



# Monterey County

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

## Action Minutes - Draft Budget Committee

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Wednesday, January 27, 2021

1:30 PM

Monterey Room

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### Attendees:

Supervisor Luis A. Alejo, Chair; Supervisor Wendy R. Askew, Vice Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder. A complete list of attendees is on file with the Committee Secretary.

### Call to Order

The meeting was called to order at 1:30 p.m.

### Additions and Corrections

There were no additions or corrections.

### Public Comment Period

There was no public comment received.

### Appointment of Chair and Vice Chair

1. Consider appointment of the Chair and Vice Chair of the Budget Committee.

The Committee approved by consensus to appoint Supervisor Alejo as the Chair, and Supervisor Askew as the Vice Chair of the Budget Committee.

### Approval of Action Minutes

2. Approve the Budget Committee Action Minutes of December 16, 2020.

The Budget Committee Action Minutes of December 16, 2020 were approved by consensus.

### Consent Agenda

Consent Items Nos. 3 through 6

ACTION: Consent Items Nos. 3 through 6 were approved by consensus.

3. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.

4. Receive the California Department of Finance Bulletin for December 2020.
5. Receive a Report on the Governor's Fiscal Year (FY) 2021-22 Proposed Budget.
6.
  - a. Support amending the Fiscal Year (FY) 2020-21 Library Adopted Budget 6110-LIB003 Unit 8141 to reallocate two part time (.5) Library Assistant I to one full time (1.0) Library Assistant II as indicated in Attachment A; and
  - b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2020-21 Library Adopted Budget 6110-LIB003 Unit 8141.

### **Regular Agenda**

7.
  - a. Receive a report from Health Department on closing budget gaps attributable to the COVID-19 pandemic; and
  - b. Support the request for allocation of resources to fund the non-reimbursable costs of the County's continuing activities in response to the COVID-19 pandemic for the period from January 1, 2021 through June 30, 2021.

**ACTION: The Committee received a report from the Health Department on closing budget gaps attributable to the Covid-19 pandemic. This item will be presented to the Board of Supervisors for consideration on February 9, 2021.**

8.
  - a. Receive a financial condition report for the Housing and Community Development Department and Department of Public Works, Facilities, & Parks (collectively, the former Resource Management Agency) for Fiscal Year (FY) 2020-21; and
  - b. Provide direction to staff.

**ACTION: The Committee received a financial condition report for the Housing and Community Development Department of Public Works, Facilities, and Parks. This item will be presented to the Board of Supervisors for consideration on February 9, 2021.**

9.
  - a. Receive a report on the Church and Gabilan Streets-Development of County Property (adding 80 new paved off-street parking spaces and landscape), Project 8419;
  - b. Support adding the Church and Gabilan Streets-Development of County Property, Project 8419, to the approved FY 2020/21 Funded Capital Projects (Fund 404) list, with estimated expenditures through FY 2020/21 in the amount of \$307,462, and total estimated expenditures in the amount of \$1,974,719;
  - c. Support a recommendation to the Board of Supervisors authorizing the Auditor-Controller to amend the FY 2020/21 Adopted Budget for Facilities Master Plan Projects for \$307,462, Fund 404, Appropriation Unit RMA015, funded by an operating transfer in from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047, to implement the Church and Gabilan Streets-Development of County Property, Project 8419, conforming to the CAO Budget Office direction;
  - d. Support a recommendation to the Board of Supervisors authorizing the Auditor-Controller to transfer funds in the amount of \$307,462 from Building Improvement and Replacement Fund 478,

Appropriation Unit CAO047 to Facilities Master Plan Projects Fund 404, Appropriation Unit RMA015, for projected costs through FY 2020/21; and

e. Support a recommendation to the Board of Supervisors authorizing the Auditor-Controller to transfer funds in the amount of \$107,601 from Facilities Master Plan Projects Fund 404, Appropriation Unit RMA015 to Capital Projects Fund 402, Appropriation Unit RMA014 to reimburse for prior year costs for Project 8419.

**ACTION: The Committee received a report on the Church and Gabilan Streets-Development Project. No recommendation was provided by the Committee. This item will be presented to the Board of Supervisors for consideration in February 2021.**

10. a. Support authorizing the Auditor-Controller to amend the FY 2020-21 Adopted Budget by increasing appropriations in the County's Administrative Office's Other Financing Uses Budget Unit (001-1050-CAO017-8038) by \$399,499, financed by a release of the Cannabis Tax Assignment, Balance Sheet Account 3132; and
- b. Support authorizing the Auditor-Controller to amend the Water Resources Agency's Castroville Seawater Intrusion Project Operations Fund (131-9300-WRA020-8491) FY 2020-21 adopted budget to increase appropriations in the amount of \$2,640,567, financed by a transfer from 001-1050-CAO017-8038 in the amount of \$399,499, and an increase in estimated revenues in the amount of \$2,241,068.

**ACTION: The Committee received a report on the funding need for the Water Resources Agency's Castroville Seawater Intrusion Project. No recommendation was provided by the Committee. This item will go to the Board of Supervisors for consideration.**

11. Support adopting a Resolution by the Monterey County Water Resources Agency Board of Supervisors to:
- a. Amend the FY 20-21 Monterey County Water Resources Agency's Adopted Budget for Fund 111 - Administration Fund (111-9300-8267-WRA001) to reallocate one (1) 1.0 FTE Finance Manager II to one (1) 1.0 FTE Finance Manager III, as indicated in Attachment A; and
- b. Authorize the Auditor Controller and the County Administrative Office to incorporate the position reallocation in the FY 20-21 Adopted Budget; and
- c. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.

**ACTION: The Committee received a report from the Water Resources Agency to reallocate one Finance Manager II to one Finance Manager III. No recommendation was provided by the Committee. This item will go to the Board of Supervisors for consideration.**

### Quarterly Reports

12. a. Receive a status update on the Jail Housing Addition Project 8819.

**ACTION: The Committee received a status update on the Jail Housing Project.**

### Semi-Annual Reports

13. Receive the Bi-Annual Report from the Assessor-County Clerk/Recorder

**ACTION:** The Committee received a semi-annual report from the Assessor-County Clerk/Recorder.

**Adjournment**

The meeting adjourned at 3:30 p.m.

The next meeting is scheduled on February 24, 2021 at 1:30 p.m. in the Monterey Room.