period

There was no public comment received.

### Approval of Action Minutes

1. Approve the Special Budget Committee Action Minutes of November 22, 2019.

**The Budget Committee Action Minutes of November 22, 2019 were approved by consensus.**

### Consent Agenda

**Consent Items No. 2 and 3**

**ACTION:** Consent Items No. 2 and 3 were approved by consensus.

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for November 2019.

**Regular Agenda**

4. Support the request to:
- a. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the salary range of the classification of Environmental Health Specialist I as indicated in Attachment A, effective January 4, 2020; and
  - b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved changes in the FY2019-20 Adopted budget; and
  - c. Direct the Human Resources Department to implement the changes in the Advantage HRM system.

**ACTION: The Committee supported the recommendations under Item No. 4.a. through 4.c. by consensus.**

**Public comment provided by Sheila Salazar with the Agricultural Commissioner's Office.**

- 5.
- a. Support amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to reallocate one (1) Principal Office Assistant to one (1) Social Services Aide II for Aging & Adult Services; and
  - b. Support authorizing the County Administrative Office to incorporate the changes to the FY 2019-20 Adopted Budget Unit 001-5010- 8262-SOC005 to reflect the change in position counts.

**ACTION: The Committee supported the recommendations under Item No. 5.a. and 5.b. by consensus.**

- 6.
- a. Support the reallocation of 1.0 FTE Sheriffs Commander from the jail operations budget 003-2300-SHE003-8238 to 1.0 FTE Accountant II and 2.0 FTE Senior Account Clerks in Sheriff's Office Fiscal Division Budget 001-2300-SHE001-8224;
  - b. Support the reallocation of 1.0 FTE Sheriffs Investigative Sergeant from Investigations Unit Budget 001-2300-SHE001-8245 to 1.0 FTE Senior Sheriff's Records Specialist and 2.0 FTE Sheriffs Records Specialist II in Records & Warrants Division Budget 001-2300-SHE001-8229; and
  - c. Support directing the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Sheriff's Office FY 2019-2020 Adopted Budget.

**ACTION: The Committee supported the recommendations under Item No. 6.a. through 6.c. by consensus.**

**Adjournment**

**The meeting was adjourned at 1:48 p.m. The next regular meeting is scheduled for January 29, 2020 at 1:30 p.m. in the Monterey Room.**