



Monterey County

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Action Minutes - Draft Budget Committee

Wednesday, February 26, 2020

1:30 PM

Monterey Room

Attendees:

Supervisor Jane Parker, Chair; Supervisor Luis A. Alejo, Vice Chair; Charles McKee, County Administrative Officer; Les Girard, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Rocio Quezada, Committee Secretary.

Excused: Steve Vagnini, Assessor/Clerk-Recorder. A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:34 p.m.

Additions and Corrections

Corrections to Item No. 17:

- 1) Correction to the attachment page numbers. Correct page numbers 1-6.
- 2) Correction to Exhibit B with the projected Cannabis Tax Revenue for FY 19-20.

ACTION: Corrections were accepted as submitted.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of January 29, 2020.

The Budget Committee Action Minutes of January 29, 2020 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 through 9

ACTION: Consent Items Nos. 2 through 9 were approved by consensus.

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.
3. a. Support approval and authorization for the Department of Social Services Director to sign funding Agreement FP-1920-32 for \$143,750 with California

Department of Aging for the Area Agency on Aging's Dignity at Home Fall Prevention Program to provide services to seniors throughout Monterey County, effective February 1, 2020 through June 30, 2021;

b. Support Authorizing the Director of the Department of Social Services to sign up to three (3) funding amendments to the Agreement, where the amendments do not significantly change the scope of work;

c. Support approval for an increase in appropriations and estimated revenues of \$20,000 for the Social Services - Area Agency on Aging's Budget Unit 001-5010-SOC010-8268 FY 2019-20 Adopted Budget (4/5ths vote required); and

d. Support authorizing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriations and estimated revenues by \$20,000 in Social Services - Area Agency on Aging's Budget Unit 001-5010-SOC010-8268 (4/5ths vote required).

4.

Support the request to:

a. Amend the FY 2019-20 Health Department Public Health Bureau Budget 4000-HEA003-8123 to add 1.0 FTE Supervising Public Health Nurse;

b. Amend the FY 2019-20 Health Department Public Health Bureau Budget 4000-HEA003-8123 to add 1.0 FTE Public Health Nurse II; and

c. Authorize the Auditor-Controller, and the County Administrative Office to incorporate these position changes in the Health Department Public Health Bureau Budget 4000-HEA003-8123 FY 2019-20 Adopted Budget.

5.

a. Support approval for an increase in appropriations and estimated revenues of \$246,802 for the Social Services - Area Agency on Aging's Budget Unit 001-5010-SOC010-8268 FY 2019-20 Adopted Budget (4/5ths vote required); and

b. Support authorizing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriations and estimated revenues by \$246,802 in Social Services - Area Agency on Aging's Budget Unit 001-5010-SOC010-8268 (4/5ths vote required).

6.

Support authorizing and directing the Auditor-Controller and the County Administrative Office to amend the FY 2019-20 Adopted Budget to incorporate one Management Analyst I FTE position addition to the CAO budget (001-1050-CAO001-8045), financed by inter-departmental reimbursements from Laguna Seca Track (001-1050-CAO029-8441), in the prorated amount of \$43,530 effective March 1, 2020.

7.

Receive the Monterey County Water Resources Agency (Agency) FY 2019-20 Second Quarter Financial Status Report through December 31, 2019.

8.

Receive a report on Natividad Medical Center's key capital projects as of December 31, 2019.

9. Receive the Monterey County Workforce Development Board FY 2019-20 Mid-Year Financial Status Report for the Workforce Innovation and Opportunity Act (WIOA) funded programs through June 30, 2020

Regular Agenda

10. Receive the Monterey County Financial Forecast, which assesses the County's fiscal condition for the current year and three forecast years (FY 2020-21 through FY 2022-23).

ACTION: The Committee received the Monterey County Financial Forecast for the current year and three forecast years (FY 2020-21 and through FY 2022-23).

11. Support the request to:
- a. Amend the Assessor's Department Budget (1180-ACR001-8003) to add one (1) Supervising Office Assistant I (80E81); and
 - b. Authorize the County Administrative Office to incorporate the position changes in the FY 2019-20 Adopted Budget.

ACTION: The Committee supported the recommendations under Item No. 11.a and 11.b by consensus.

12. Support request to:
- a. Amend the Fiscal Year (FY) 2019-20 Health Department Budget 4000-HEA007-8098 to add 2.0 FTE Health Education Assistants as indicated in the Attachment A;
 - b. Amend the Fiscal Year (FY) 2019-20 Health Department Budget 4000-HEA007-8098 to add 1.0 FTE Patient Services Representative II as indicated in the Attachment A;
 - c. Amend the Fiscal Year (FY) 2019-20 Health Department Budget 4000-HEA007-8098 to add 1.0 FTE Senior Clinic Nurse as indicated in the Attachment A; and
 - d. Amend the (FY) 2019-20 Natividad Medical Center Budget 451-NMC001-8328 to delete the 1.0 FTE Outpatient Services Manager II, 1.0 FTE Patient Account Representative II, 1.0 FTE Health Education Assistant, 1.0 FTE Nurse Practitioner II, 1.0 FTE Licensed Vocational Nurse, 1.0 FTE Nursing Assistant, 1.0 FTE Clinics Operations Supervisor, and 1.0 FTE Psychiatric Social Worker I; and
 - e. Direct the County Administrative Office and the Auditor-Controller to incorporate the position changes in the FY 2019-20 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No. 12.a through 12.e by consensus.

13. a. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget to increase appropriations in 001-CAO017-1050-8038-7614 by 762,438.89 to allow for an operating transfer out for funds restricted for Emergency Communications, financed by \$485,334.27 in departmental restricted fund balance (001-3042-ECRF) and \$277,104.62 in unassigned fund balance (001-3101). (4/5ths vote required);
- b. Authorize and direct the Auditor-Controller to transfer \$762,438.89 from the CAO adopted budget 001-CAO017-1050-8038-7614 to the Emergency Communications budget 028-EME004-1520-8507-5940 (4/5ths vote required); and
- c. Authorize the Emergency Communications Department to restrict \$762,438.89 within the special revenue fund 028-EME004-1520 for future use for purposes as recommended by the Emergency Communications' Executive Board.

ACTION: The Committee supported the recommendations under Item No. 13.a through 13.c by consensus.

14. a. Amend the FY 2019-20 Sheriff's Office Adopted Budget to transfer 10.0 FTE Deputy Sheriff-Operations from the Sheriff's Office Enforcement Bureau 001-2300-SHE001-8242 to the Sheriff's Office Corrections Bureau 001-2300-SHE003-8238 and reallocate these 10.0 FTE Deputy Sheriff-Operations to Deputy Sheriff-Corrections;
- b. Amend the FY 2019-20 Sheriff's Office Adopted Budget to transfer 1.0 FTE Deputy Sheriff-Operations from the Sheriff's Office Corrections Bureau 001-2300-SHE003-8238 to the Sheriff's Office Courts Budget 001-2300-SHE003-8234;
- c. Support authorizing and directing the Auditor-Controller to amend the Sheriff's Office FY 2019-20 adopted budget by increasing appropriations by \$1,439,079 in 001-SHE003-2300-8238-6111, financed by a decrease in appropriations amounting \$1,439,079 in 001-SHE001-2300-8242-6111 to accommodate the payroll related cost in relation to the movement of 10 deputies; and
- d. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the Sheriff's Office FY 2019-20 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No. 14 with the exception of 14.b. The Committee requested to hold off on the staffing of the Trial Courts for further review.

Public comment provided by Moira LaMountain.

Monthly Reports

15. a. Support a recommendation to add \$725,835 to the Project budget in Fiscal Year 2019/20 for change orders approved through February 4, 2020; and

b. Support authorizing and directing the Auditor-Controller to amend the FY 2019-20 Resource Management Agency Adopted Budget, Fund 404, Appropriation Unit RMA015, to increase appropriations by \$725,835 and revenue by \$725,835, where the financing source is an operating transfer in of 725,835 from General Fund 001, Contingencies Appropriation Unit CAO020, for change orders #204-#228 negotiated through February 4, 2020.

b. Receive a status report on the New Juvenile Hall, Project 8811

ACTION: The Committee received a Status Report on the New Juvenile Hall Project and supported the recommendations under Item No. 15.a and 15.b by consensus.

Quarterly Reports

16. Receive a Status Report on the Jail Housing Addition, Project 8819.

ACTION: The Committee received a Status Report on the Jail Housing Addition Project.

Semi-Annual Reports

17. Receive and accept the bi-annual Cannabis Program on performance indicators.

ACTION: The Committee received the bi-annual Cannabis Program Status Report.

Adjournment

The meeting was adjourned at 3:30 p.m. The next meeting is scheduled for March 25, 2020 at 1:30 p.m. in the Monterey Room.