



## Monterey County Board of Supervisors

### Board Order

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066  
[www.co.monterey.ca.us](http://www.co.monterey.ca.us)

A motion was made by Supervisor Luis A. Alejo, seconded by Supervisor Mary L. Adams to:

#### **Adopt Resolution No.: 21-010**

- a. Amend Treasurer-Tax Collector Revenue Division Budget Unit 1170-8264-001-TRE001 to reallocate one (1.0) vacant Accounting Clerical Supervisor to one (1.0) Accountant III; and
- b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved changes in the FY 2020-21 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this 5<sup>th</sup> day of January 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

ABSENT: None

(Government Code 54953)

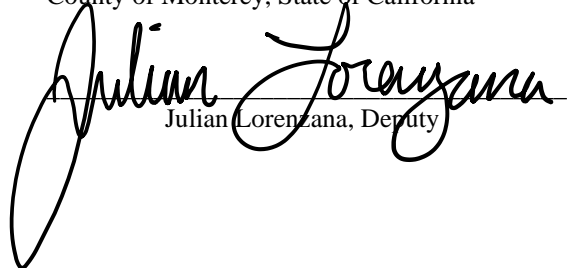
I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting January 19, 2021.

Dated: January 19, 2021

File ID: RES 20-221

Agenda Item No.: 32

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

  
Julian Lorenzana, Deputy

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

Adopted Resolution No. 21-010 to:

- a. Amend the Treasurer-Tax Collector Revenue Division Budget Unit 1170-8264-001- TRE001 )  
to reallocate one (1.0) vacant Accounting Clerical Supervisor to one (1.0) Accountant III; and )
- b. Direct the County Administrative Office and the Auditor- Controller to incorporate the )  
approved changes in the FY 2020-21 Adopted Budget and the Human Resources Department to )  
implement the changes in the Advantage HRM system..... )

**WHEREAS**, the department of Treasurer-Tax Collector is comprised of three distinctive functional areas: Property Tax, Revenue Division, and Treasury; and

**WHEREAS**, the Treasurer-Tax Collector is reorganizing and streamlining management functions in the Revenue Division; and

**WHEREAS**, it has been determined that reallocation of the vacant Accounting Clerical Supervisor to Accountant III more appropriately addresses expanded cashiering and customer service functions of the Office of the Treasurer-Tax Collector and Revenue Division collections and reporting requirements of the Comprehensive Collections Program (CCP) in compliance with Penal Code Section 1463.007 and the Court/County Memorandum of Understanding (MOU) with the local Superior Court; and

**WHEREAS**, management reorganization in the Revenue Division adjusts management-level functions specific to Division requirements, more evenly distributing workload and management oversight, increasing backup, and enhancing internal growth opportunities and succession planning; and

**WHEREAS**, the Human Resources Department reviewed and approved the request to classify the vacant Accounting Clerical Supervisor position and concurs with the recommended reallocation;

**NOW THEREFORE, BE IT RESOLVED THAT** the Board of Supervisors in and for the County of Monterey does hereby:

- a. Amend the Treasurer-Tax Collector Revenue Division Budget Unit 1170-8264-001-TRE001 to reallocate one (1.0) vacant Accounting Clerical Supervisor to one (1.0) Accountant III as indicated below:

<b>Classification</b>	<b>Class Code</b>	<b>Current FTEs</b>	<b>FTE Change</b>	<b>Revised FTEs</b>
Accounting Clerical Supervisor	80J20	1.0	(1.0)	0.0
Accountant III	20B12	0.0	1.0	1.0

- b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2020-21 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

**PASSED AND ADOPTED** on this 5<sup>th</sup> day of January 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting January 5, 2021.

Dated: January 19, 2021

File ID: RES 20-221

Agenda Item No.: 32

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

  
Julian Lorenzana, Deputy