

## **Investment Grade Audit (IGA) County Responsibilities:**

- **RMA-** 42 hours + 20% contingency = 50 hours @ \$250/hr. = \$12,500 estimate for Project Manager time
  - 24hrs - Maintenance staff time to escort ESCO at Jail Facility (1410 Natividad Road) and 1441 Schilling Pl
  - 18hrs - Meetings with Facilities regarding equipment, operations, maintenance history, etc. and documentation to included:
    - A list of key contacts at 1441 Schilling and 1410 Natividad, including County personnel knowledgeable of the electrical, HVAC, lighting and controls systems.
    - Energy management system and HVAC equipment operating schedules, point lists and sequences of operation.
    - Provide design sheets and utilities drawings
    - Original construction submittals and factory data (specifications, pump curves, etc.), where available.
    - Test and balance reports for water and air systems, where available.

Requested Funding Needs: \$12,500 (42 hours + 20% contingency = 50 hours @ \$250/hr)

- **Sherriff Staff**
  - 8hrs-
    - Escort maintenance and vendor through occupied areas of the facilities
    - Provide information regarding operations
- **CAO-**
  - 80hrs – Project Management
    - Coordinate meeting between ESCO and staff
    - Interface with vendor on project goals
    - Provide updates to committees and Board of Supervisors as needed
    - Negotiate and execute agreements