

Attachment B

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STAFF RECOMMENDED MODIFICATIONS TO PROPOSED BYLAWS

Bylaw Section	Recommended Modifications
Section I	Add to last sentence that the rules and regulations would be known going forward as the <i>Parks Commission Bylaws</i> .
Section IV a.	Add text <i>and proper notice, which is deemed a resignation.</i>
Section V	Expand title <i>AND OFFICER DUTIES</i> . Add paragraph regarding duties: <i>The Chair will preside at all Commission meetings and have sole signature authority of the Commission. The Commission Chair also designates Commission members to serve on subcommittees. The Vice Chair will assume the duties of the Chair in the absence of the Chair or when the Chair designates the Vice Chair to act in his/her place. In the absence of both the Chair and Vice Chair, the remaining members of the Commission shall appoint one of their members to act temporarily as Chair.</i>
Section VI a.	Add text at end of sentence: <i>and participation in the County Parks Volunteer Program.</i>
f.	Insert after <i>orderly, planned development</i> of new facilities.
g.	Add to sentence ending <i>or revenue-generating venues.</i>
Section VII	Delete NOTICE OF from title, simply SUBCOMMITTEES
Section VIII	Add after first sentence: <i>Before its last meeting each calendar year, the Commission shall select the times and place to meet for at least four times for the next calendar year. The adopted schedule of meetings for the calendar year shall be provided to the Clerk of the Board by staff.</i> All Commission meetings shall be conducted according to the latest edition of <i>Robert's Rules of Order</i>
Section IX a.	Correct Committee to <i>Commission</i>
Section X	Revise Text (suggested additions and changes in italics) <i>Regular and Special Meetings of the Committee may be audio-recorded. Such recordings shall be a public record and made available for inspection for at least thirty calendar days.</i> Official minutes indicating attendance and recording the motions entertained and actions taken <i>shall be taken</i> at each meeting of the Commission, <i>by staff</i> and shall be maintained, and submitted to each member of the Commission member and to each member of the Board of Supervisors through its Clerk, prior to subsequent meetings for review, approval, and necessary corrections. <i>Revised minutes shall also be duly reviewed and approved at a subsequent meeting and forwarded to each Commission member of the Board of Supervisors through its Clerk in the prescribed manner.</i>
Section XII	Add paragraph: <i>Per County requirements regarding conflicts of interest and to increase government transparency, each Commissioner shall file annually a Form 700 Statement of Economic Interest with the Clerk of the Board.</i>
Section XVII	Expand title to <i>COMPENSATION AND EXPENSES</i> Add first sentence: <i>Members of the Commission shall serve without compensation.</i>

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