Monterey County
Board of Supervisors

Board Order

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A motion was made by Supervisor Mary L. Adams, seconded by Supervisor Luis A. Alejo to:

Adopted Resolution No. 20-092 to:
a. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget to increase appropriations in 001-CAO017-1050-8038-7614 by 762,438.89 to allow for an operating transfer out for funds restricted for Emergency Communications, financed by $485,334.27 in departmental restricted fund balance (001-3042-ECRF) and $277,104.62 in unassigned fund balance (001-3101). (4/5ths vote required);
b. Authorize and direct the Auditor-Controller to transfer $762,438.89 from the CAO adopted budget 001-CAO017-1050-8038-7614 to the Emergency Communications budget 028-EME004-1520-8507-5940 (4/5ths vote required); and
c. Authorize the Emergency Communications Department to restrict $762,438.89 within the special revenue fund 028-EME004-1520 for future use for purposes as recommended by the Emergency Communications' Executive Board.

PASSED AND ADOPTED on this 7th day of April 2020, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Parker and Adams
NOES: None
ABSENT: None
(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting April 7, 2020.

Dated: April 22, 2020
File ID: RES 20-037
Agenda Item No.: 14

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

Joel G. Pablo, Deputy

Before the Board of Supervisors in and for the
County of Monterey, State of California

Adopted Resolution No. 20-092 to:
a. Authorize and direct the Auditor-Controller to amend the FY 2019-20)
Adopted Budget to increase appropriations in 001-CAO017-1050-8038-7614)
by $762,438.89 to allow for an operating transfer out for funds restricted for)
Emergency Communications, financed by $485,334.27 in departmental)
restricted fund balance (001-3042-ECRF) and $277,104.62 in unassigned)
fund balance (001-3101). (4/5ths vote required);)
b. Authorize and direct the Auditor-Controller to transfer $762,438.89 from)
the CAO adopted budget 001-CAO017-1050-8038-7614 to the Emergency)
Communications budget 028-EME004-1520-8507-5940 (4/5ths vote)
required); and)
c. Authorize the Emergency Communications Department to restrict)
$762,438.89 within the special revenue fund 028-EME004-1520 for future)
use for purposes as recommended by the Emergency Communications')
Executive Board……………………………………………………………..)

WHEREAS, The Emergency Communications Department provides emergency and non-emergency call answering and dispatch services countywide including services to the Monterey County Sheriff's Office, law enforcement agencies in 11 of the 12 incorporated cities, and fire agencies in the County;

WHEREAS, The Emergency Communications Department bills user agencies for these services at the end of the fiscal year and reserve fund payments in the amount of $350,000 were billed annually beginning FY 2014-15 through FY 2017-18;

WHEREAS, A five-year billing analysis was performed for FY 2014-15 through FY 2018-19 and this analysis found the Emergency Communications Department did not transfer reserve payments that were collected from agencies to the Departments Reserve Fund and found other billing errors;

WHEREAS, This billing correction was communicated to the County Administrative Office and the issue was reported in the FY 2018-19 Budget End of Year Report. The CAO reviewed the financial reconciliation and concurred with the end result and recommendation to transfer funds to the Emergency Communications' special revenue fund;

WHEREAS, To correct these errors, increased appropriations of $762,438.89 in the General Fund are needed to allow for an operating transfer into the Emergency Communications Special Revenue Fund, financed by $485,334.27 of General Fund restricted fund balance and $277,104.62 of General Fund unassigned fund balance; and

WHEREAS, As of FY2019/20 the Emergency Communications Department operates under a special revenue fund and user agency payments will be collected directly into this fund eliminating the potential for another error where funds are collected and left in the General Fund.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Monterey hereby:

a. Authorizes and directs the Auditor-Controller to amend the FY 2019-20 Adopted Budget to increase appropriations in 001-CAO017-1050-8038-7614 by $762,438.89 to allow for an operating transfer out for funds restricted for Emergency Communications, financed by $485,334.27 in departmental restricted fund balance (001-3042-ECRF) and $277,104.62 in unassigned fund balance (001-3101). (4/5ths vote required);

b. Authorizes and directs the Auditor-Controller to transfer $762,438.89 from the CAO adopted budget 001-CAO017-1050-8038-7614 to the Emergency Communications budget 028-EME004-1520-8507-5940 (4/5ths vote required); and

c. Authorizes the Emergency Communications Department to restrict $762,438.89 within the special revenue fund 028-EME004-1520 for future use for purposes as recommended by the Emergency Communications' Executive Board.

PASSED AND ADOPTED on this 7th day of April, 2020 by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Lopez, Parker and Adams
NOES: None
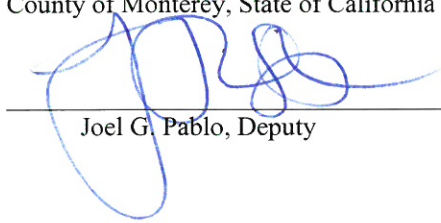ABSENT: None
(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting April 7, 2020.

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