

**MONTEREY COUNTY BOARD OF SUPERVISORS**  
**Before the Board of Supervisors in and for the**  
**County of Monterey, State of California**

Resolution No.:

- a. Amend the FY 2019-20 Human Resources )  
Department Adopted Budget (001-1060-8445- )  
HRD001) to reallocate one (1) 1.0 FTE )  
Management Analyst I to one (1) 1.0 FTE )  
Management Analyst II, as indicated below; and )
- b. Authorize the County Administrative Office to )  
incorporate this position reallocation in the FY )  
2019-20 Adopted Budget. )

WHEREAS, the Human Resources Learning and Organizational Development Unit was eliminated in FY 2018-19; and

WHEREAS, the Human Resources Department underfilled a Senior Risk and Benefits Analyst allocation to retain a Management Analyst II, to develop customized on-line training and monitor training completion rates, coordinate activities to facilitate process improvements and develop standard operating procedures based on departmental needs and develop program marketing strategies; and

WHEREAS, the Benefits Unit has been operating without a Senior Risk and Benefits position for the last two years and increased workload demands of the unit have created a critical need to fill the position; and

WHEREAS, the Human Resources Department is requesting to reallocate a vacant Management Analyst I allocation to a Management Analyst II so employee may be moved to that allocation; and

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors, in and for the County of Monterey, hereby approve the following:

- a. Amending the FY 2019-20 Human Resources Department Adopted Budget (001-1060-8445 HRD001) to reallocate one (1) 1.0 FTE Management Analyst I to one (1) 1.0 FTE Management Analyst II, as indicated below; and

From/To		Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
From	14G02	Management Analyst I	0001	(1.0)	0.0
To	14C30	Management Analyst II	0001	1.0	1.0

b. Authorizes the County Administrative Office to incorporate this position reallocation in the FY 2019-20 Adopted Budget.

PASSED AND ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 2020, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie S. Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book\_\_\_\_ for the meeting on \_\_\_\_\_.

Dated:

Valerie S. Ralph, Clerk of the Board of Supervisors,  
County of Monterey, State of California

By \_\_\_\_\_  
,Deputy