



# Monterey County

Item No.18

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: A 21-002

January 05, 2021

Introduced: 12/18/2020

Current Status: Department of Social  
Services - Consent

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director of the Department of Social Services to sign a zero-cost Memorandum of Understanding with the Housing Authority for the County of Monterey to cooperatively serve meals to eligible seniors effective January 5, 2021 through June 30, 2026; and
- b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this Memorandum of Understanding where the amendments do not encompass payments and do not significantly change the scope of work.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of the Department of Social Services to sign a zero-cost Memorandum of Understanding with the Housing Authority for the County of Monterey to cooperatively serve meals to eligible seniors effective January 5, 2021 through June 30, 2026; and
- b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this Memorandum of Understanding where the amendments do not encompass payments and do not significantly change the scope of work.

### SUMMARY/DISCUSSION:

The Department of Social Services Area Agency on Aging (AAA) has provided meals at low income senior apartments owned and managed by the Housing Authority for the County of Monterey (HACM) for many years. These vital services provide nutritious meals for older adults in apartment community rooms that provide easy access to residents and those that live in the nearby community. Meals are delivered to locations through AAA contractors, and, as a result, no payments are required to HACM.

Prior agreements were informal in nature and this written agreement provides a clear outline of the responsibilities for each agency. Although the meal service has been historically provided in a group setting, alternative delivery of meals has been done recently when possible due to the COVID-19 Pandemic. Appropriate protocols are followed by food contractors in all approaches used to deliver meals including drive through, walk up, and delivery to the door. It is anticipated that group dining will resume at some point during the term of the agreement and ancillary services such as nutrition classes will be offered.

### OTHER AGENCY INVOLVEMENT:

County Counsel has approved the agreement as to form.

### FINANCING:

This is a zero-cost agreement. No funding is required as a part of this Memorandum.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This Agreement correlates to the Health & Human Services Strategic Initiative adopted by the Board of Supervisors by working towards the goals of improving health and quality of life outcomes by providing outreach and supportive services to seniors.

Mark a check to the related Board of Supervisors Strategic Initiatives

- ☐ Economic Development
- ☐ Administration
- ☒ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Kathleen Murray-Phillips, Program Analyst x4434

*Becky Connor For Lori A. Medina*

Approved by: Lori A. Medina, Director x4430

Attachment: Agreement

Proposed agreement is on file with Clerk of the Board as an attachment to this Board Report