

Standing & Follow-Up Reports due to the Capital Improvement Committee – 2021

Updated: January 2021

I.D.	Last Report Date	Responsible Party	Description	Action	Next report due:
<u>Monthly Reports</u>					
<u>Quarterly Reports due (fiscal year):</u> 1 st Qtr. – Oct.; 2 nd Qtr. – Jan.; 3 rd Qtr. – Apr.; 4 th Qtr. – Jul					
1	11/9/20	Lindsay Lerable	Juvenile Hall Project	Received the Budget and Schedule Status Report through October 2020. (reporting changed to quarterly as of 11/9/20)	February 2021
2	3/9/20	Lindsay Lerable	Jail Housing Project	Received the Budget & Schedule Status Report through 02/28/20	January 2021
3	9/14/20	Andrea Rosenberg Brian Griffin	NMC Job Ordering Contracting	Received a Quarterly Report on JOC through 4/30/20	February 2021
4	6/8/20	Melanie Beretti	Disposition of Sanitation & Water Systems	Received an update on the negotiations regarding the sale of County Sewer Systems (Pajaro, Boronda, CSA 75-Chualar) for period ending May 15, 2020	February 2021
5	11/9/20	Lindsay Lerable	Job Ordering Contracting	Received a JOC Quarterly Report for the period 7/1/20 through 9/30/20	February 2021
6	6/8/20	Randy Ishii	Winter Storm Projects	Received a Quarterly Winter Storm Project Update (FEMA)	February 2021
7	11/9/20	Lindsay Lerable	Key Capital Projects	Received a report on the Capital Improvement Plan and Key Capital Projects through June 2020	February 2021
<u>Semi-Annual Reports due:</u> February & August					
1	9/11/20	Andrea Rosenberg Brian Griffin	NMC Key Capital Projects	NMC Key Capital Projects Report received for the period through 6/30/2020	February 2021
<u>Annual Reports due (fiscal year)</u>					
1	5/11/20	Jacquelyn Nickerson/ John Snively	Capital Improvement Program 5-Year Plan FY 2020-21 through 2024-25	Received an update report on the CIP 5-Year Plan for FY 2020-21 through 2024-25	April 2021
<u>Other Pending Items</u>					
1	10/14/19	Melanie Beretti	Carmel River Lagoon Project	Received a status update on the Carmel Lagoon Sandbar Management. Staff will continue to evaluate budget for funding options	Ongoing