

Monterey County

*Monterey County Government Center
Board of Supervisors Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901*



Meeting Agenda - Final

Monday, December 21, 2020

12:00 PM

**IMPORTANT COVID-19 NOTICE ON PAGE 2-4
AVISO IMPORTANTE SOBRE COVID-19 EN LA PAGINA 2-4**

Special Meeting

<https://montereycty.zoom.us/j/224397747>

Board of Supervisors

*Chair Supervisor Chris Lopez - District 3
Vice Chair Supervisor Jane Parker - District 4
Supervisor Luis A. Alejo - District 1
Supervisor John M. Phillips - District 2
Supervisor Mary L. Adams - District 5*

Important Notice Regarding COVID 19

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

1. While the Board chambers remain open, you are strongly encouraged to observe the live stream of the Board of Supervisors meetings at http://monterey.granicus.com/ViewPublisher.php?view_id=19, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV or <https://www.facebook.com/MontereyCoInfo/>

If you attend the Board of Supervisors meeting in person, you will be required to maintain appropriate social distancing, i.e., maintain a 6-foot distance between yourself and other individuals.

2. If you choose not to attend the Board of Supervisors meeting but desire to make general public comment, or comment on a specific item on the agenda, you may do so in three ways:

a. submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at cob@co.monterey.ca.us. In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Board meeting.

b. if you are watching the live stream of the Board meeting, you may submit your comment, limited to 250 words or less, to the Clerk of the Board at publiccomment@co.monterey.ca.us. General public comment must be received during the General Public Comment item on the agenda, and comments on specific agenda items must be received as it is being heard. In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

c. you may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://montereycty.zoom.us/j/224397747>

OR to participate by phone call any of these numbers below:

+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US

Enter this Meeting ID number: 224397747 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push *9 on your keypad.

3. You are encouraged to participate via Zoom as the Monterey Room on the 2nd floor of the County Government Center will not be available for overflow seating during this meeting.

Aviso importante sobre COVID 19

Basado en la guía del Departamento de Salud Pública de California y la Oficina del Gobernador de California, para minimizar la propagación del virus COVID 19, haga lo siguiente:

1. Mientras las cámaras de la Junta permanecen abiertas, le recomendamos que observe la transmisión en vivo de las reuniones de la Junta de Supervisores en http://monterey.granicus.com/ViewPublisher.php?view_id=19, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV o <https://www.facebook.com/MontereyCoInfo/>

Si asiste a la reunión de la Junta de Supervisores en persona, deberá mantener un distanciamiento social apropiado, es decir, mantener una distancia de 6 pies entre usted y otras personas.

2. Si elige no asistir a la reunión de la Junta de Supervisores pero desea hacer un comentario público general o comentar un tema específico de la agenda, puede hacerlo de tres maneras:

a. envíe su comentario por correo electrónico antes de las 5:00 p.m. el lunes anterior a la reunión de la Junta. Envíe su comentario al Secretario de la Junta a cob@co.monterey.ca.us. En un esfuerzo por ayudar al Secretario a identificar el ítem de la agenda relacionado con su comentario público, indique en la línea de asunto, el cuerpo de la reunión (es decir, la agenda de la Junta de Supervisores) y el número de ítem (es decir, el ítem No. 10). Su comentario se colocará en el registro en la reunión de la Junta.

b. Si está viendo la transmisión en vivo de la reunión de la Junta, puede enviar su comentario, limitado a 250 palabras o menos, al Secretario de la Junta en publiccomment@co.monterey.ca.us. Los comentarios del público en general deben recibirse durante el elemento de Comentarios del público en general en la agenda, y los comentarios sobre los elementos específicos de la agenda deben recibirse mientras se escuchan. En un esfuerzo por ayudar al Secretario a identificar el ítem de la agenda relacionado con su comentario público, indique en la línea de asunto, el cuerpo de la reunión (es decir, la agenda de la Junta de Supervisores) y el número de ítem (es decir, el ítem No. 10). Se hará todo lo posible para leer su comentario en el registro, pero algunos comentarios pueden no leerse debido a limitaciones de tiempo. Los comentarios recibidos después de un ítem de la

agenda serán parte del registro si se reciben antes del final de la reunión.

c. Puedes participar a través de ZOOM. Para participar en ZOOM, únase por audio de computadora en: <https://montereycty.zoom.us/j/224397747>

O para participar por teléfono, llame a cualquiera de estos números a continuación:

+1 669 900 6833 EE. UU. (San José)
+1346248 7799 EE. UU. (Houston)
+1312626 6799 EE. UU. (Chicago)
+1929205 6099 EE. UU. (Nueva York)
+1 253 215 8782 EE. UU.
+1301715 8592 EE. UU.

Ingrese este número de ID de reunión: 224397747 cuando se le solicite. Tenga en cuenta que no hay un Código de participante, simplemente presionará # nuevamente después de que la grabación lo solicite.

Se lo colocará en la reunión como asistente; cuando esté listo para hacer un comentario público si se une al audio de la computadora, levante la mano; y por teléfono presione * 9 en su teclado.

3. Se le anima a participar a través de Zoom, ya que la sala de Monterey en el segundo piso del Centro de Gobierno del Condado no estará disponible para asientos adicionales durante esta reunión.

The Board of Supervisors welcomes you to its meetings, which are regularly scheduled each Tuesday. Your interest is encouraged and appreciated. Meetings are held in the Board Chambers located on the first floor of the Monterey County Government Center, 168 W. Alisal St., Salinas, CA 93901.

As a courtesy to others, please turn off all cell phones and pagers prior to entering the Board Chambers.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Clerk of the Board Office.

CEREMONIAL/APPOINTMENTS/OTHER BOARD MATTERS: These items may include significant financial and administrative actions, and items of special interest, usually approved by majority vote for each program. The regular calendar also includes "Scheduled Items," which are noticed hearings and public hearings.

CONSENT CALENDAR: These matters include routine financial and administrative actions, appear in the supplemental section by program areas, and are usually approved by majority vote.

TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Walk to the podium and wait for recognition by the Chair. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair, with equal time allocated to opposing sides of an issue insofar as possible. Allocated time may not be reserved or granted to others, except as permitted by the Chair. On matters for which a public hearing is required, please note that a court challenge to the Board's action may be limited to only those issues raised at the public hearing or in correspondence delivered to the Board at or before the public hearing.

TO ADDRESS THE BOARD DURING PUBLIC COMMENT: Members of the public may address comments to the Board concerning each agenda item and may comment when the Chair calls for general public comment for items that are not on the day's agenda. The timing of public comment shall be at the discretion of the Chair.

DOCUMENT DISTRIBUTION: Documents related to agenda items that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Clerk of the Board Office, 168 W. Alisal Street, 1st Floor, Salinas, CA. Documents distributed to the Board at the meeting by County staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

INTERPRETATION SERVICE POLICY: The Monterey County Board of Supervisors invites and encourages the participation of Monterey County residents at its meetings. If you require the assistance of an interpreter, please contact the Clerk of the Board located in the Monterey County Government Center, 168 W. Alisal St., Salinas - or by phone at (831) 755-5066. The Clerk will make every effort to accommodate requests for interpreter assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting of the Board of Supervisors.

La Cámara de Supervisores del Condado de Monterey invita y apoya la participación de los residentes del Condado de Monterey en sus reuniones. Si usted requiere la asistencia de un interprete, por favor comuníquese con la oficina de la Asistente de la Cámara de Supervisores localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Salinas – o por teléfono al (831) 755-5066. La Asistente hará el esfuerzo para acomodar los pedidos de asistencia de un interprete.

Los pedidos se deberán hacer lo mas pronto posible, y a lo mínimo 24 horas de anticipo de cualquier reunión de la Cámara de Supervisores.

All documents submitted by the public must have no less than ten (10) copies.

The Clerk of the Board of Supervisors must receive all materials for the agenda packet by noon on the Tuesday one week prior to the Tuesday Board meeting.

Any agenda related writings or documents distributed to members of the County of Monterey Board of Supervisors regarding any open session item on this agenda will be made available for public inspection in the Clerk of the Board's Office located at 168 W. Alisal St., 1st Floor, Salinas, California. during normal business hours and in the Board Chambers on the day of the Board Meeting, pursuant to Government Code §54957.5

NOTE: All agenda titles related to numbered agenda items are live web links. Click on the title to be directed to the corresponding Board Report.

Pursuant to Governor Newsom's Executive Order No. N-29-20, some or all Supervisors may participate in the meeting by telephone or video conference.

12:00 P.M. - Call to Order

Roll Call

Pledge of Allegiance

Additions and Corrections by Clerk

The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

Consent Calendar- (See Supplemental Sheet)

1. Approval of Consent Calendar Item No. 4.

12:00 P.M. - Scheduled Matters

2.
 - a. Presentation by the Community Foundation of Monterey County on collaborative efforts to address the Covid-19 Pandemic locally; and,
 - b. Provide direction to County staff.

Attachments: [Board Report](#)

3.
 - a. Receive an update on the development of the Community Outreach and Education Pilot Project ("Pilot Project"), a County-wide project responding to the disparate impacts of the COVID-19 pandemic on Communities of Color residing in the census tracts of the lowest quartile of the Healthy Places Index (HPI Census Tracts); and
 - b. Approve an increase in appropriations of \$2,296,952 in the County Administrative Office, Office of Community Engagement and Strategic Advocacy Budget Unit 001-1050-8440-CAO024, financed by a release of \$2,296,952 from the Cannabis Tax Assignment, BSA 001-3132, to fund the Pilot Project for the three-month period from January 1, 2021 through March 31, 2021 (4/5ths vote required); and
 - c. Authorize and Direct the Auditor-Controller to amend the Fiscal Year 2020-21 Adopted Budget, Fund 001, Appropriation Unit CAO024, increasing appropriations by \$2,296,952 funded by Cannabis Tax Assignment, BSA 001-3132 (4/5ths vote required); and
 - d. Approve and authorize the County Administrative Officer or Assistant County Administrative Officer to execute an Agreement with the Community Foundation for

Monterey County, for implementation of the Pilot Project and disbursement of funding to the Community-Based Organizations (“CBOs”) identified in Attachment 1, for a total Agreement amount of \$2,296,952, for a three-month term from January 1, 2021 to March 31, 2021 once approved by County Counsel/Risk Manager and Auditor Controller.

e. Provide direction to staff as appropriate.

Attachments: [Board Report](#)

[Attachment A Community Outreach Pilot Project Budget Jan.-Mar. 2020](#)

[Attachment B Community Outreach Pilot Project Budget Jan.-Jun. 2020](#)

[Attachment C Pilot Project Community Based Organizations](#)

[Resolution - Pilot Project 12-21-2020](#)

Adjournment

Adjourn in Memory of Carlo Cortopassi

Supplemental Sheet, Consent Calendar**General Government**

4. Adopt a Resolution to:
- a. Approve and adopt a resolution amending the Office of Emergency Services Budget Unit 8056-001-CAO005 to increase appropriations by \$171,000 for the Care and Shelter Branch of the Emergency Operations Center financed by a release of Cannabis Assignment (BSA 001-3132) or other source approved by the Board (4/5ths vote required); and
 - b. Authorize and direct the Auditor-Controller and County Administrative Office to incorporate the changes to the FY 2020-21 Adopted Budget Unit 8056-001-CAO005.

Attachments: [Board Report](#)

[Alternative Housing Site Temporary Staffing Resolution 12.21.20](#)



Monterey County

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 21-002

December 21, 2020

Introduced: 12/17/2020

Current Status: Consent Agenda

Version: 1

Matter Type: General Agenda Item

Approval of Consent Calendar Item No. 4.



Monterey County

Item No.2

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 21-004

December 21, 2020

Introduced: 12/18/2020

Current Status: Scheduled PM

Version: 1

Matter Type: General Agenda Item

- a. Presentation by the Community Foundation of Monterey County on collaborative efforts to address the Covid-19 Pandemic locally; and,
- b. Provide direction to County staff.

RECOMMENDATION:

It is recommended that the Board of Supervisors receive a:

- a. Presentation by Dan Baldwin, President and CEO of the Community Foundation of Monterey County on collaborative efforts to address the Covid-19 Pandemic locally; and,
- b. Provide direction to County staff.

SUMMARY/DISCUSSION:

In Monterey County, we have been addressing the Novel Coronavirus from the time of the Grand Princess cruise passengers being housed at Asilomar, the first Shelter-in-Place Order, a pandemic declaration, summer efforts to move through Blueprint Tiers, to this current wave of Covid-19 cases inundating our hospitals. Although we learned that face coverings and social distancing can slow the spread, the virus is currently running rampant and strategies need to evolve. Luckily, vaccines look very promising, but still pose challenges to become a successful panacea.

Addressing the pandemic appears best approached with a collective focus, because there are many facets to success. For example, staff collaborated with the Grower-Shipper Association to house farmworkers and those who need help isolating, as well as mask distribution. Also, staff is now in the process of working to train Community Health Workers. The point is that this effort is best handled together. To this end, the Board of Supervisors directed County Administration to work with community groups, businesses, associations and other government entities.

Recently, this direction led staff to the Community Foundation of Monterey County (CFMC) as they were also beginning discussions with some hospitality, community groups and agricultural contacts to coordinate efforts. CFMC has now convened several meetings and engaged a facilitator. The intent of this effort is to collaborate with and leverage efforts of the many groups and entities working locally so that we are moving together and more efficiently. We are also committed to move quickly as time is of the essence. Dan Baldwin, President and CEO of CFMC, will provide a presentation to the Board of Supervisors on December 21, 2020 on our collaborative work.

OTHER AGENCY INVOLVEMENT:

Numerous public and private entities and companies across the County have been involved in this effort.

FINANCING:

There is no cost in receiving this presentation and funding request at this time. It is anticipated that all groups will contribute resources to the benefit of the common good.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

- ☒ Economic Development
- ☒ Administration
- ☒ Health & Human Services
- ☒ Infrastructure
- ☒ Public Safety

Prepared/Approved By:

Charles J. McKee
County Administrative Officer



Monterey County

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 21-004

December 21, 2020

Introduced: 12/18/2020

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

- a. Presentation by the Community Foundation of Monterey County on collaborative efforts to address the Covid-19 Pandemic locally; and,
- b. Provide direction to County staff.

RECOMMENDATION:

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- b. Provide direction to County staff.

SUMMARY/DISCUSSION:

In Monterey County, we have been addressing the Novel Coronavirus from the time of the Grand Princess cruise passengers being housed at Asilomar, the first Shelter-in-Place Order, a pandemic declaration, summer efforts to move through Blueprint Tiers, to this current wave of Covid-19 cases inundating our hospitals. Although we learned that face coverings and social distancing can slow the spread, the virus is currently running rampant and strategies need to evolve. Luckily, vaccines look very promising, but still pose challenges to become a successful panacea.

Addressing the pandemic appears best approached with a collective focus, because there are many facets to success. For example, staff collaborated with the Grower-Shipper Association to house farmworkers and those who need help isolating, as well as mask distribution. Also, staff is now in the process of working to train Community Health Workers. The point is that this effort is best handled together. To this end, the Board of Supervisors directed County Administration to work with community groups, businesses, associations and other government entities.

Recently, this direction led staff to the Community Foundation of Monterey County (CFMC) as they were also beginning discussions with some hospitality, community groups and agricultural contacts to coordinate efforts. CFMC has now convened several meetings and engaged a facilitator. The intent of this effort is to collaborate with and leverage efforts of the many groups and entities working locally so that we are moving together and more efficiently. We are also committed to move quickly as time is of the essence. Dan Baldwin, President and CEO of CFMC, will provide a presentation to the Board of Supervisors on December 21, 2020 on our collaborative work.

OTHER AGENCY INVOLVEMENT:

Numerous public and private entities and companies across the County have been involved in this effort.

Legistar File Number: 21-004

FINANCING:

There is no cost in receiving this presentation and funding request at this time. It is anticipated that all groups will contribute resources to the benefit of the common good.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

- ☒ Economic Development
- ☒ Administration
- ☒ Health & Human Services
- ☒ Infrastructure
- ☒ Public Safety

Prepared/Approved By:


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Charles J. McKee
County Administrative Officer



Monterey County

Item No.3

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 21-006

December 21, 2020

Introduced: 12/18/2020

Current Status: Scheduled PM

Version: 1

Matter Type: General Agenda Item

- a. Receive an update on the development of the Community Outreach and Education Pilot Project ("Pilot Project"), a County-wide project responding to the disparate impacts of the COVID-19 pandemic on Communities of Color residing in the census tracts of the lowest quartile of the Healthy Places Index (HPI Census Tracts); and
- b. Approve an increase in appropriations of \$2,296,952 in the County Administrative Office, Office of Community Engagement and Strategic Advocacy Budget Unit 001-1050-8440-CAO024, financed by a release of \$2,296,952 from the Cannabis Tax Assignment, BSA 001-3132, to fund the Pilot Project for the three-month period from January 1, 2021 through March 31, 2021 (4/5ths vote required); and
- c. Authorize and Direct the Auditor-Controller to amend the Fiscal Year 2020-21 Adopted Budget, Fund 001, Appropriation Unit CAO024, increasing appropriations by \$2,296,952 funded by Cannabis Tax Assignment, BSA 001-3132 (4/5ths vote required); and
- d. Approve and authorize the County Administrative Officer or Assistant County Administrative Officer to execute an Agreement with the Community Foundation for Monterey County, for implementation of the Pilot Project and disbursement of funding to the Community-Based Organizations ("CBOs") identified in Attachment 1, for a total Agreement amount of \$2,296,952, for a three-month term from January 1, 2021 to March 31, 2021 once approved by County Counsel/Risk Manager and Auditor Controller.
- e. Provide direction to staff as appropriate.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Receive an update on the development of the Community Outreach and Education Pilot Project ("Pilot Project"), a County-wide project responding to the disparate impacts of the COVID-19 pandemic on Communities of Color residing in the census tracts of the lowest quartile of the Healthy Places Index (HPI Census Tracts); and
- b. Approve an increase in appropriations of \$2,296,952 in the County Administrative Office, Office of Community Engagement and Strategic Advocacy Budget Unit 001-1050-8440-CAO024, financed by a release of \$2,296,952 from the Cannabis Tax Assignment, BSA 001-3132, to fund the Pilot Project for the three-month period from January 1, 2021 through March 31, 2021 (4/5ths vote required); and
- c. Authorize and Direct the Auditor-Controller to amend the Fiscal Year 2020-21 Adopted Budget, Fund 001, Appropriation Unit CAO024, increasing appropriations by \$2,296,952 funded by

- Cannabis Tax Assignment, BSA 001-3132 (4/5ths vote required); and
- d. Approve and authorize the County Administrative Officer or Assistant County Administrative Officer to execute an Agreement with the Community Foundation for Monterey County, for implementation of the Pilot Project and disbursement of funding to the Community-Based Organizations (“CBOs”) identified in Attachment C, for a total Agreement amount of \$2,296,952, for a three-month term from January 1, 2021 to March 31, 2021 once approved by County Counsel/Risk Manager and Auditor Controller.
 - e. Provide direction to staff as appropriate.

SUMMARY:

The County Administrative Office in partnership with the Monterey County Health Department has been convening a collaborative of community-based organizations focused on the development and implementation of a COVID-19 Community Outreach and Education Pilot Project as a strategy of the COVID-19 Pandemic Disparate Impact Report. The Community Based Organizations (CBOs) currently involved include Communities Organized for Relational Power in Action (COPA), Building Healthy Communities (BHC), Mujeres en Acción, Center for Community Advocacy (CCA), Centro Binacional para el Desarrollo Indígena Oaxaqueño (CBDIO), California Rural Legal Assistance (CRLA), Bright Beginnings, Lideres Campesinas, City of Gonzales, Central California Alliance for Health, Action Council, and the Community Foundation for Monterey County.

The purpose of the Community Outreach and Education Pilot Project is to reach residents most impacted by the pandemic by implementing a public awareness campaign and community education efforts using strategies centered on culturally relevant messaging delivered by trusted messengers. Community Health Workers (CHWs) within the CBOs will work collaboratively across the participating organizations to conduct outreach and provide COVID-19 education and connections to resources for hard-to-reach disparately impacted communities through Spring 2021 to support reductions in COVID-19 transmission in Monterey County.

The Community Outreach and Education Pilot Project was developed with consultation from Fresno County and Building Healthy Communities-Fresno, Sonoma County and San Diego County. The Fresno County Equity Project community outreach and education training curriculum has been adapted to fit the needs of Monterey County.

BACKGROUND/DISCUSSION:

On December 8, 2020, the Board of Supervisors received a proposal from COPA to further expand and fully fund the Pilot Project. Their proposal includes two parts:

Fully Implement Fresno Community Engagement Model

1. Engage trusted community institutions - hire and train community health workers to do outreach, prevention education, promote testing, contact tracing, and navigation to support services, using a culturally and linguistically appropriate joint problem-solving approach.
2. Concentrate testing, tracing and supported isolation in high-risk communities (HPI Census Tracts).

Establish a Governance Team

1. Establish a collaborative governance team that includes County government (Administrative Office, Health Department, Public Health, Housing and all service providers) and the doctors, clinics, and hospitals to ensure that we can all pull in the same direction and quickly adapt to changes.
2. Charge this team with creating an over-arching plan and the metrics to track progress on that

plan.

3. Create information systems to capture the entire patient journey from testing through contact tracing and the end of supported isolation. Track the timeliness of interventions (from patient presentation, exposure and/or symptom onset). Make this data publicly available so we all know how we are doing and where we need to adapt.

Implementation of the Pilot Project is currently underway and 45 Community Health Workers who will provide community outreach and education on the prevention of the spread of COVID-19, promote and assist the community with setting up appointments for testing, and assist with navigating access to resources needed for adequate isolation and recovery have been trained and are being deployed to communities in the HPI Census Tracts. The participating CBO's intend to hire and train an additional 55 Community Health Workers, Data Analysts and Coordinators for the Pilot Project.

The proposed community-based contact tracing is not being considered as part of this first phase of the Pilot Project. To implement such endeavor would take considerable time in training individuals in conducting contact tracing efforts and development of additional agreements to ensure all state mandated reporting requirements are met. There is urgency in moving forward with elements of the Pilot Project now. The Health Department, as the lead for case investigations and contact tracing efforts, will continue to explore opportunities for expanding contact tracing efforts in partnership with CBOs as practicable and feasible.

Process metrics will be used to track the progress of the Pilot Project. The metrics include; a master calendar of site locations, staffing and hours designated to the outreach sites; tracking the number of contacts and the types of needs that arise as well as the ways in which the project meets those needs and challenges or barriers partners face in working to meet those needs; and tracking actual access to resources.

Sonoma and Fresno Counties have found it effective when the implementation of a community-driven approach is led by a community based organization that functions as a fiscal agent or grant maker to subcontracting community partners. This approach is recommended here. The Community Foundation of Monterey County served such a function for the 2020 Census initiative with close collaboration by the County Administrative Office. A similar close collaboration among the Community Foundation of Monterey County, the County Administrative Office and the Health Department easily can be implemented for the Pilot Project. As a philanthropic organization, the Community Foundation for Monterey County is poised to garner contributions from its philanthropic network and currently has the capacity to dedicate a staff member to assist in the coordination.

It is recommended that the County investment in the Pilot Project be managed in a written agreement with the Community Foundation for Monterey County. The agreement, which has not yet been negotiated but for which Board approval is sought at this time, would describe the structure of the collaboration between and among the County, the Community Foundation for Monterey County, and the participating CBOs as well as the terms and conditions by which the Community Foundation for Monterey County would receive, disperse, and manage the funds.

It is recommended that the Board of Supervisors fund the Pilot Project for a period of three months, from January 1 through March 31, 2021, financed by a one-time contribution from the Cannabis Tax Assignment. Alternatively, the Board may consider an investment of \$4,989,651 for the period January 1, through June 30, 2021. A three-month investment in the Pilot Project would support the hiring by the CBOs of 100 Community Health Workers (CHWs), seven (7) Data Analysts for collection and compilation of data reports, seven (7) Coordinators whose scope of work would include the daily tasks and logistics of the Pilot Project, along with an operating costs and administrative costs associated with implementation. While the Pilot Project was already launched at a small scale earlier this month, a three-month period would allow for progressive expansion and demonstrate needs and lessons learned

with both the methods of outreach and strategies for motivating behavioral change.

It is recommended that the Board fund for the next three months. Due solely to the impacts of Covid-19 Pandemic, the Monterey County residents who are the focus of the Pilot Project already are jobless, already are homeless or facing eviction, and already are facing hunger or near hunger. If lucky enough to have a roof over their heads, the residents already are living in high-density conditions and may not have access to consistent quality health care. Because of these disparate impacts, it is recommended that for the next critical three months, the County relentlessly connect these individuals to information and services and who, through no fault of their own, are more likely to become seriously ill or die during the next months, while housing, jobs, healthcare, and a vaccine remain out of reach for many.

The framework for the Pilot Project could potentially benefit other aspects of community-based health outreach, education and prevention that would remain in place beyond the COVID-19 pandemic, should long term sustainable measures continue to be developed and implemented.

OTHER AGENCY INVOLVEMENT:

The Pilot Project is developed in partnership with the County Administrative Office, Monterey County Health Department, Community Foundation for Monterey County, COPA, Building Healthy Communities (BHC), Mujeres en Acción, Center for Community Advocacy (CCA), Centro Binacional para el Desarrollo Indígena Oaxaqueño (CBDIO), California Rural Legal Assistance (CRLA), First 5 Monterey County Bright Beginnings, Lideres Campesinas, City of Gonzales, and Central California Alliance for Health. County Counsel reviewed and approved Board Report.

FINANCING:

Approval of one of the recommended options included in this report for either a three-month period's project budget at \$2,296,952 will result in an increase in General Fund Contribution from the cannabis assignment. An updated estimated cannabis assignment funds will be provided in the oral presentation.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Receipt of this report and authorization of the proposed letter supports the selected Board of Supervisors Strategic Initiatives:

X_ Economic Development

X_ Administration

X_ Health & Human Services

X_ Infrastructure

X_ Public Safety

Prepared by: Rosemary Soto, Management Analyst III

Approved by: Nick Chiulos, Assistant County Administrative Officer

December 18, 2020

Nicholas E. Chiulos, Assistant County Administrative Officer

Date

Attachment A: Community Outreach Pilot Project Budget three-month period

Attachment B: Community Outreach Pilot Project Budget six-month period

Attachment C: List of Participating Community Based Organizations

Attachment D: Board Resolution



Monterey County

Item No.3

Board Report

Board of Supervisors
Chambers

168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 21-006

December 21, 2020

Introduced: 12/18/2020

Current Status: Scheduled PM

Version: 1

Matter Type: General Agenda Item

- a. Receive an update on the development of the Community Outreach and Education Pilot Project ("Pilot Project"), a County-wide project responding to the disparate impacts of the COVID-19 pandemic on Communities of Color residing in the census tracts of the lowest quartile of the Healthy Places Index (HPI Census Tracts); and
- b. Approve an increase in appropriations of \$2,296,952 in the County Administrative Office, Office of Community Engagement and Strategic Advocacy Budget Unit 001-1050-8440-CAO024, financed by a release of \$2,296,952 from the Cannabis Tax Assignment, BSA 001-3132, to fund the Pilot Project for the three-month period from January 1, 2021 through March 31, 2021 (4/5ths vote required); and
- c. Authorize and Direct the Auditor-Controller to amend the Fiscal Year 2020-21 Adopted Budget, Fund 001, Appropriation Unit CAO024, increasing appropriations by \$2,296,952 funded by Cannabis Tax Assignment, BSA 001-3132 (4/5ths vote required); and
- d. Approve and authorize the County Administrative Officer or Assistant County Administrative Officer to execute an Agreement with the Community Foundation for Monterey County, for implementation of the Pilot Project and disbursement of funding to the Community-Based Organizations ("CBOs") identified in Attachment 1, for a total Agreement amount of \$2,296,952, for a three-month term from January 1, 2021 to March 31, 2021 once approved by County Counsel/Risk Manager and Auditor Controller.
- e. Provide direction to staff as appropriate.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Receive an update on the development of the Community Outreach and Education Pilot Project ("Pilot Project"), a County-wide project responding to the disparate impacts of the COVID-19 pandemic on Communities of Color residing in the census tracts of the lowest quartile of the Healthy Places Index (HPI Census Tracts); and
- b. Approve an increase in appropriations of \$2,296,952 in the County Administrative Office, Office of Community Engagement and Strategic Advocacy Budget Unit 001-1050-8440-CAO024, financed by a release of \$2,296,952 from the Cannabis Tax Assignment, BSA 001-3132, to fund the Pilot Project for the three-month period from January 1, 2021 through March 31, 2021 (4/5ths vote required); and
- c. Authorize and Direct the Auditor-Controller to amend the Fiscal Year 2020-21 Adopted Budget, Fund 001, Appropriation Unit CAO024, increasing appropriations by \$2,296,952 funded by Cannabis Tax Assignment, BSA 001-3132 (4/5ths vote required); and

- d. Approve and authorize the County Administrative Officer or Assistant County Administrative Officer to execute an Agreement with the Community Foundation for Monterey County, for implementation of the Pilot Project and disbursement of funding to the Community-Based Organizations (“CBOs”) identified in Attachment C, for a total Agreement amount of \$2,296,952, for a three-month term from January 1, 2021 to March 31, 2021 once approved by County Counsel/Risk Manager and Auditor Controller.
- e. Provide direction to staff as appropriate.

SUMMARY:

The County Administrative Office in partnership with the Monterey County Health Department has been convening a collaborative of community-based organizations focused on the development and implementation of a COVID-19 Community Outreach and Education Pilot Project as a strategy of the COVID-19 Pandemic Disparate Impact Report. The Community Based Organizations (CBOs) currently involved include Communities Organized for Relational Power in Action (COPA), Building Healthy Communities (BHC), Mujeres en Acción, Center for Community Advocacy (CCA), Centro Binacional para el Desarrollo Indígena Oaxaqueño (CBDIO), California Rural Legal Assistance (CRLA), Bright Beginnings, Lideres Campesinas, City of Gonzales, Central California Alliance for Health, Action Council, and the Community Foundation for Monterey County.

The purpose of the Community Outreach and Education Pilot Project is to reach residents most impacted by the pandemic by implementing a public awareness campaign and community education efforts using strategies centered on culturally relevant messaging delivered by trusted messengers. Community Health Workers (CHWs) within the CBOs will work collaboratively across the participating organizations to conduct outreach and provide COVID-19 education and connections to resources for hard-to-reach disparately impacted communities through Spring 2021 to support reductions in COVID-19 transmission in Monterey County.

The Community Outreach and Education Pilot Project was developed with consultation from Fresno County and Building Healthy Communities-Fresno, Sonoma County and San Diego County. The Fresno County Equity Project community outreach and education training curriculum has been adapted to fit the needs of Monterey County.

BACKGROUND/DISCUSSION:

On December 8, 2020, the Board of Supervisors received a proposal from COPA to further expand and fully fund the Pilot Project. Their proposal includes two parts:

Fully Implement Fresno Community Engagement Model

1. Engage trusted community institutions - hire and train community health workers to do outreach, prevention education, promote testing, contact tracing, and navigation to support services, using a culturally and linguistically appropriate joint problem-solving approach.
2. Concentrate testing, tracing and supported isolation in high-risk communities (HPI Census Tracts).

Establish a Governance Team

1. Establish a collaborative governance team that includes County government (Administrative Office, Health Department, Public Health, Housing and all service providers) and the doctors, clinics, and hospitals to ensure that we can all pull in the same direction and quickly adapt to changes.
2. Charge this team with creating an over-arching plan and the metrics to track progress on that plan.

3. Create information systems to capture the entire patient journey from testing through contact tracing and the end of supported isolation. Track the timeliness of interventions (from patient presentation, exposure and/or symptom onset). Make this data publicly available so we all know how we are doing and where we need to adapt.

Implementation of the Pilot Project is currently underway and 45 Community Health Workers who will provide community outreach and education on the prevention of the spread of COVID-19, promote and assist the community with setting up appointments for testing, and assist with navigating access to resources needed for adequate isolation and recovery have been trained and are being deployed to communities in the HPI Census Tracts. The participating CBO's intend to hire and train an additional 55 Community Health Workers, Data Analysts and Coordinators for the Pilot Project.

The proposed community-based contact tracing is not being considered as part of this first phase of the Pilot Project. To implement such endeavor would take considerable time in training individuals in conducting contact tracing efforts and development of additional agreements to ensure all state mandated reporting requirements are met. There is urgency in moving forward with elements of the Pilot Project now. The Health Department, as the lead for case investigations and contact tracing efforts, will continue to explore opportunities for expanding contact tracing efforts in partnership with CBOs as practicable and feasible.

Process metrics will be used to track the progress of the Pilot Project. The metrics include; a master calendar of site locations, staffing and hours designated to the outreach sites; tracking the number of contacts and the types of needs that arise as well as the ways in which the project meets those needs and challenges or barriers partners face in working to meet those needs; and tracking actual access to resources.

Sonoma and Fresno Counties have found it effective when the implementation of a community-driven approach is led by a community based organization that functions as a fiscal agent or grant maker to subcontracting community partners. This approach is recommended here. The Community Foundation of Monterey County served such a function for the 2020 Census initiative with close collaboration by the County Administrative Office. A similar close collaboration among the Community Foundation of Monterey County, the County Administrative Office and the Health Department easily can be implemented for the Pilot Project. As a philanthropic organization, the Community Foundation for Monterey County is poised to garner contributions from its philanthropic network and currently has the capacity to dedicate a staff member to assist in the coordination.

It is recommended that the County investment in the Pilot Project be managed in a written agreement with the Community Foundation for Monterey County. The agreement, which has not yet been negotiated but for which Board approval is sought at this time, would describe the structure of the collaboration between and among the County, the Community Foundation for Monterey County, and the participating CBOs as well as the terms and conditions by which the Community Foundation for Monterey County would receive, disperse, and manage the funds.

It is recommended that the Board of Supervisors fund the Pilot Project for a period of three months, from January 1 through March 31, 2021, financed by a one-time contribution from the Cannabis Tax Assignment. Alternatively, the Board may consider an investment of \$4,989,651 for the period January 1, through June 30, 2021. A three-month investment in the Pilot Project would support the hiring by the CBOs of 100 Community Health Workers (CHWs), seven (7) Data Analysts for collection and compilation of data reports, seven (7) Coordinators whose scope of work would include the daily tasks and logistics of the Pilot Project, along with an operating costs and administrative costs associated with implementation. While the Pilot Project was already launched at a small scale earlier this month, a three-month period would allow for progressive expansion and demonstrate needs and lessons learned with both the methods of outreach and strategies for motivating behavioral change.

Legistar File Number: 21-006

It is recommended that the Board fund for the next three months. Due solely to the impacts of Covid-19 Pandemic, the Monterey County residents who are the focus of the Pilot Project already are jobless, already are homeless or facing eviction, and already are facing hunger or near hunger. If lucky enough to have a roof over their heads, the residents already are living in high-density conditions and may not have access to consistent quality health care. Because of these disparate impacts, it is recommended that for the next critical three months, the County relentlessly connect these individuals to information and services and who, through no fault of their own, are more likely to become seriously ill or die during the next months, while housing, jobs, healthcare, and a vaccine remain out of reach for many. The framework for the Pilot Project could potentially benefit other aspects of community-based health outreach, education and prevention that would remain in place beyond the COVID-19 pandemic, should long term sustainable measures continue to be developed and implemented.

OTHER AGENCY INVOLVEMENT:

The Pilot Project is developed in partnership with the County Administrative Office, Monterey County Health Department, Community Foundation for Monterey County, COPA, Building Healthy Communities (BHC), Mujeres en Acción, Center for Community Advocacy (CCA), Centro Binacional para el Desarrollo Indígena Oaxaqueño (CBDIO), California Rural Legal Assistance (CRLA), First 5 Monterey County Bright Beginnings, Lideres Campesinas, City of Gonzales, and Central California Alliance for Health. County Counsel reviewed and approved Board Report.

FINANCING:

Approval of one of the recommended options included in this report for either a three-month period's project budget at \$2,296,952 will result in an increase in General Fund Contribution from the cannabis assignment. An updated estimated cannabis assignment funds will be provided in the oral presentation.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Receipt of this report and authorization of the proposed letter supports the selected Board of Supervisors Strategic Initiatives:

☒ Economic Development
☒ Administration
☒ Health & Human Services
☐ Infrastructure
☒ Public Safety

Prepared by: Rosemary Soto, Management Analyst III

Approved by: Nick Chiulos, Assistant County Administrative Officer

December 18, 2020

DocuSigned by:



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12/18/2020 | 3:18 PM PST

Nicholas E. Chiulos, Assistant County Administrative Officer

Date

Attachment A: Community Outreach Pilot Project Budget three-month period

Attachment B: Community Outreach Pilot Project Budget six-month period

Attachment C: List of Participating Community Based Organizations

Attachment D: Board Resolution

CHW COVID Outreach Budget: JANUARY - MARCH 2020

Personnel

Position Title	Weekly Salary (incl benefits)	12 Weeks	FTE %	Total
CHW (Countywide) @25 per hour	\$1,000.00	12	100	\$1,200,000.00
Data Analyst @25	\$1,000.00	12	7	\$84,000.00
Coordinator @26 per hour	\$1,040.00	12	7	\$87,360.00
Fringe Benefits @37%				\$507,403.20
Total Personnel Costs				\$1,878,763.20

Operating Expenses

PPE: hand sanitizers, face masks, face shields, thermometer	\$ 50,000.00
Printing	\$15,000.00
Telephone @50 per phone, for 50 CHWs, per month for 1 months	\$2,500.00
Telephone @50 per phone, for 100 CHWs, per month for 4 months	\$10,000.00
Total Operating	\$77,500.00

Travel (@ 0.58/mile)

Salinas, Seaside, North County, South County	\$15,000.00
Total Travel	\$15,000.00

Quarantine Support

Quarantine Stipend	
Emergency Essentials: food, diapers, etc	\$ 30,000.00
Total Quarantine Support	\$ 30,000.00

Indirect Admin @10%	\$295,689.48
Total Expenses	\$2,296,952.68

CHW COVID Outreach Budget: JANUARY - JUNE 2020

Personnel

Position Title	Weekly Salary (incl benefits)	26 Weeks	FTE %	Total
CHW (Countywide) @25 per hour	\$1,000.00	26	100	\$2,600,000.00
Data Analyst @25	\$1,000.00	26	7	\$182,000.00
Coordinator @26 per hour	\$1,040.00	26	7	\$189,280.00
Fringe Benefits @37%				\$1,099,373.60
Total Personnel Costs				\$4,070,653.60

Operating Expenses

PPE: hand sanitizers, face masks, face shields, thermometer	\$ 100,000.00
Printing	\$30,000.00
Telephone @50 per phone, per month for 6 months	\$36,000.00
Total Operating	\$166,000.00

Travel (@ 0.58/mile)

Salinas, Seaside, North County, South County	\$50,000.00
Total Travel	\$50,000.00

Quarantine Support

Quarantine Stipend	
Emergency Essentials: food, diapers, etc	\$ 60,000.00
Total Quarantine Support	\$ 60,000.00

Indirect Admin @15%	\$642,998.04
Total Expenses	\$4,989,651.64

ATTACHMENT C

COVID-19 COMMUNITY OUTREACH AND EDUCATION PILOT PROJECT

Participating Community-based Organizations (CBO's):

The following list of CBOs' who would become recipients of grants funded by a County investment, may be further expanded at the discretion of the Community Foundation for Monterey County.

- Communities Organized for Relational Power in Action (COPA),
- Building Healthy Communities (BHC),
- Action Council: Mujeres en Acción,
- Center for Community Advocacy (CCA),
- Centro Binacional para el Desarrollo Indígena Oaxaqueño (CBDIO),
- California Rural Legal Assistance (CRLA),
- Bright Beginnings, Lideres Campesinas,
- City of Gonzales

ATTACHMENT D

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.

Adopt a Resolution to:

- 1) Approve an increase in appropriations of \$2,296,952 in the)
County Administrative Office, Office of Community Engagement and)
Strategic Advocacy Budget Unit 001-1050-8440-CAO024, financed by)
a release of \$2,296,952 from the Cannabis Tax Assignment, BSA 001-3132,)
to fund the Pilot Project for the three-month period from January 1, 2021 through)
March 31, 2021 (4/5ths vote required))
)
- 2) Authorize and Direct the Auditor-Controller to amend the Fiscal Year 2020-21)
Adopted Budget, Fund 001, Appropriation Unit CAO024, increasing appropriations by)
\$2,296,952 funded by Cannabis Tax Assignment, BSA 001-3132 (4/5ths vote required);)
and)
)
- 3) Approve and authorize the County Administrative Officer or Assistant County)
Administrative Officer to execute an Agreement with the Community Foundation)
for Monterey County, for implementation of the Pilot Project and disbursement of)
funding to the Community-Based Organizations (“CBOs”) identified in Attachment 1,)
for a total Agreement amount of \$2,296,952, for a three-month term from)
January 1, 2021 to March 31, 2021 once approved by County Counsel/Risk Manager)
and Auditor Controller.)

Whereas, the Community Outreach and Education Pilot Project (“Pilot Project”) is a County-wide project responding to the disparate impacts of the COVID-19 pandemic on Communities of Color residing in the census tracts of the lowest quartile of the Healthy Places Index (HPI Census Tracts); and

Whereas, County Administrative Office in partnership with the Monterey County Health Department has been convening a collaborative of community-based organizations (CBO’s) focused on the development and implementation of a COVID-19 Community Outreach and Education Pilot Project as a strategy of the COVID-19 Pandemic Disparate Impact Report; and

Whereas, the purpose of the Community Outreach and Education Pilot Project is to reach residents most impacted by the pandemic by implementing a public awareness campaign and community education efforts using strategies centered on culturally relevant messaging delivered by trusted messengers; and

Whereas, a collaboration between and among the County, the Community Foundation for Monterey County, and the participating CBOs would structure and define the terms and conditions by which the Community Foundation for Monterey County would receive, disperse, and manage the funds; and

NOW, THEREFORE BE IT RESOLVED that the Monterey County Board of Supervisors supports the funding and implementation of the Community Outreach and Education Pilot Project; hereby authorizes

- 1) Approve an increase in appropriations of \$2,296,952 in the County Administrative Office, Office of Community Engagement and Strategic Advocacy Budget Unit 001-1050-8440-CAO024, financed by a release of \$2,296,952 from the Cannabis Tax Assignment, BSA 001-3132, to fund the Pilot Project for the three-month period from January 1, 2021 through March 31, 2021 (4/5ths vote required); and

ATTACHMENT D

- 2) Authorize and Direct the Auditor-Controller to amend the Fiscal Year 2020-21 Adopted Budget, Fund 001, Appropriation Unit CAO024, increasing appropriations by \$2,296,952 funded by Cannabis Tax Assignment, BSA 001-3132 (4/5ths vote required); and
- 3) Approve and authorize the County Administrative Officer or Assistant County Administrative Officer to execute an Agreement with the Community Foundation for Monterey County, for implementation of the Pilot Project and disbursement of funding to the Community-Based Organizations (“CBOs”) identified in Attachment 1, for a total Agreement amount of \$2,296,952, for a three-month term from January 1, 2021 to March 31, 2021 once approved by County Counsel/Risk Manager and Auditor Controller.

PASSED AND ADOPTED on this _____, upon motion of Supervisor _____, seconded by Supervisor _____ by the following vote, to-wit:

AYES:
NOES:
ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book for the meeting _____.

Dated:

Supervisor Christopher Lopez, Chair

Valerie Ralph, Clerk of the Board of Supervisors,
County of Monterey, State of California

By _____
Deputy



Monterey County

Item No.4

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 20-1066

December 21, 2020

Introduced: 12/16/2020

Current Status: General Government -
Consent

Version: 1

Matter Type: General Agenda Item

Adopt a Resolution to:

- a. Approve and adopt a resolution amending the Office of Emergency Services Budget Unit 8056-001-CAO005 to increase appropriations by \$171,000 for the Care and Shelter Branch of the Emergency Operations Center financed by a release of Cannabis Assignment (BSA 001-3132) or other source approved by the Board (4/5ths vote required); and
- b. Authorize and direct the Auditor-Controller and County Administrative Office to incorporate the changes to the FY 2020-21 Adopted Budget Unit 8056-001-CAO005.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and adopt a resolution amending the Office of Emergency Services Budget Unit 8056-001-CAO005 to increase appropriations by \$171,000 for the Care and Shelter Branch of the Emergency Operations Center financed by a release of Cannabis Assignment (BSA 001-3132) or other source approved by the Board (4/5ths vote required); and
- b. Authorize and direct the Auditor-Controller and County Administrative Office to incorporate the changes to the FY 2020-21 Adopted Budget Unit 8056-001-CAO005;

SUMMARY/DISCUSSION:

The Emergency Operations Center (EOC) was activated in Spring of 2020 to respond to the Covid-19 Pandemic. The EOC has many branches staffed by County Disaster Service Workers (DSW). DSWs are County employees re-assigned from various County departments to work emergencies. Monterey County historically seeks voluntary reassignment to staff the EOC. The Department of Social Services (DSS), through the Care and Shelter Branch of the Emergency Operations Center, has staffed and managed the COVID-19 Alternative Housing Sites since April 2020. The department has experienced significant staffing impacts due to the long-term reassignment of staff to the Alternative Housing Sites.

We encourage all County Departments and Board Offices to reassign workers if they have the capacity. Every County employee was required to complete a survey related to DSW skills and we have made direct requests to departments to reassign appropriate staff. However, we still do not have sufficient personnel to supplant DSS efforts.

To provide relief to the Department of Social Services at this time, the Office of Emergency Services is seeking funding to hire temporary Alternative Housing Site personnel through temporary staffing

agencies. It is anticipated that this funding will provide temporary personnel for a four (4) week period. Using the temporary staffing agencies is intended to bridge the gap of staffing between now and when the Workforce Development Board (WDB) expects to recruit workers.

Ultimately, the WDB expects to hire individuals through the Workforce Innovation and Opportunity Act (WIOA) on the job training program to provide staffing support to the Alternative Housing Sites in mid-January. The WIOA program participants will supplement County staff who will be reassigned from other departments to handle manager functions at the Alternative Housing Sites.

Alternative Housing Sites provide a critical service to our community as they house COVID-19 positive individuals that have no alternate housing arrangements to self-isolate. Providing safe alternatives for self-isolation for individuals mitigates the spread of COVID-19 in the community. As such, it is recommended that the Board of Supervisors authorize the transfer of \$171,000 from the Cannabis Fund to the Office of Emergency Services to support the temporary staffing needs of the Alternative Housing Sites.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office consulted with the Social Services and Human Resources Departments.

FINANCING:

The total cost of 34 temporary Alternative Housing Site workers is projected to be \$171,000 for a 4-week period. The County Administrative Office of Emergency Services is requesting an increase in appropriations of this amount to appropriately staff the Alternative Housing Sites during this public health emergency. These expenditures will be submitted to FEMA for reimbursement under the on-going COVID-19 emergency declaration with an anticipated recovery rate of 75%. Under existing reimbursement provisions, funds should be received in sufficient time to reimburse 75% of the authorized funding during the current fiscal year.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

☐ Economic Development
☒ Administration
☐ Health & Human Services
☐ Infrastructure
☐ Public Safety

Prepared by: Irma Ramirez-Bough, Director of Human Resources, 755-5043, and
Ariana Hurtado, Senior Personnel Analyst 784-5638

Approved by: Charles McKee, County Administrative Officer 755-5312

Attachments:

Board Report

Resolution

cc: Dewayne Woods, Assistant County Administrative Officer
Nick Chiulos, Assistant County Administrative Officer
Lori Medina, Director of Social Services
Gerry Malais, Office of Emergency Services
Rupa Shah, Auditor-Controller



Monterey County

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 20-1066

December 21, 2020

Introduced: 12/16/2020

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Adopt a Resolution to:

- a. Approve and adopt a resolution amending the Office of Emergency Services Budget Unit 8056-001-CAO005 to increase appropriations by \$171,000 for the Care and Shelter Branch of the Emergency Operations Center financed by a release of Cannabis Assignment (BSA 001-3132) or other source approved by the Board (4/5ths vote required); and
- b. Authorize and direct the Auditor-Controller and County Administrative Office to incorporate the changes to the FY 2020-21 Adopted Budget Unit 8056-001-CAO005.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and adopt a resolution amending the Office of Emergency Services Budget Unit 8056-001-CAO005 to increase appropriations by \$171,000 for the Care and Shelter Branch of the Emergency Operations Center financed by a release of Cannabis Assignment (BSA 001-3132) or other source approved by the Board (4/5ths vote required); and
- b. Authorize and direct the Auditor-Controller and County Administrative Office to incorporate the changes to the FY 2020-21 Adopted Budget Unit 8056-001-CAO005;

SUMMARY/DISCUSSION:

The Emergency Operations Center (EOC) was activated in Spring of 2020 to respond to the Covid-19 Pandemic. The EOC has many branches staffed by County Disaster Service Workers (DSW). DSWs are County employees re-assigned from various County departments to work emergencies. Monterey County historically seeks voluntary reassignment to staff the EOC. The Department of Social Services (DSS), through the Care and Shelter Branch of the Emergency Operations Center, has staffed and managed the COVID-19 Alternative Housing Sites since April 2020. The department has experienced significant staffing impacts due to the long-term reassignment of staff to the Alternative Housing Sites.

We encourage all County Departments and Board Offices to reassign workers if they have the capacity. Every County employee was required to complete a survey related to DSW skills and we have made direct requests to departments to reassign appropriate staff. However, we still do not have sufficient personnel to supplant DSS efforts.

To provide relief to the Department of Social Services at this time, the Office of Emergency Services is seeking funding to hire temporary Alternative Housing Site personnel through temporary staffing

agencies. It is anticipated that this funding will provide temporary personnel for a four (4) week period. Using the temporary staffing agencies is intended to bridge the gap of staffing between now and when the Workforce Development Board (WDB) expects to recruit workers.

Ultimately, the WDB expects to hire individuals through the Workforce Innovation and Opportunity Act (WIOA) on the job training program to provide staffing support to the Alternative Housing Sites in mid-January. The WIOA program participants will supplement County staff who will be reassigned from other departments to handle manager functions at the Alternative Housing Sites.

Alternative Housing Sites provide a critical service to our community as they house COVID-19 positive individuals that have no alternate housing arrangements to self-isolate. Providing safe alternatives for self-isolation for individuals mitigates the spread of COVID-19 in the community. As such, it is recommended that the Board of Supervisors authorize the transfer of \$171,000 from the Cannabis Fund to the Office of Emergency Services to support the temporary staffing needs of the Alternative Housing Sites.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office consulted with the Social Services and Human Resources Departments.

FINANCING:

The total cost of 34 temporary Alternative Housing Site workers is projected to be \$171,000 for a 4-week period. The County Administrative Office of Emergency Services is requesting an increase in appropriations of this amount to appropriately staff the Alternative Housing Sites during this public health emergency. These expenditures will be submitted to FEMA for reimbursement under the on-going COVID-19 emergency declaration with an anticipated recovery rate of 75%. Under existing reimbursement provisions, funds should be received in sufficient time to reimburse 75% of the authorized funding during the current fiscal year.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

- ☐ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Irma Ramirez-Bough, Director of Human Resources, 755-5043, and
Ariana Hurtado, Senior Personnel Analyst 784-5638

DocuSigned by:
Irma Ramirez-Bough
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Approved by: Charles McKee, County Administrative Officer 755-5312

DocuSigned by:
Charles McKee
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Legistar File Number: RES 20-1066

Attachments:

Board Report

Resolution

cc: Dewayne Woods, Assistant County Administrative Officer
Nick Chiulos, Assistant County Administrative Officer
Lori Medina, Director of Social Services
Gerry Malais, Office of Emergency Services
Rupa Shah, Auditor-Controller

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.

- a. Amending the Office of Emergency Services Budget)
Unit 8056-001-CAO005 to increase appropriations)
by \$171,000 for the Care and Shelter Branch of the)
Emergency Operations Center financed by a release)
of Cannabis Assignment (BSA 001-3132) or other)
source approved by the Board (4/5ths vote required);)
and)
- b. Authorizing and directing the Auditor-Controller and)
County Administrative Office to incorporate the)
changes to the FY 2020-21 Adopted Budget Unit)
8056-001-CAO005.)

WHEREAS, the Department of Social Services, through the Care and Shelter Branch of the Emergency Operations Center, has been responsible for staffing and managing the COVID-19 Alternative Housing Sites since April 2020;

WHEREAS, the Department of Social Services has experienced significant staffing impacts due to the long-term reassignment of staff to the Alternative Housing Sites;

WHEREAS, the Workforce Development Board (WDB) expects to hire individuals through the Workforce Innovation and Opportunity Act (WIOA) on the job training program to provide staffing support to the Alternative Housing Sites in mid-January;

WHEREAS, Alternative Housing Sites provide a critical service to our community as they house COVID-19 positive individuals that have no alternate housing arrangements to self-isolate and providing safe alternatives for self-isolation for individuals mitigates the spread of COVID-19 in the community;

WHEREAS, the Office of Emergency Services is seeking funding to hire temporary Alternative Housing Site personnel through temporary staffing agencies to meet urgent COVID-19 related housing requirements and provide much needed relief to the Department of Social Services.

WHEREAS, this funding will provide temporary personnel for a four (4) week period to bridge the gap of staffing between now and when the Workforce Development Board expects to recruit workers.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors of the County of Monterey does hereby:

- a. Approve amending the Office of Emergency Services Budget Unit 8056-001-CAO005 to increase appropriations by \$171,000 for the Care and Shelter Branch of the Emergency Operations Center financed by a release of Cannabis Assignment (BSA 001-3132) or other source approved by the Board; and
- b. Authorize and direct the Auditor-Controller and County Administrative Office to incorporate the changes to the FY 2020-21 Adopted Budget Unit 8056-001-CAO005.

PASSED AND ADOPTED on this 21st day of December 2020, by roll call vote:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof Minute Book ____ for the meeting on _____.

Dated:

File Number:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By: _____
Deputy