

# Monterey County

1441 Schilling Place  
Salinas, CA 93901



## Meeting Agenda

Friday, November 5, 2021

10:00 AM

**IMPORTANT COVID-19 NOTICE ON PAGE 2-4**  
**AVISO IMPORTANTE SOBRE COVID-19 EN LA PAGINA 2-4**  
**Water Resources Agency Finance Committee**

*John Baillie, Chair*  
*Mark Gonzalez*  
*Mike LeBarre*  
*Matthew Simis*

## **IMPORTANT NOTICE REGARDING COVID 19 AND PARTICIPATION IN THE FINANCE COMMITTEE MEETING**

**In order to minimize the spread of the COVID 19 virus, please do the following:**

**To participate in this Finance Committee meeting, the public is invited to observe and address the Committee telephonically or electronically. Instructions for public participation are below:**

**1. For ZOOM participation please join by computer audio at:**

**<https://montereycty.zoom.us/j/92403510520>**

**OR to participate by phone call any of these numbers below:**

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**+1 929 205 6099 US (New York)**

**+1 253 215 8782 US**

**+1 301 715 8592 US**

**Enter this Meeting ID number: 924 0351 0520 PASSWORD: 404237 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.**

**You will be placed in the meeting as an attendee; when you are ready to make a public comment, if joined by computer audio, please Raise your Hand; and by phone, please push \*9 on your keypad.**

**2. If you wish to comment on a specific agenda item while the matter is being heard, you may participate by the following means:**

**When the Chair calls for public comment on an agenda item, the Zoom Meeting Host, or his or her designee, will first ascertain who wants to comment (among those who are in the meeting electronically or telephonically) and will then call on speakers and unmute their device one at a time. Public speakers may be broadcast in audio form only.**

**3. If you wish to comment on a particular agenda item, please submit your comments in writing via email to Monterey County Water Resources Agency at [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us) by 5:00 p.m. on the Thursday prior to the Committee meeting. To assist Agency staff in identifying the agenda item to which the comment relates please indicate the Finance Committee meeting date and agenda number in the subject line. Comments received by the 5:00 p.m. Thursday deadline will be distributed to the Committee and will be placed in the record.**

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WRAPubliccomment@co.monterey.ca.us. In an effort to assist Agency staff in identifying the agenda item relating to your public comment please indicate in the subject line, the meeting body (i.e. Finance Committee) and item number (i.e. Item No. 10). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

5. If speakers or other members of the public have documents they wish to distribute to the Committee for an agenda item, they are encouraged to submit such documents by 5:00 p.m. on Thursday before the meeting to: WRAPubliccomment@co.monterey.ca.us. To assist Agency staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Finance Committee date and agenda number in the subject line.

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8. The Chair and/or Secretary may set reasonable rules as needed to conduct the meeting in an orderly manner.

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Se le colocará en la reunión como asistente; cuando esté listo para hacer un comentario público si se une al audio de la computadora, levante la mano; y por teléfono presione \* 9 en su teclado.

2. Los miembros del público que desean comentar en un artículo específico de la agenda, mientras que el artículo se este presentando durante la reunión, pueden participar por cualquiera de los siguientes medios:

Cuando el Presidente del Comité solicite comentarios públicos sobre un artículo de la agenda, el anfitrión de la reunión Zoom o su designado, primero determinará quién quiere testificar (entre los que están en la reunión por vía electrónica o telefónica) y luego llamará a los oradores (speakers) y activará la bocina para el orador, uno a la vez. Todo orador, será transmitido por audio en altavoz solamente.

3. Si un miembro del público desea comentar sobre un artículo de la agenda en particular, se le es sumamente recomendable que envíe sus comentarios por escrito por correo electrónico a la Agencia de Administración de Recursos del Agua (Agencia) a [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us) antes de las 5:00 P. M. el Jueves antes de la reunión del Comité. Para ayudar al personal de la Agencia a identificar el número del artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique la fecha de la reunión del Comité y el número del artículo de la agenda en la línea de asunto. Comentarios recibidos en la fecha límite del Jueves a las 5 P.M, serán distribuidos al Comité y serán colocados en el registro.

4. Los miembros del público que deseen hacer un comentario público general para temas que no están en la agenda del día o que deseen comentar en un artículo específico mientras se escucha la presentación, lo pueden hacer enviando un comentario por correo electrónico, preferiblemente limitado a 250 palabras o menos, a [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us). Para ayudar al personal de la Agencia a identificar el artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique el nombre del Comité (por ejemplo: Comité de Finanzas) y el número del artículo de la agenda (por ejemplo: Artículo # 10). Se hará todo lo posible para leer el comentario en el registro, pero algunos comentarios pueden no leerse en voz alta debido a limitaciones de tiempo. Los comentarios recibidos después del cierre del período de comentarios públicos sobre un artículo de la agenda serán parte del registro si se reciben antes que termine la reunión del Comité.

5. Si los oradores u otros miembros del público tienen documentos que desean distribuir al Comité para un artículo de la agenda, se les recomienda enviar dichos documentos antes de las 5:00 P.M. el Jueves antes de la reunión a: [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us). Para ayudar al personal de la Agencia a identificar el número del artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique la fecha de la reunion del Comité y el número de agenda en la línea de asunto.

6. Si los miembros del público desean presentar documentos o presentaciones de PowerPoint mientras hablan, deben enviar el documento electrónicamente antes de las 5:00 P.M. del Jueves antes de la reunión a [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us) (Si se presenta después de ese plazo, el personal hará los mejores esfuerzos, pero no puede garantizar que esté disponible su PowerPoint para presentar durante la reunión del Comité).

7. Las personas con discapacidades que deseen solicitar una modificación o modificación razonable para observar o participar en la reunión pueden realizar dicha solicitud enviando un correo electrónico a [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us). La solicitud debe hacerse a más tardar el mediodía del Jueves antes de a la reunión del Comité para dar tiempo a la Agencia para que atienda la solicitud .

8. El Presidente y / o Secretario pueden establecer reglas razonables según sea necesario para llevar a cabo la reunión de manera ordenada.

### Call to Order

### Roll Call

### Scheduled Items

1. Consider finding, pursuant to AB 361 and in order for the Monterey County Water Resources Agency Finance Committee to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Finance Committee has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

Attachments:   [Board Report](#)  
                          [Committee Order](#)

### Public Comment

### Committee Member Comments

### Consent Calendar

2. Approve the Minutes of the Finance Committee meeting on October 1, 2021.

**Attachments:** [Draft Minutes - October 1, 2021](#)

**Scheduled Items**

3. Consider receiving the September 2021 Financials for all Agency Funds.

**Attachments:** [Period 3 - Financial Status - September 2021](#)

4. Consider receiving the Monterey County Water Resources Agency (MCWRA) FY 2021-2022 First Quarter Financial Status Report through September 30, 2021.

**Attachments:** [Board Report](#)  
[1st Quarter Financial Summary](#)

5. Consider receiving a cost analysis of Monterey County Water Resources Agency (MCWRA)' space at 1441 Schilling Place, Salinas.

**Attachments:** [Board Report](#)  
[Schilling Cost Analysis](#)

6. a. Support authorizing the County of Monterey to issue a loan not to exceed \$950,000, valid through June 30, 2023, to the Monterey County Water Resources Agency to pay its non-federal cost share of the Pajaro River Flood Risk Management Project Design Phase, and to be repaid with reimbursements from California State Subventions; and  
b. Support adopting a resolution authorizing the Auditor-Controller to amend the County's Administrative Office 001-1050-CAO017-8038 FY 2021-22 adopted budget to increase appropriations by \$658,500, financed by a release of \$658,500 from the Cannabis Assignment Fund balance BSA 001-3132; and  
c. Support adopting a resolution authorizing the Auditor-Controller to amend the Water Resources Agency's Pajaro River Fund 112-9300-WRA002-8484 FY 2021-22 adopted budget to increase appropriations and revenues in the amount of \$658,500 financed by an interfund transfer from 001-1050-CAO017-8038.

**Attachments:** [Board Report](#)  
[Pajaro FY21 Ending Fund Balance](#)  
[Pajaro FY22 Budget Amendment Summary](#)

7. Consider recommending that the Monterey County Water Resources Agency Board of Directors adopt a resolution authorizing the General Manager to enter into a grant agreement with the California Department of Fish and Wildlife to receive a grant of \$1 million dollars to financially support the Agency's development of the Salinas River Habitat Conservation Plan.

**Attachments:**    [Board Report](#)  
                              [April 2020 grant award letter](#)

8.                    Consider recommending that the Monterey County Water Resources Agency Board of Directors approve a General Services Agreement in the amount not to exceed \$500,000 to provide emergency supplemental well replacement services in the Castroville Seawater Intrusion Project Service Area, for one replacement well; and authorize the General Manager to negotiate and execute the Agreement.

**Attachments:**    [Board Report](#)

### **Status Reports**

9.
  - Proposition 218 Update
  - 10-Year Financial Plan Update
  - Grants Update
  - USBR Loan Refinancing
  - Homeless Encampment Cleanup Costs

**Attachments:**    [MCWRA Grant Tracking 2021](#)

### **Calendar**

10.                  Set next meeting date and discuss future agenda items

### **Adjournment**



# Monterey County

## Item No.1

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-077

November 05, 2021

**Introduced:** 10/28/2021

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** WRA Finance Item

Consider finding, pursuant to AB 361 and in order for the Monterey County Water Resources Agency Finance Committee to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Finance Committee has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

#### RECOMMENDATION:

It is recommended that the Monterey County Water Resources Agency Finance Committee:

Find, pursuant to AB 361 and in order for the Finance Committee to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Finance Committee has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

#### SUMMARY/DISCUSSION:

On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act's more narrow standard rules for participation in a meeting by teleconference. AB 361 provides that if a state or local health official recommends social distancing, a legislative body may meet remotely after September 30, 2021, provided that within 30 days of the first meeting after November 3, and every 30 days thereafter, the legislative body finds 1) the Governor's proclaimed state of emergency is still in effect; 2) the legislative body has reconsidered the circumstances of the state of emergency, and 3) either the Monterey County Health Officer continues to recommend social distancing measures for meetings of legislative bodies or the state of emergency continues to directly impact the ability of the members to meet in person.

The Monterey County Health Officer has recommended social distancing measures for meetings of legislative bodies, so the Finance Committee of the Water Resources Agency was able to meet remotely the first time after September 30, 2021. In order to continue meeting remotely, the Finance Committee must make the findings outlined above.

Accordingly, staff recommends making the appropriate findings. This action will be required every 30 days in order to keep meeting remotely; a special meeting may be necessary for that purpose.



OTHER AGENCY INVOLVEMENT:

The General Manager concurs in the recommendation.

FINANCING:

The only financial impact is the continuing cost of teleconferencing.

Prepared by: Jessell Fenley, Administrative Services Assistant, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860



# Monterey County

Item No.

## Board Report

Board of Supervisors  
Chambers

168 W. Alisal St., 1st Floor  
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Legistar File Number: WRAFIN 21-077

November 05, 2021

Introduced: 10/28/2021

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### RECOMMENDATION:

It is recommended that the Monterey County Water Resources Agency Finance Committee:

Find, pursuant to AB 361 and in order for the Finance Committee to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Finance Committee has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

### SUMMARY/DISCUSSION:

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OTHER AGENCY INVOLVEMENT:

The General Manager concurs in the recommendation.

FINANCING:

The only financial impact is the continuing cost of teleconferencing.

Prepared by: Jessell Fenley, Administrative Services Assistant, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860



***Before the Finance Committee of the Monterey County Water Resources  
Agency  
County of Monterey, State of California***

COMMITTEE ORDER No. \_\_\_\_\_

**Consider finding, pursuant to AB 361 and in order for the  
Monterey County Water Resources Agency Finance Committee  
to continue meeting remotely, that the COVID-19 pandemic  
state of emergency declared by Governor Newsom is still in  
effect; the Finance Committee has reconsidered the circumstances  
of the state of emergency; and the Monterey County Health  
Officer continues to recommend social distancing measures  
for meetings of the legislative bodies**

Upon motion of\_\_\_\_\_, seconded by \_\_\_\_\_, and carried by those members present, the Finance Committee hereby:

Consider finding, pursuant to AB 361 and in order for the Monterey County Water Resources Agency Finance Committee to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Finance Committee has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

PASSED AND ADOPTED on this **5th** day of **November 2021**, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

BY: John Baillie, Chair  
Finance Committee

ATTEST: Brent Buche  
General Manager



# Monterey County

## Item No.2

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-073

November 05, 2021

Introduced: 10/28/2021

Current Status: Draft

Version: 1

Matter Type: WRA Finance Item

Approve the Minutes of the Finance Committee meeting on October 1, 2021.

# Monterey County

*1441 Schilling Place  
Salinas, CA 93901*



## Meeting Minutes

**Friday, October 1, 2021**

**10:00 AM**

**IMPORTANT COVID-19 NOTICE ON PAGE 2-4  
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### **Water Resources Agency Finance Committee**

*John Baillie, Chair  
Mark Gonzalez  
Mike LeBarre  
Matthew Simis*

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no están en la agenda del día o que deseen comentar en un artículo específico mientras se escucha la presentación, lo pueden hacer enviando un comentario por correo electrónico, preferiblemente limitado a 250 palabras o menos, a [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us). Para ayudar al personal de la Agencia a identificar el artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique el nombre del Comité (por ejemplo: Comité de Finanzas) y el número del artículo de la agenda (por ejemplo: Artículo # 10). Se hará todo lo posible para leer el comentario en el registro, pero algunos comentarios pueden no leerse en voz alta debido a limitaciones de tiempo. Los comentarios recibidos después del cierre del período de comentarios públicos sobre un artículo de la agenda serán parte del registro si se reciben antes que termine la reunión del Comité.

5. Si los oradores u otros miembros del público tienen documentos que desean distribuir al Comité para un artículo de la agenda, se les recomienda enviar dichos documentos antes de las 5:00 P.M. el Jueves antes de la reunión a: [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us). Para ayudar al personal de la Agencia a identificar el número del artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique la fecha de la reunion del Comité y el número de agenda en la línea de asunto.

6. Si los miembros del público desean presentar documentos o presentaciones de PowerPoint mientras hablan, deben enviar el documento electrónicamente antes de las 5:00 P.M. del Jueves antes de la reunión a [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us) (Si se presenta después de ese plazo, el personal hará los mejores esfuerzos, pero no puede garantizar que esté disponible su PowerPoint para presentar durante la reunión del Comité).

7. Las personas con discapacidades que deseen solicitar una modificación o modificación razonable para observar o participar en la reunión pueden realizar dicha solicitud enviando un correo electrónico a [WRAPubliccomment@co.monterey.ca.us](mailto:WRAPubliccomment@co.monterey.ca.us). La solicitud debe hacerse a más tardar el mediodía del Jueves antes de a la reunión del Comité para dar tiempo a la Agencia para que atienda la solicitud .

8. El Presidente y / o Secretario pueden establecer reglas razonables según sea necesario para llevar a cabo la reunión de manera ordenada.

#### Call to Order

The meeting was called to order at 10:00 a.m.

#### Roll Call

Present: John Baillie, Mark Gonzalez, Mike LeBarre, Matthew Simis  
Absent: None

#### Public Comment

None

### Consent Calendar

1. Approve the Minutes of the Finance Committee meeting on September 3, 2021.

**Attachments:**     [Draft Minutes September 3, 2021](#)

Upon Motion by Mark Gonzalez and Second by Matthew Simis the Committee approved the Minutes of the Finance Committee meeting on September 3, 2021.

**Ayes:** Baillie, Gonzalez, LeBarre, Simis

**Noes:** None

**Absent:** None

### Scheduled Items

2. Consider receiving the Monterey County Water Resources Agency (MCWRA) FY 2020-21 Fourth Quarter (Year End) Financial Status Report through June 30, 2021.

**Attachments:**     [Board Report](#)  
                              [Period 14 - Financial Status - June 2021](#)  
                              [FY 2020-21 Financial Summary](#)

Upon Motion by Matthew Simis and Second by Mark Gonzalez the Committee received the Monterey County Water Resources Agency (MCWRA) FY 2020-21 Fourth Quarter (Year End) Financial Status Report through June 30, 2021.

**Ayes:** Baillie, Gonzalez, LeBarre, Simis

**Noes:** None

**Absent:** None

3. Consider receiving the August 2021 Financials for all Agency Funds.

**Attachments:**     [Period 2 - Financial Status - August 2021](#)

Upon Motion by Matthew Simis and Second by Mark Gonzalez the Committee received the August 2021 Financials for all Agency Funds.

**Ayes:** Baillie, Gonzalez, LeBarre, Simis

**Noes:** None

**Absent:** None

### Status Reports

4.
  - Proposition 218 Update
  - 10-Year Financial Plan Update
  - Grants Update
  - USBR Loan Refinancing

- Homeless Encampment Cleanup Costs

### Calendar

5. Set next meeting date and discuss future agenda items

### Adjournment

The meeting adjourned at 10:38 a.m.



# Monterey County

## Item No.3

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-074

November 05, 2021

Introduced: 10/28/2021

Current Status: Draft

Version: 1

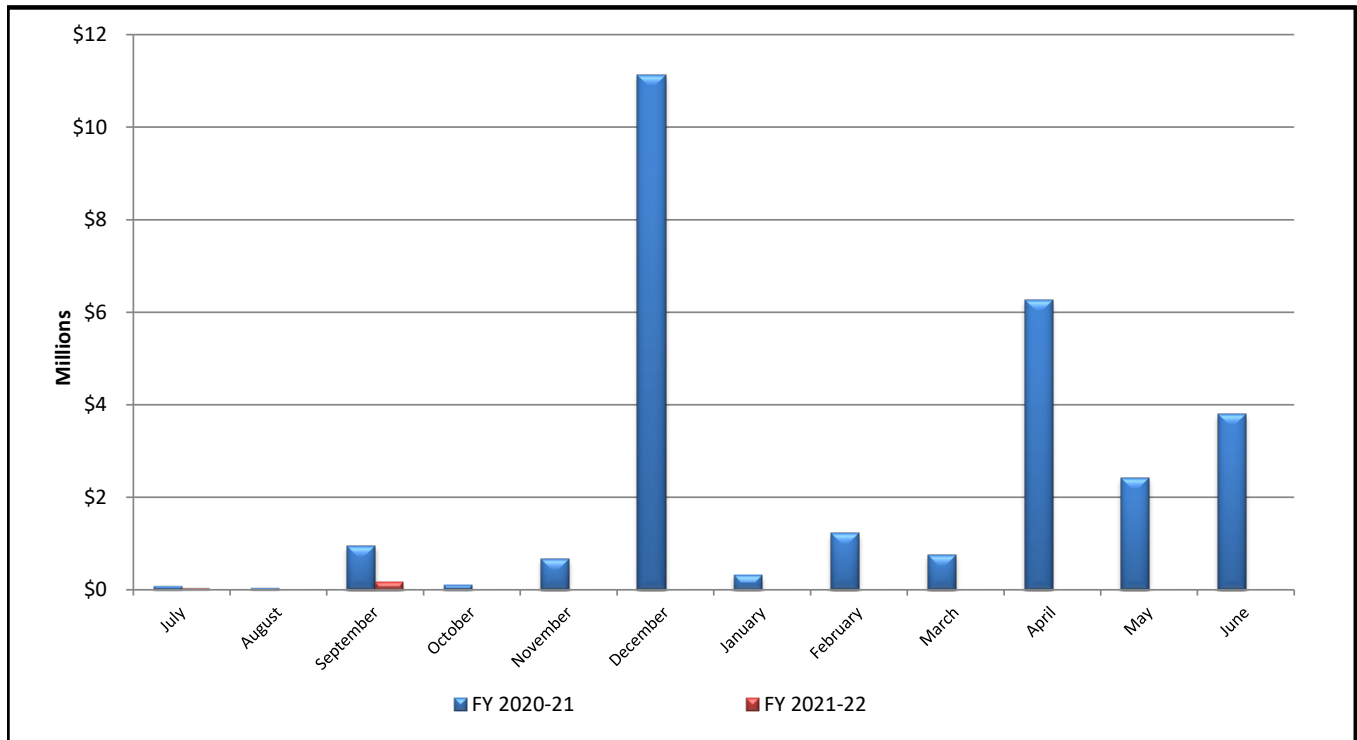
Matter Type: WRA Finance Item

Consider receiving the September 2021 Financials for all Agency Funds.

**Monterey County  
Water Resources Agency  
FY 2021-2022 FINANCIAL STATUS REPORT**

**YTD Actual Revenues**

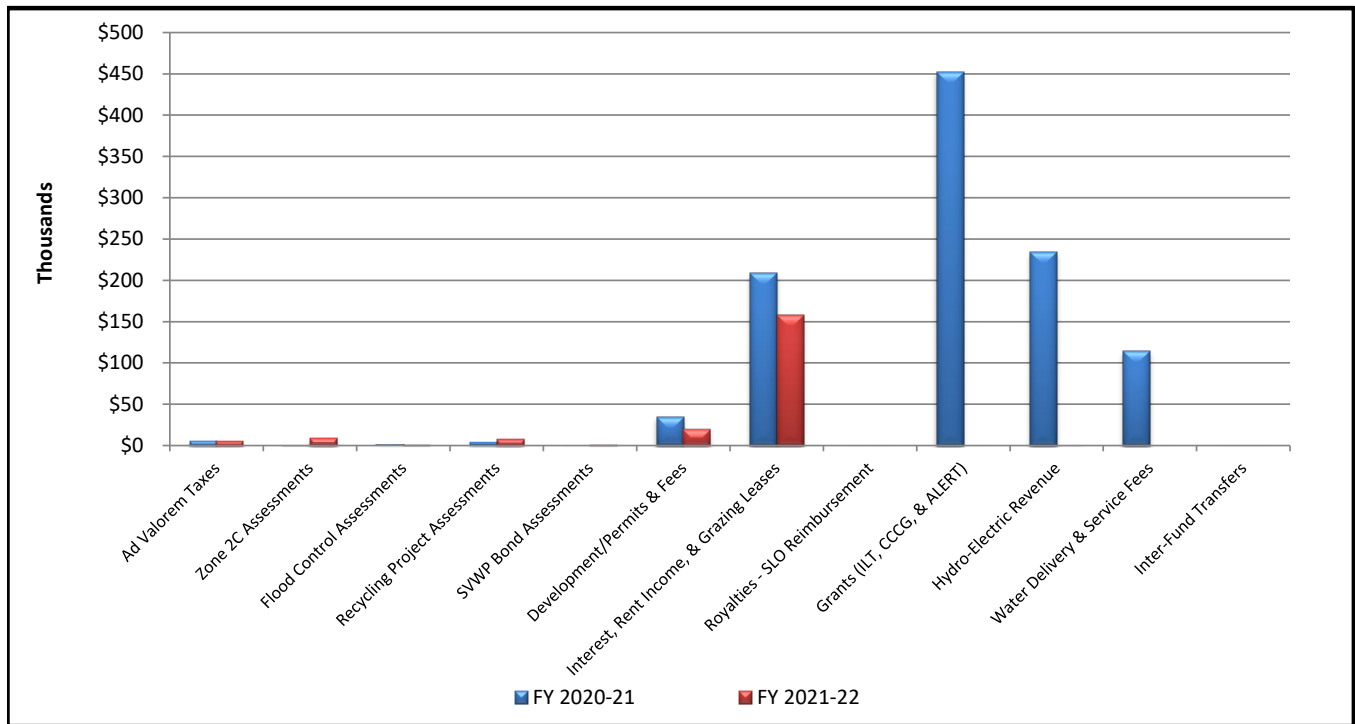
Month By Month Revenues				
	FY 2020-21	% Received	FY 2021-22	% Received
July	67,389	0.2%	26,587	0.1%
August	38,307	0.3%	2,129	0.1%
September	949,385	3.4%	171,392	0.6%
October	106,548	3.8%	-	
November	669,932	5.9%	-	
December	11,114,280	41.8%	-	
January	310,328	42.8%	-	
February	1,212,885	46.7%	-	
March	758,277	49.2%	-	
April	6,265,206	69.4%	-	
May	2,417,041	77.2%	-	
June	3,794,374	89.4%	-	
<b>YEAR TO DATE ACTUAL:</b>	<b>27,703,953</b>	<b>89.4%</b>	<b>200,109</b>	<b>0.6%</b>
<b>ADOPTED BUDGET:</b>	<b>30,973,327</b>		<b>32,398,193</b>	



**YTD Revenues by Source**

**Monterey County**  
**Water Resources Agency**  
**FY 2021-2022 FINANCIAL STATUS REPORT**  
**SEPTEMBER 2021 (with previous FY as comparison)**

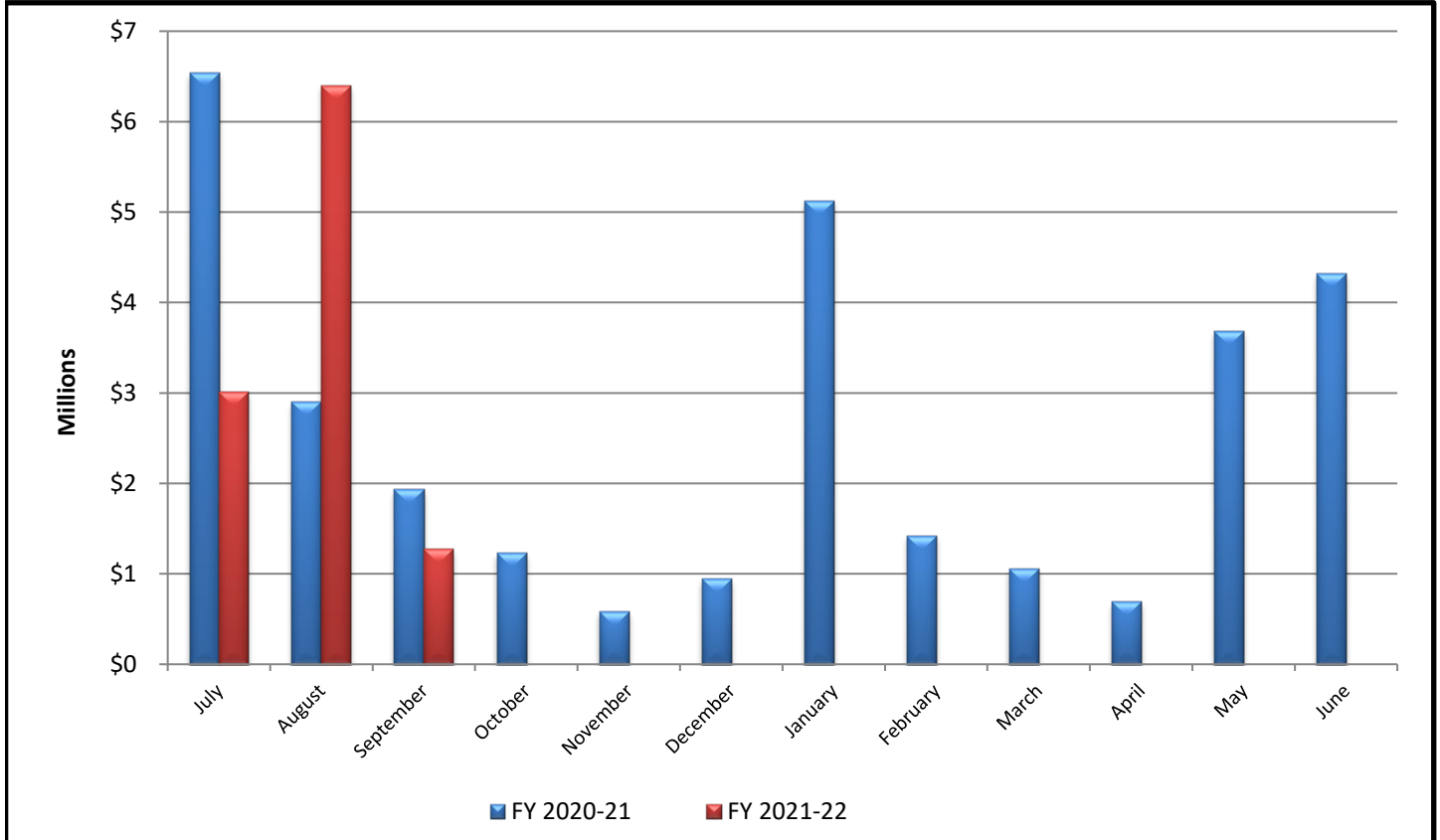
	FY 2020-21	FY 2021-22
Ad Valorem Taxes	5,672	5,187.76
Zone 2C Assessments	599	8,681.28
Flood Control Assessments	1,037	910.04
Recycling Project Assessments	3,474	7,131.29
SVWP Bond Assessments	263	970.40
Development/Permits & Fees	34,517	19,441.00
Interest, Rent Income, & Grazing Leases	208,474	157,399.27
Royalties - SLO Reimbursement	0	0.00
Grants (ILT, CCCG, & ALERT)	452,160	0.00
Hydro-Electric Revenue	234,735	387.52
Water Delivery & Service Fees	114,151	0.00
Inter-Fund Transfers	0	0.00
<b>YEAR TO DATE TOTAL:</b>	<b>1,055,081</b>	<b>200,109</b>



**Monterey County**  
**Water Resources Agency**  
**FY 2021-2022 FINANCIAL STATUS REPORT**

**YTD Actual Expenditures**

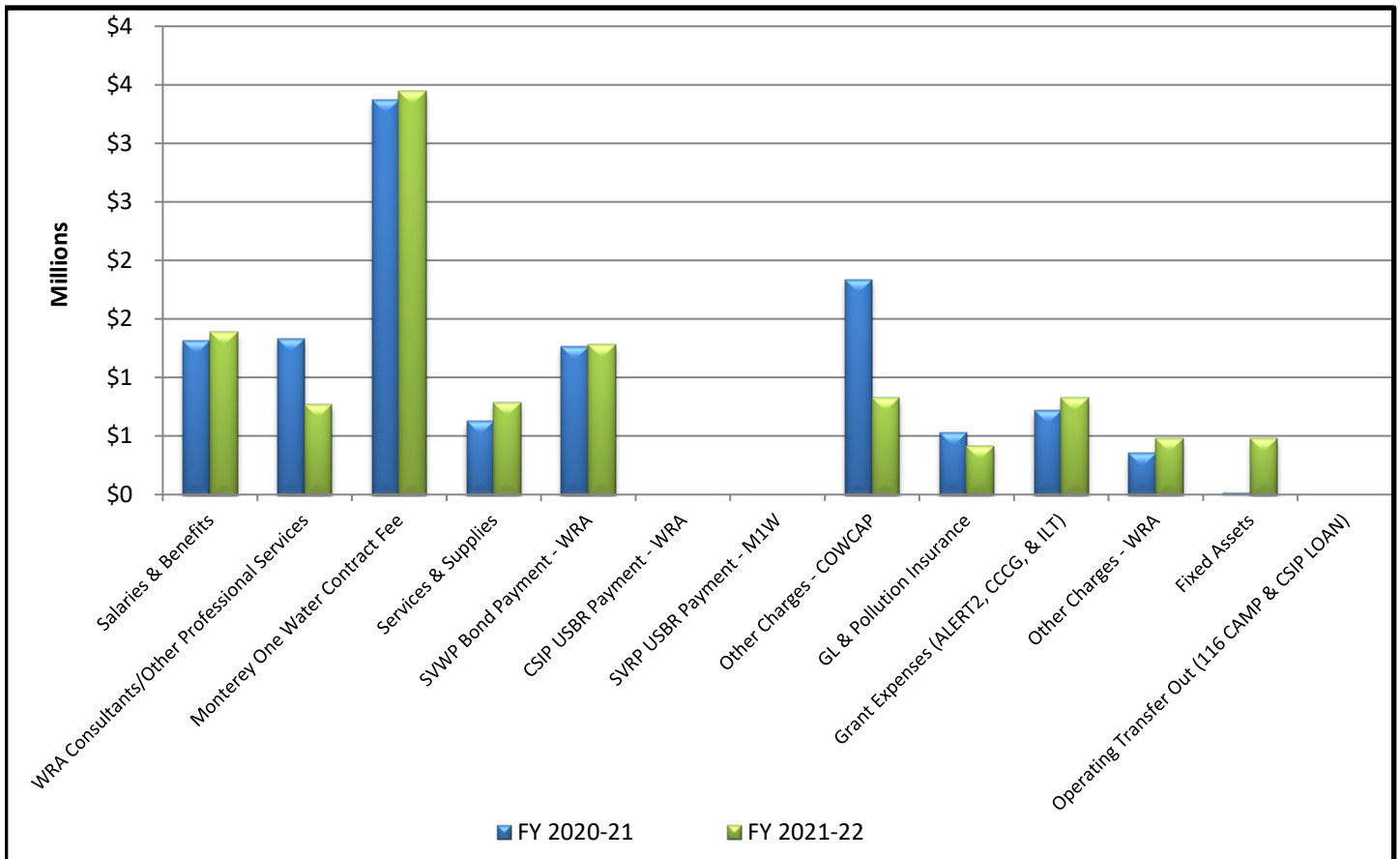
Month By Month Expenditures				
	FY 2020-21	% Expended	FY 2021-22	% Expended
July	6,538,823	17.6%	3,007,190	7.8%
August	2,896,867	25.4%	6,400,821	24.5%
September	1,931,691	30.7%	1,274,437	27.8%
October	1,228,660	34.0%	-	
November	576,019	35.5%	-	
December	944,172	38.1%	-	
January	5,125,828	51.9%	-	
February	1,420,291	55.7%	-	
March	1,054,819	58.6%	-	
April	692,122	60.4%	-	
May	3,683,680	70.4%	-	
June	4,318,355	82.0%	-	
<b>YEAR TO DATE ACTUAL:</b>	<b>30,411,325</b>	<b>82.0%</b>	<b>10,682,448</b>	<b>27.8%</b>
<b>ADOPTED BUDGET:</b>	<b>37,084,083</b>		<b>38,465,015</b>	





**Monterey County**  
**Water Resources Agency**  
**FY 2021-2022 FINANCIAL STATUS REPORT**  
**YTD Expenditures by Type**

SEPTEMBER 2021 (with previous FY as comparison)		
	FY 2020-21	FY 2021-22
Salaries & Benefits	1,317,687	1,387,637
WRA Consultants/Other Professional Services	1,333,973	766,295
Monterey One Water Contract Fee	3,368,749	3,444,500
Services & Supplies	623,157	782,908
SVWP Bond Payment - WRA	1,265,919	1,280,719
CSIP USBR Payment - WRA	-	0
SVRP USBR Payment - M1W	-	0
Other Charges - COWCAP	1,835,870	823,854
GL & Pollution Insurance	530,685	416,211
Grant Expenses (ALERT2, CCCG, & ILT)	719,218	823,375
Other Charges - WRA	356,864	475,846
Fixed Assets	15,258	481,103
Operating Transfer Out (116 CAMP & CSIP LOAN)	-	0
<b>YEAR TO DATE TOTAL:</b>	<b>11,367,381</b>	<b>10,682,448</b>



**MONTEREY COUNTY  
WATER RESOURCES AGENCY  
FY 2021-2022 FINANCIAL STATUS REPORT**

For Month Ending: September 30, 2021

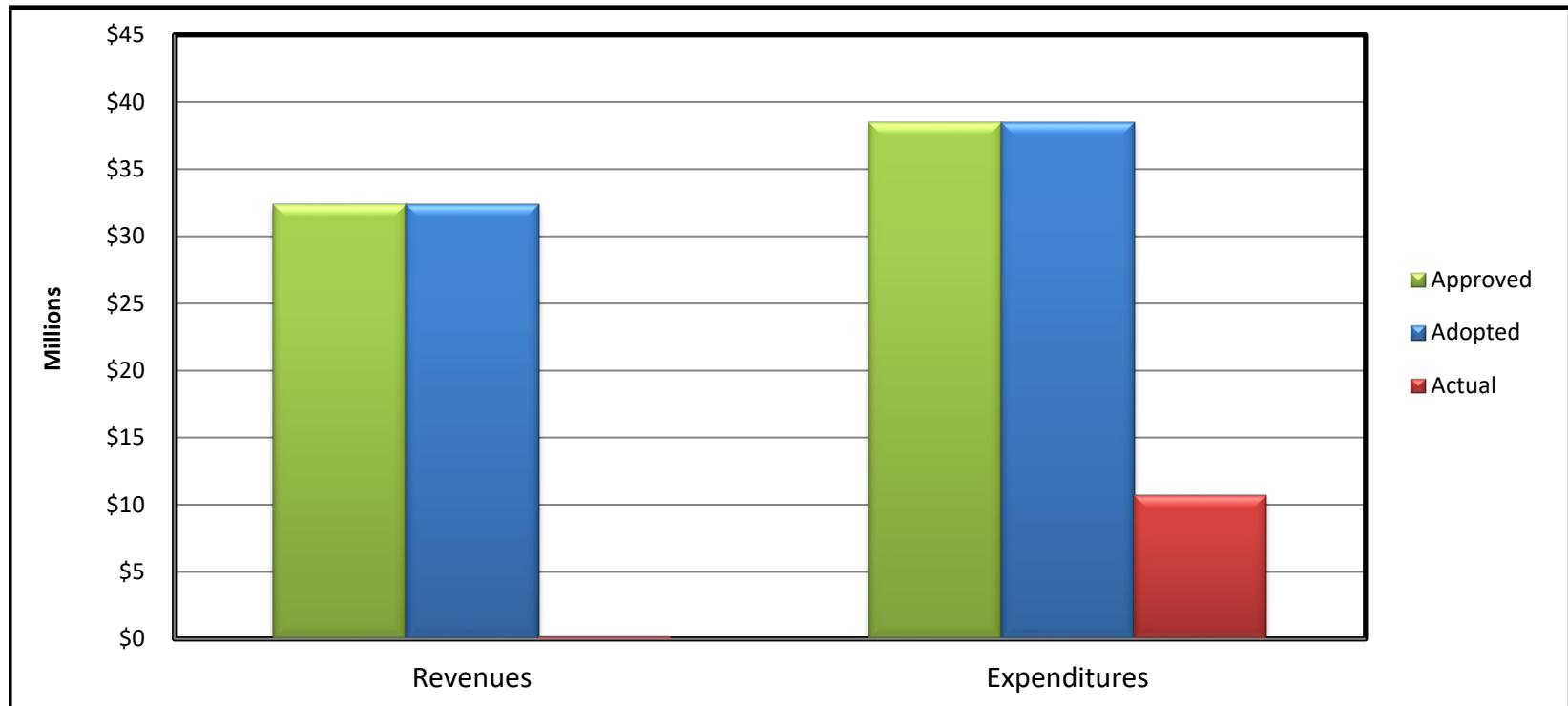
% Monthly Time Elapsed: 25.00%

Updated: 10.21.2021			APPROVED BUDGET				YEAR-TO-DATE					
Fund	Unit	Fund Name	Estimated Beginning Fund Balance	Approved Budget Expenditures	Approved Budget Revenue	Estimated Ending Fund Balance	YTD Actual Expenditures	Percent Budget Expended	YTD Actual Revenue	Percent Budget Received	Estimated Ending Fund Balance	Fund
111	8267	WRA Administration Fund	2,559,606	4,892,156	3,521,094	1,188,544	1,507,164	30.8%	23,609	0.7%	1,076,051	111
112	8484	Pajaro Levee	640,323	839,821	527,403	327,905	155,196	18.5%	95	0.0%	485,223	112
116	8485	Dam Operations	2,335,081	7,564,233	6,707,138	1,477,986	1,662,668	22.0%	168,071	2.5%	840,484	116
121	8486	Soledad Storm Drain	218,098	117,377	93,996	194,717	29,300	25.0%	25	0.0%	188,824	121
122	8487	Reclamation Ditch	1,786,980	2,308,417	1,568,928	1,047,491	977,042	42.3%	577	0.0%	810,514	122
124	8488	San Lorenzo Creek	58,120	78,565	45,342	24,897	24,066	30.6%	66	0.1%	34,120	124
127	8489	Moro Cojo Slough	534,991	286,878	96,327	344,440	28,120	9.8%	146	0.2%	507,017	127
130	8490	Hydro-Electric Operations	1,885,836	1,033,859	310,000	1,161,977	200,120	19.4%	388	0.1%	1,686,104	130
131	8491	CSIP Operations	2,764,585	7,675,205	6,168,720	1,258,100	1,582,337	20.6%	1,741	0.0%	1,183,989	131
132	8492	SVRP Operations	1,816,751	4,472,700	4,314,537	1,658,588	1,636,350	36.6%	5,390	0.1%	185,791	132
134	8493	SRDF Operations	4,146,338	4,157,485	4,021,667	4,010,520	700,198	16.8%	0	0.0%	3,446,140	134
303	8267	CSIP Debt Service Fund	770,672	1,767,403	1,767,403	770,672	0	0.0%	0	0.0%	770,672	303
313	8494	Debt Services	1,034,989	1,755,638	1,755,638	1,034,989	1,280,719	72.9%	0	0.0%	(245,730)	313
426	8495	Interlake Tunnel Project	1,010,359	1,515,278	1,500,000	995,081	899,169	59.3%	0	0.0%	111,190	426
<b>TOTAL:</b>			<b>21,562,728</b>	<b>38,465,015</b>	<b>32,398,193</b>	<b>15,495,906</b>	<b>10,682,448</b>	<b>27.8%</b>	<b>200,109</b>	<b>0.6%</b>	<b>11,080,388</b>	

**MONTEREY COUNTY  
WATER RESOURCES AGENCY  
FY 2021-2022 FINANCIAL STATUS REPORT**

For Month Ending: September 30, 2021

Budget Variance Analysis			
Category	Approved Budget	Adopted Budget	YTD Actual
Beginning Available Fund Balance	21,562,728	21,562,728	21,562,728
Revenues	32,398,193	32,398,193	200,109
Expenditures	38,465,015	38,465,015	10,682,448
<b>Ending Available Fund Balance</b>	<b>15,495,906</b>	<b>15,495,906</b>	<b>11,080,388</b>





# Monterey County

## Item No.4

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-080

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

Consider receiving the Monterey County Water Resources Agency (MCWRA) FY 2021-2022 First Quarter Financial Status Report through September 30, 2021.

#### RECOMMENDATION:

It is recommended that the Finance Committee:

Receive the Monterey County Water Resources Agency (MCWRA) FY 2021-2022 First Quarter Financial Status Report through September 30, 2021.

#### SUMMARY/DISCUSSION:

The Monterey County Water Resources Agency's FY 2021-2022 (FY22) approved budget totals \$38.47 million expenditures and \$32.40 million in revenue.

As of the first quarter of FY22 ending September 30, 2021, total revenue received is \$200,109, 0.62% of FY22 Budgeted Revenue. It includes grazing lease and rent revenue of \$157,399, Ad Valorem Taxes of \$4,604, Special Assessments of \$20,112 and other permits and fee revenue of \$19,055. Although the revenue received in the first quarter of a fiscal year being typically low as the Agency receives most of its revenue from special assessments in the months of December and April, current quarter's actual revenue is significantly lower than those of previous fiscal years' first quarters, comparing to of \$683,955, \$895,155 and \$1,055,081 in FY19, FY20 and FY21, respectively. The decrease in FY22 is results of absences of hydro-electric revenue, grant payments and water delivery fees.

On the expenditure side, actual expenditure thru September 30, 2021 is \$10.68 million, 27.77% of the approved appropriations. It is higher than the 25% quarterly target as it includes encumbrances of \$2.30 million. The amount is decreased by \$684,933, comparing to those of FY21, is contributed by a decrease of \$1.01 million to COWCAP and an increase of \$465,846 to capital equipment. The actual expenditures of previous fiscal years were \$11,980,202 in FY19, \$9,553,451 in FY20 and \$11,367,381 in FY21.

the Agency's overall financial performance thru September 30, 2021 was as follows:

	Approved Budget	Year-to-Date
FY22 Est. Beg. Fund Balance	\$ 21,562,728	\$21,562,728
FY22 Revenues	<u>32,398,193</u>	<u>200,109</u>
FY22 Expenditures	<u>(38,465,015)</u>	<u>(10,682,448)</u>
<b>FY22 Est. End. Fund Balance</b>	<b>\$15,495,906</b>	<b>\$11,080,388</b>

FINANCING:

There is no financial impact for receiving this report.

Prepared by: Nan Kyung Kim, Finance Manager III, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860

Attachments:

1. FY 2021-22 First Quarter Financial Status



# Monterey County

Item No.

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-080

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

Consider receiving the Monterey County Water Resources Agency (MCWRA) FY 2021-2022 First Quarter Financial Status Report through September 30, 2021.

### RECOMMENDATION:

It is recommended that the Finance Committee:

Receive the Monterey County Water Resources Agency (MCWRA) FY 2021-2022 First Quarter Financial Status Report through September 30, 2021.

### SUMMARY/DISCUSSION:

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the Agency's overall financial performance thru September 30, 2021 was as follows:

	Approved Budget	Year-to-Date
FY22 Est. Beg. Fund Balance	\$ 21,562,728	\$21,562,728
FY22 Revenues	<u>32,398,193</u>	<u>200,109</u>
FY22 Expenditures	<u>(38,465,015)</u>	<u>(10,682,448)</u>
<b>FY22 Est. End. Fund Balance</b>	<b>\$15,495,906</b>	<b>\$11,080,388</b>

FINANCING:

There is no financial impact for receiving this report.

Prepared by: Nan Kyung Kim, Finance Manager III, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860

Attachments:

1. FY 2021-22 First Quarter Financial Status

**MONTEREY COUNTY  
WATER RESOURCES AGENCY  
FY 2021-2022 FINANCIAL STATUS REPORT**

For Month Ending: September 30, 2021

% Monthly Time Elapsed: 25.00%

Updated: 10.21.2021			APPROVED BUDGET				YEAR-TO-DATE					
Fund	Unit	Fund Name	Estimated Beginning Fund Balance	Approved Budget Expenditures	Approved Budget Revenue	Estimated Ending Fund Balance	YTD Actual Expenditures	Percent Budget Expended	YTD Actual Revenue	Percent Budget Received	Estimated Ending Fund Balance	Fund
111	8267	WRA Administration Fund	2,559,606	4,892,156	3,521,094	1,188,544	1,507,164	30.8%	23,609	0.7%	1,076,051	111
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116	8485	Dam Operations	2,335,081	7,564,233	6,707,138	1,477,986	1,662,668	22.0%	168,071	2.5%	840,484	116
121	8486	Soledad Storm Drain	218,098	117,377	93,996	194,717	29,300	25.0%	25	0.0%	188,824	121
122	8487	Reclamation Ditch	1,786,980	2,308,417	1,568,928	1,047,491	977,042	42.3%	577	0.0%	810,514	122
124	8488	San Lorenzo Creek	58,120	78,565	45,342	24,897	24,066	30.6%	66	0.1%	34,120	124
127	8489	Moro Cojo Slough	534,991	286,878	96,327	344,440	28,120	9.8%	146	0.2%	507,017	127
130	8490	Hydro-Electric Operations	1,885,836	1,033,859	310,000	1,161,977	200,120	19.4%	388	0.1%	1,686,104	130
131	8491	CSIP Operations	2,764,585	7,675,205	6,168,720	1,258,100	1,582,337	20.6%	1,741	0.0%	1,183,989	131
132	8492	SVRP Operations	1,816,751	4,472,700	4,314,537	1,658,588	1,636,350	36.6%	5,390	0.1%	185,791	132
134	8493	SRDF Operations	4,146,338	4,157,485	4,021,667	4,010,520	700,198	16.8%	0	0.0%	3,446,140	134
303	8267	CSIP Debt Service Fund	770,672	1,767,403	1,767,403	770,672	0	0.0%	0	0.0%	770,672	303
313	8494	Debt Services	1,034,989	1,755,638	1,755,638	1,034,989	1,280,719	72.9%	0	0.0%	(245,730)	313
426	8495	Interlake Tunnel Project	1,010,359	1,515,278	1,500,000	995,081	899,169	59.3%	0	0.0%	111,190	426
<b>TOTAL:</b>			<b>21,562,728</b>	<b>38,465,015</b>	<b>32,398,193</b>	<b>15,495,906</b>	<b>10,682,448</b>	<b>27.8%</b>	<b>200,109</b>	<b>0.6%</b>	<b>11,080,388</b>	





# Monterey County

## Item No.5

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-078

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

Consider receiving a cost analysis of Monterey County Water Resources Agency (MCWRA)' space at 1441 Schilling Place, Salinas.

#### RECOMMENDATION:

It is recommended that the Finance Committee:

Receive a cost analysis of Monterey County Water Resources Agency (MCWRA)' space at 1441 Schilling Place, Salinas.

#### SUMMARY/DISCUSSION:

The County of Monterey owns Government Center on 1441 Schilling Place and 1488 Schilling Place ("Schilling") is comprised of a two-story office building ("North Building" and "South Building"), a manufacturing/warehouse building ("ANNEX") and a daycare facility. The total square foot of Schilling is 298,999 - North Building 113,374 square foot, South Building 92,484 square foot, ANNEX 88,641 square foot and Daycare 4,500 square foot. Resource Management Agency's (RMA) Public Works, Parks, and Facilities Divisions operate Schilling, which includes regular building maintenance, repair, ground-keeping, and administration of facility safety. Charges of services listed above are also absorbed by RMA and be allocated to the departments who occupy the building two years later via annual Countywide Cost Allocation Plans (COWCAP).

The Monterey County Water Resources Agency ("Agency") occupies 14,748 square foot of the North Building as well as 8,842 square foot, 20.81% of North Building common space. The total square footage allotted to the Agency for Schilling COWCAP is 23,590 square foot, 7.89% of total 298,999 square foot.

Agency's COWCAP facility allocation for Schilling in Fiscal Year 2021-2022 (FY22) is estimated at \$262,984, which is 7.89% of \$3,321,738, the actual expenditures incurred by RMA for Schilling in FY20. Since the Agency moved to Schilling, COWCAP Facility allocations for Schilling were \$172,931 in FY20, \$223,878 in FY21 and \$295,418 in FY22. Prior to moving to Schilling, the Agency was located at 839 Blanco Circle. Average lease cost at 839 Blanco Circle was \$261,846.

Location	FY2016	FY2017	FY2018	FY2019	FY2020	FY2020	FY2022
839 Blanco Cir.	\$268,634	\$274,528	\$257,865	-			
1441 Schilling				-	\$172,931	\$223,878	\$295,418

FINANCING:

There is no financial impact for receiving this report.

Prepared by: Nan Kyung Kim, Finance Manager III, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860

Attachment:

1. Shilling Cost Analysis



# Monterey County

Item No.

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-078

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

Consider receiving a cost analysis of Monterey County Water Resources Agency (MCWRA)' space at 1441 Schilling Place, Salinas.

### RECOMMENDATION:

It is recommended that the Finance Committee:

Receive a cost analysis of Monterey County Water Resources Agency (MCWRA)' space at 1441 Schilling Place, Salinas.

### SUMMARY/DISCUSSION:

The County of Monterey owns Government Center on 1441 Schilling Place and 1488 Schilling Place ("Schilling") is comprised of a two-story office building ("North Building" and "South Building"), a manufacturing/warehouse building ("ANNEX") and a daycare facility. The total square foot of Schilling is 298,999 - North Building 113,374 square foot, South Building 92,484 square foot, ANNEX 88,641 square foot and Daycare 4,500 square foot. Resource Management Agency's (RMA) Public Works, Parks, and Facilities Divisions operate Schilling, which includes regular building maintenance, repair, ground-keeping, and administration of facility safety. Charges of services listed above are also absorbed by RMA and be allocated to the departments who occupy the building two years later via annual Countywide Cost Allocation Plans (COWCAP).

The Monterey County Water Resources Agency ("Agency") occupies 14,748 square foot of the North Building as well as 8,842 square foot, 20.81% of North Building common space. The total square footage allotted to the Agency for Schilling COWCAP is 23,590 square foot, 7.89% of total 298,999 square foot.

Agency's COWCAP facility allocation for Schilling in Fiscal Year 2021-2022 (FY22) is estimated at \$262,984, which is 7.89% of \$3,321,738, the actual expenditures incurred by RMA for Schilling in FY20. Since the Agency moved to Schilling, COWCAP Facility allocations for Schilling were \$172,931 in FY20, \$223,878 in FY21 and \$295,418 in FY22. Prior to moving to Schilling, the Agency was located at 839 Blanco Circle. Average lease cost at 839 Blanco Circle was \$261,846.

Location	FY2016	FY2017	FY2018	FY2019	FY2020	FY2020	FY2022
839 Blanco Cir.	\$268,634	\$274,528	\$257,865	-			
1441 Schilling				-	\$172,931	\$223,878	\$295,418

FINANCING:

There is no financial impact for receiving this report.

Prepared by: Nan Kyung Kim, Finance Manager III, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860

Attachment:

1. Shilling Cost Analysis

Schilling BASE Allocation Calculations

	Sq Ft	Common Area Share	Total Sq Ft Charged	FY18-19 Expense	FY20-21 COWCAP	FY20-21 COWCAP	FY19-20 Expense	FY21-22 COWCAP
<b>1441 SHILLING PLACE (NORTH BUILDING)</b>								
Tenant Office Areas:					(Proposed)	(Revised)		
Health - Call Ctr	3,009	1,804	4,813		\$49,948	\$31,244		\$53,470
Civil Rights Office	3,498	2,097	5,595		\$58,065	\$36,321		\$62,160
RMA	8,695	5,213	13,908		\$144,333	\$90,284		\$154,512
Elections (+mezzanine + warehouse)	24,469	14,670	39,139		\$406,175	\$254,072		\$434,818
EOC ( Ginger Room)	609	365	974		\$10,109	\$6,324		\$10,822
Public Guardian	4,488	2,691	7,179		\$74,499	\$46,601		\$79,753
Water Resource Agency	14,748	8,842	23,590		\$244,811	\$153,135		\$262,074
Unassigned Swing Space	11,363	6,813	18,176		\$188,621	\$117,987		\$201,922
Tenant Office Areas Subtotal:	70,879	42,495	113,374		\$1,176,562	\$735,968		\$1,259,532
Building Common Areas: (Provides Svcs to Tenants):	42,495							
Total SQ FT of NORTH BUILDING	113,374			\$1,176,562			1,259,539	
								20.81%
<b>1488 SHILLING PLACE (ANNEX)</b>								
Tenant Office and Warehousing Subtotal:	68,353	20,288	88,641		\$284,449	\$575,413		\$984,760
Building Common Areas: (Provides Svcs to Tenants):	20,288							
Total SQ FT of ANNEX	88,641			\$284,449			1,027,446	
<b>1441 SHILLING PLACE (SOUTH BUILDING)</b>								
Tenant Office Areas:								
Health	20,370	14,257	34,627		\$168,760	\$224,783		\$384,693
RMA-Human Resources	3,798	2,658	6,456		\$31,465	\$41,911		\$71,726
Contracts/Purchasing - Cafeteria - Kitchen Productic	1,684	1,179	2,863		\$13,951	\$18,583		\$31,803
Contracts Purchasing -Cafeteria - Service	1,597	1,118	2,715		\$13,231	\$17,623		\$30,160
Tenant Office Areas Subtotal:	27,449	19,212	46,661		\$227,407	\$302,900		\$518,382
Building Common Areas: (Provides Svcs to Tenants):	19,212							
Total SQ FT of SOUTH BUILDING 1st FLR	46,661							
Tenant Office Areas:								
RMA	39,586	6,237	45,823		\$223,323	\$297,460		\$509,072
Tenant Office Areas Subtotal:	39,586	6,237	45,823		\$223,323	\$297,460		\$509,072
Building Common Areas: (Provides Svcs to Tenants):	6,237							
Total SQ FT of SOUTH BUILDING 2nd FLR	45,823							
Total SQ FT of SOUTH BUILDING			92,484	\$450,730			984,760	
<b>1494 SHILLING PLACE (DAY CARE FACILITY)</b>								
Daycare Area:								
Contracts/Purchasing (Daycare Lease)	4,500	0	4,500		\$0			\$49,993
Tenant Tenant Areas Subtotal:	4,500		4,500					\$49,993
Total SQ FT of DAY CARE	4,500			NOTE 1			49,993	
<b>TOTAL SCHILLING SQ FT Used for COWCAP ALLOCATIONS</b>								
			298,999	\$1,911,741	1,911,741	1,911,741	\$3,321,738	3,321,738
NOTE 1 - DayCare Sq ft & Cost NOT Included in FY20 COWCAP - Total Sq Ft :			294,499					



# Monterey County

## Item No.6

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-079

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

- a. Support authorizing the County of Monterey to issue a loan not to exceed \$950,000, valid through June 30, 2023, to the Monterey County Water Resources Agency to pay its non-federal cost share of the Pajaro River Flood Risk Management Project Design Phase, and to be repaid with reimbursements from California State Subventions; and
- b. Support adopting a resolution authorizing the Auditor-Controller to amend the County's Administrative Office 001-1050-CAO017-8038 FY 2021-22 adopted budget to increase appropriations by \$658,500, financed by a release of \$658,500 from the Cannabis Assignment Fund balance BSA 001-3132; and
- c. Support adopting a resolution authorizing the Auditor-Controller to amend the Water Resources Agency's Pajaro River Fund 112-9300-WRA002-8484 FY 2021-22 adopted budget to increase appropriations and revenues in the amount of \$658,500 financed by an interfund transfer from 001-1050-CAO017-8038.

#### RECOMMENDATION:

It is recommended that the Finance Committee:

- a. Support authorizing the County of Monterey to issue a loan not to exceed \$950,000, valid through June 30, 2023, to the Monterey County Water Resources Agency to pay its non-federal cost share of the Pajaro River Flood Risk Management Project Design Phase, and to be repaid with reimbursements from California State Subventions; and
- b. Support adopting a resolution authorizing the Auditor-Controller to amend the County's Administrative Office 001-1050-CAO017-8038 FY 2021-22 adopted budget to increase appropriations by \$658,500, financed by a release of \$658,500 from the Cannabis Assignment Fund balance BSA 001-3132; and
- c. Support adopting a resolution authorizing the Auditor-Controller to amend the Water Resources Agency's Pajaro River Fund 112-9300-WRA002-8484 FY 2021-22 adopted budget to increase appropriations and revenues in the amount of \$658,500 financed by an interfund transfer from 001-1050-CAO017-8038.

#### SUMMARY/DISCUSSION:

The Pajaro River Federal Flood Control Project was built in 1949 by the United States Army Corps of Engineers ("USACE") and is maintained jointly by the Santa Cruz County Flood Control and Water Conservation District - Zone 7 ("Zone 7") and the Monterey County Water Resources Agency ("MCWRA"). USACE has recently completed the necessary steps for the Project to enter into the Design Phase, which includes performance of detailed pre-construction engineering, preparation of plans and specifications for the initial construction contract for the project. The

Director's Report signed and released on December 12, 2019, by the USACE Headquarters confirms the federal authorization.

USACE and the non-federal sponsors (Zone 7 and MCWRA) entered into a Design Agreement ("DA") in May 2021. The DA describes the financial commitment of the federal government and the non-federal sponsors, who will share in the costs of all requirements needed to complete the preconstruction engineering and design under the first construction contract. The cost-share allocation is 65% federal and 35% non-federal. The non-federal sponsors' share will be split 50/50 between Zone 7 and MCWRA. The DA estimates a total project cost of \$7,100,000, the federal government's share projected to be \$4,615,000, the non-federal sponsors' Work-In Kind share by Zone 7 to be \$200,000, and the non-federal sponsors' cash contribution share of \$2,285,000 over multiple fiscal years. MCWRA's projected cash-share is \$1,142,500.

USACE invoiced the non-federal sponsors for \$385,000 for the first cash contribution. MCWRA paid \$192,500 for the 50/50 cost-share on June 22, 2021. MCWRA received the second invoice dated September 23, 2021, requesting the non-federal sponsor cash contribution of \$1,317,000, due on October 22, 2021; MCWRA's share is \$658,500. USACE granted MCWRA and Zone 7 an extension of the due date. MCWRA's remaining estimated cost-share of the project will be \$291,500 and is expected to be paid out in FY 2022-23.

The Monterey County Board of Supervisors authorized a loan to MCWRA from the Cannabis Assignment on July 7, 2020, of up to \$1,000,000 to assist MCWRA with its cash flow for the non-federal share costs. This loan was not utilized in FY 2020-2021 due to delays in finalizing the Subventions Agreement with the CA Division of Water Resources. The MCWRA did not include the projected cash-share in its FY 2021-22 Adopted Budget. The MCWRA requests to reinstate the authorization of the loan for MCWRA in FY 2021-22 and FY 2022-23 to pay the remaining non-federal sponsors' cash contributions of \$950,000.

The MCWRA Board of Supervisors has authorized the funding agreement. MCWRA and Zone 7 are negotiating with the CA Division of Water Resources on a funding agreement for State Subventions authorization. While the proposed cost share from the State is up to 100% of the non-federal eligible costs under the State Subventions authorization, the reimbursements under this agreement may not be received until FY 2022-23.

The MCWRA total non-federal sponsor cost-share needed exceeds the Fund 112 (Pajaro Levee) fund balance. MCWRA cannot borrow from most other MCWRA funds due to restrictions specific to the Zones. The funds that could be utilized do not have sufficient fund balance to pay for the invoiced amounts. The loan from the Cannabis Assignment will be repaid to the County's when the State Subvention Funds are received, estimated to be between 6 to 12 months from the time the costs are incurred.

#### OTHER AGENCY INVOLVEMENT:

The Agency is working with Santa Cruz County's Zone 7 and the CA Department of Water Resources to finalize the Subventions Agreement. The Monterey County Administrative Office have reviewed this request.

FINANCING:

As of October 4, 2021, the cannabis assignment ending balance is \$20,662,131.

MCWRA and Zone 7 are currently negotiating with the State on the Subvention funding agreement terms, including 100% reimbursements of the non-federal eligible costs with an agreement effective date of May 2021 to include the payment made in June 2021 to USACE and direct invoicing from USACE to the State. However, the reimbursements under this agreement are not expected within FY21-22, and a loan of \$658,500 is needed in FY 2021-2022. Without these payments to the USACE, work on the Project will stop.

If the Subventions Agreement with the State is not in place and reimbursements of the previous payment are not received by July 31, 2022, MCWRA will request the remaining loan balance of \$291,500 from the Cannabis Fund Assignment utilizing this authorization and the FY 2022-2023 Request Budget of MCWRA Pajaro River Fund 112-9300-WRA002-8484 will include the loan amount. The loan will be repaid with reimbursements from California State Subventions.

Prepared by: Nan Kyung Kim, Finance Manager III, (831) 755-4861

Approved by: Brent Buche, General Manager, (831) 755-4860

Attachment:

1. Pajaro River Design Agreement Cost
2. Budget Amendment #1





# Monterey County

Item No.

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-079

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

- a. Support authorizing the County of Monterey to issue a loan not to exceed \$950,000, valid through June 30, 2023, to the Monterey County Water Resources Agency to pay its non-federal cost share of the Pajaro River Flood Risk Management Project Design Phase, and to be repaid with reimbursements from California State Subventions; and
- b. Support adopting a resolution authorizing the Auditor-Controller to amend the County's Administrative Office 001-1050-CAO017-8038 FY 2021-22 adopted budget to increase appropriations by \$658,500, financed by a release of \$658,500 from the Cannabis Assignment Fund balance BSA 001-3132; and
- c. Support adopting a resolution authorizing the Auditor-Controller to amend the Water Resources Agency's Pajaro River Fund 112-9300-WRA002-8484 FY 2021-22 adopted budget to increase appropriations and revenues in the amount of \$658,500 financed by an interfund transfer from 001-1050-CAO017-8038.

### RECOMMENDATION:

It is recommended that the Finance Committee:

- a. Support authorizing the County of Monterey to issue a loan not to exceed \$950,000, valid through June 30, 2023, to the Monterey County Water Resources Agency to pay its non-federal cost share of the Pajaro River Flood Risk Management Project Design Phase, and to be repaid with reimbursements from California State Subventions; and
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Director's Report signed and released on December 12, 2019, by the USACE Headquarters confirms the federal authorization.

USACE and the non-federal sponsors (Zone 7 and MCWRA) entered into a Design Agreement ("DA") in May 2021. The DA describes the financial commitment of the federal government and the non-federal sponsors, who will share in the costs of all requirements needed to complete the preconstruction engineering and design under the first construction contract. The cost-share allocation is 65% federal and 35% non-federal. The non-federal sponsors' share will be split 50/50 between Zone 7 and MCWRA. The DA estimates a total project cost of \$7,100,000, the federal government's share projected to be \$4,615,000, the non-federal sponsors' Work-In Kind share by Zone 7 to be \$200,000, and the non-federal sponsors' cash contribution share of \$2,285,000 over multiple fiscal years. MCWRA's projected cash-share is \$1,142,500.

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The MCWRA Board of Supervisors has authorized the funding agreement. MCWRA and Zone 7 are negotiating with the CA Division of Water Resources on a funding agreement for State Subventions authorization. While the proposed cost share from the State is up to 100% of the non-federal eligible costs under the State Subventions authorization, the reimbursements under this agreement may not be received until FY 2022-23.

The MCWRA total non-federal sponsor cost-share needed exceeds the Fund 112 (Pajaro Levee) fund balance. MCWRA cannot borrow from most other MCWRA funds due to restrictions specific to the Zones. The funds that could be utilized do not have sufficient fund balance to pay for the invoiced amounts. The loan from the Cannabis Assignment will be repaid to the County's when the State Subvention Funds are received, estimated to be between 6 to 12 months from the time the costs are incurred.

#### OTHER AGENCY INVOLVEMENT:

The Agency is working with Santa Cruz County's Zone 7 and the CA Department of Water Resources to finalize the Subventions Agreement. The Monterey County Administrative Office have reviewed this request.

FINANCING:

As of October 4, 2021, the cannabis assignment ending balance is \$20,662,131.

MCWRA and Zone 7 are currently negotiating with the State on the Subvention funding agreement terms, including 100% reimbursements of the non-federal eligible costs with an agreement effective date of May 2021 to include the payment made in June 2021 to USACE and direct invoicing from USACE to the State. However, the reimbursements under this agreement are not expected within FY21-22, and a loan of \$658,500 is needed in FY 2021-2022. Without these payments to the USACE, work on the Project will stop.

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Prepared by: Nan Kyung Kim, Finance Manager III, (831) 755-4861

Approved by: Brent Buche, General Manager, (831) 755-4860

Attachment:

1. Pajaro River Design Agreement Cost
2. Budget Amendment #1

# ATTACHMENT 1

<b>Water Resources Agency - Fund Balance</b> <b>Fiscal Year 2020-2021</b>							
<b>Fund</b>	<b>Fund Name</b>	<b>Zone</b>	<b>FY21 Beginning Fund Balance*</b>	<b>FY21 Actual Expenditures</b>	<b>FY21 Actual Revenues</b>	<b>Fund Balance Utilization</b>	<b>FY 21 Ending Fund Balance*</b>
111	Administration Fund		2,975,866	4,422,428	4,006,167	416,260	2,559,606
112	Pajaro Levee - Zones	1 & 1A	719,895	615,251	535,679	79,572	640,323
116	Dam Operations	2C	2,573,586	5,311,399	5,072,895	238,505	2,335,081
121	Soledad Storm Drain	8	219,258	93,475	92,315	1,160	218,098
122	Reclamation Ditch	9	1,638,434	1,449,316	1,597,862	(148,546)	1,786,980
124	San Lorenzo Creek	12	86,574	72,383	43,929	28,454	58,120
127	Moro Cojo Slough	17	515,138	79,124	98,976	(19,853)	534,991
130	Hydro-Electric Operations		2,016,545	805,971	675,262	130,709	1,885,836
131	CSIP Operations	2B & 2Y	2,799,783	4,921,589	4,886,391	35,198	2,764,585
132	SVRP Operations	2B & 2Z	1,802,549	4,287,196	4,301,398	(14,202)	1,816,751
134	SEDF Operations		4,560,507	1,877,372	1,463,204	414,169	4,146,338
303	CSIP Debt Service Fund		770,672	1,655,999	1,655,999	0	770,672
313	SVWP Debt Service Fund		1,034,986	1,756,638	1,756,640	(3)	1,034,989
426	Interlake Tunnel Project		1,050,232	1,049,950	1,010,076	39,873	1,010,359
<b>Total:</b>			<b>22,764,025</b>	<b>28,398,091</b>	<b>27,196,793</b>	<b>1,201,297</b>	<b>21,562,728</b>

\*Estimate General Reserve and Unassigned Fund Balances

## Monterey County Water Resources Agency

### Summary of FY 2021-2022 Budget Amendment #1

Fund	Fund Name	Zone	Beginning Fund Balance*	Adopted FY22 Appropriation Budget	Budget Amendment #1	Revised FY22 Appropriation Budget	Adopted FY22 Revenue Budget	Budget Amendment #1	Revised FY22 Revenue Budget	FY22 Ending Fund Balance*
111	Administration Fund		2,559,606	4,892,156		4,892,156	3,521,094		3,521,094	1,188,544
112	Pajaro Levee - Zones	1 & 1A	640,323	839,821	658,500	1,498,321	527,403	658,500	1,185,903	327,905
116	Dam Operations	2C	2,335,081	7,564,233		7,564,233	6,707,138		6,707,138	1,477,986
121	Soledad Storm Drain	8	218,098	117,377		117,377	93,996		93,996	194,717
122	Reclamation Ditch	9	1,786,980	2,308,417		2,308,417	1,568,928		1,568,928	1,047,491
124	San Lorenzo Creek	12	58,120	78,565		78,565	45,342		45,342	24,897
127	Moro Cojo Slough	17	534,991	286,878		286,878	96,327		96,327	344,440
130	Hydro-Electric Operations		1,885,836	1,033,859		1,033,859	310,000		310,000	1,161,977
131	CSIP Operations	2B & 2Y	2,764,585	7,675,205		7,675,205	6,168,720		6,168,720	1,258,100
132	SVRP Operations	2B & 2Z	1,816,751	4,472,700		4,472,700	4,314,537		4,314,537	1,658,588
134	SEDF Operations		4,146,338	4,157,485		4,157,485	4,021,667		4,021,667	4,010,520
303	CSIP Debt Service Fund		770,672	1,767,403		1,767,403	1,767,403		1,767,403	770,672
313	SVWP Debt Service Fund		1,034,989	1,755,638		1,755,638	1,755,638		1,755,638	1,034,989
426	Interlake Tunnel Project		1,010,359	1,515,278		1,515,278	1,500,000		1,500,000	995,081
<b>Total:</b>			21,562,728	38,465,015	658,500	39,123,515	32,398,193	658,500	33,056,693	15,495,906

\*Estimate General Reserve and Unassigned Fund Balances after FY2020-2021 AP 14



# Monterey County

## Item No.7

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-081

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

Consider recommending that the Monterey County Water Resources Agency Board of Directors adopt a resolution authorizing the General Manager to enter into a grant agreement with the California Department of Fish and Wildlife to receive a grant of \$1 million dollars to financially support the Agency's development of the Salinas River Habitat Conservation Plan.

#### RECOMMENDATION:

It is recommended that the Finance Committee:

Recommend that the Monterey County Water Resources Agency Board of Directors adopt a resolution authorizing the General Manager to enter into a grant agreement with the California Department of Fish and Wildlife to receive a grant of one million dollars to financially support the Agency's development of the Salinas River Habitat Conservation Plan (HCP).

#### SUMMARY:

The approved FY22 budget allocates staff time and consultant funding for the HCP, but the majority of the HCP funding is tied to reimbursable grants. Spending does not qualify for reimbursement until grant agreements and contracts are in place. A finalized grant agreement with CDFW would allow work to continue on the HCP and allow the Agency to be reimbursed for consultant expenses.

#### DISCUSSION:

As the result of a formal consultation under section 7 of the Endangered Species Act (ESA) with the Army Corps of Engineers, the National Marine Fisheries Service (NMFS) issued a Biological Opinion (BO) for the Salinas Valley Water Project (SVWP) in 2007. The BO incorporated the 2005 Salinas Valley Water Project Flow Prescription for Steelhead Trout in the Salinas River (Flow Prescription) which provided SVWP operational guidelines to mitigate potential impacts of project operations on steelhead. On February 20, 2019 NMFS notified the Agency that the 2007 BO and associated incidental take statement was being withdrawn.

In 2018, prior to the withdrawal of the BO, the Agency began the process of developing an HCP under Section 10 of the ESA. Funded through a grant from the California Coastal Conservancy, the 2019 Salinas River Long-term Management Plan was developed to document historical and current conditions, long-term management goals and serve as a foundational document for the HCP.

The Agency is currently working on the second phase of HCP development. In April 2020 the Agency was awarded United States Fish and Wildlife Service (USFWS) funding through the 2019 Section 6 Non-Traditional HCP Grant funding opportunity administered by the CDFW (Attachment

1). The grant award includes a project of \$1,375,860. The USFWS contribution is \$1,000,000 with the remaining \$375,860 to be provided by the Agency through ongoing staff time and consultant work performed during FY19-21.

The draft grant agreement is currently undergoing final review by CDFW.

OTHER AGENCY INVOLVEMENT:

United States Fish and Wildlife Service, California Department of Fish and Wildlife

FINANCING:

One million dollars in reimbursable Federal funds with \$375,850 in match provided through Agency staff time and past consultant expenses. The approved FY22 Agency budget contains staff time and reimbursable funds for HCP development. The remaining reimbursable funds under this grant will be identified FY23 Agency budget.

Prepared by: Jason Demers, Associate Water Resources Engineer, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860

Attachments:

1. April 2020 grant award letter



# Monterey County

Item No.

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-081

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

Consider recommending that the Monterey County Water Resources Agency Board of Directors adopt a resolution authorizing the General Manager to enter into a grant agreement with the California Department of Fish and Wildlife to receive a grant of \$1 million dollars to financially support the Agency's development of the Salinas River Habitat Conservation Plan.

### RECOMMENDATION:

It is recommended that the Finance Committee:

Recommend that the Monterey County Water Resources Agency Board of Directors adopt a resolution authorizing the General Manager to enter into a grant agreement with the California Department of Fish and Wildlife to receive a grant of one million dollars to financially support the Agency's development of the Salinas River Habitat Conservation Plan (HCP).

### SUMMARY:

The approved FY22 budget allocates staff time and consultant funding for the HCP, but the majority of the HCP funding is tied to reimbursable grants. Spending does not qualify for reimbursement until grant agreements and contracts are in place. A finalized grant agreement with CDFW would allow work to continue on the HCP and allow the Agency to be reimbursed for consultant expenses.

### DISCUSSION:

As the result of a formal consultation under section 7 of the Endangered Species Act (ESA) with the Army Corps of Engineers, the National Marine Fisheries Service (NMFS) issued a Biological Opinion (BO) for the Salinas Valley Water Project (SVWP) in 2007. The BO incorporated the 2005 Salinas Valley Water Project Flow Prescription for Steelhead Trout in the Salinas River (Flow Prescription) which provided SVWP operational guidelines to mitigate potential impacts of project operations on steelhead. On February 20, 2019 NMFS notified the Agency that the 2007 BO and associated incidental take statement was being withdrawn.

In 2018, prior to the withdrawal of the BO, the Agency began the process of developing an HCP under Section 10 of the ESA. Funded through a grant from the California Coastal Conservancy, the 2019 Salinas River Long-term Management Plan was developed to document historical and current conditions, long-term management goals and serve as a foundational document for the HCP.

The Agency is currently working on the second phase of HCP development. In April 2020 the Agency was awarded United States Fish and Wildlife Service (USFWS) funding through the 2019 Section 6 Non-Traditional HCP Grant funding opportunity administered by the CDFW (Attachment



1). The grant award includes a project of \$1,375,860. The USFWS contribution is \$1,000,000 with the remaining \$375,860 to be provided by the Agency through ongoing staff time and consultant work performed during FY19-21.

The draft grant agreement is currently undergoing final review by CDFW.

OTHER AGENCY INVOLVEMENT:

United States Fish and Wildlife Service, California Department of Fish and Wildlife

FINANCING:

One million dollars in reimbursable Federal funds with \$375,850 in match provided through Agency staff time and past consultant expenses. The approved FY22 Agency budget contains staff time and reimbursable funds for HCP development. The remaining reimbursable funds under this grant will be identified FY23 Agency budget.

Prepared by: Jason Demers, Associate Water Resources Engineer, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860

Attachments:

1. April 2020 grant award letter



# United States Department of the Interior



FISH AND WILDLIFE SERVICE  
Pacific Southwest Region  
Wildlife & Sport Fish Restoration Program  
2800 Cottage Way, W-1729  
Sacramento, California 95825

In Reply Refer to:  
FWS/R8/WSFR

April 6, 2020

Ms. Nikita Dudley, Grant Administrator  
California Department of Fish and Wildlife  
Federal Assistance Section  
1416 9th Street, Rm 117  
Sacramento, California 95814-5511  
**DUNS: 808322358**

Subject: Notice of Grant Award for **FBMS# F20AP00347**

Dear Ms. Dudley:

Your organization's application for Federal financial assistance titled "[2019 Section 6 Non-Traditional, Habitat Conservation Planning Land Acquisition - Salinas River Habitat Conservation Plan](#)" submitted to the U.S. Fish and Wildlife Service (Service)'s CFDA Program 15.615 is approved. This award is made under the authority of: Endangered Species Act of 1973 16 U.S.C. 1531 et seq. For a complete list of this program's authorizing legislation, go to <https://beta.sam.gov/> and search by the CFDA Program number. This award is made based on Service approval of your organization's proposal, hereby incorporated by reference into this award.

[The performance period of this award is June 1, 2020 through May 31, 2023.](#) Only allowable costs resulting from obligations incurred during the performance period and any authorized pre-award costs may be charged to this award. Liquidate all obligations incurred under the award no later than 90 calendar days after the end of the performance period, unless the Service approves a final financial reporting period extension (see Reporting Requirements section below). If you need more time to complete project activities, you must submit a written request to [r8fa\\_grants@fws.gov](mailto:r8fa_grants@fws.gov) before the end of the stated performance period (see Period of Performance Extensions section below).

## **Payments:**

Your organization has completed enrollment in [U.S. Treasury's Automated Standard Application for Payment \(ASAP\)](#) system. When requesting payment in ASAP, your Payment Requestor will be required to enter an Account ID. The number assigned to this award is the partial Account ID in ASAP. When entering the Account ID in ASAP, the Payment Requestor should enter the award number identified in the subject line on letter followed by a percent sign (%). Refer to the ASAP.gov Help menu for detailed instructions on requesting payments in ASAP.

Use the information below to identify your award funds at: <https://www.asap.gov>

ASAP Accounting Information	FY/Funding Title	Federal Share	% of Federal Share	State Share	% of State Share	Total Award
F20AP00347-0001-0060	Section 6 NT HCPLA	1,000,000	73%	375,860	27%	1,375,860
<b>Totals:</b>		<b>\$1,000,000</b>		<b>\$375,860</b>		<b>\$1,375,860</b>

### **Terms of Acceptance:**

Service grant and cooperative agreement awards are made based on the application submitted to and approved by the Service, and are subject to the terms and conditions incorporated into the Notice of Award either by direct citation or by reference to Federal regulations; program legislation or regulation; and special award terms and conditions. Recipients indicate their acceptance of an award by starting work, drawing down funds, or accepting the award via electronic means. Recipient acceptance of an award from the Service carries with it the responsibility to be aware of and comply with all terms and conditions applicable to the award. The Federal regulations applicable to Service recipients and their subrecipients and contractors are listed by recipient type in the Service's [Financial Assistance Award Terms and Conditions](#). The "Department of the Interior (DOI) Award Provisions" attached to this Notice of Award also apply (Attachment A). If you do not have access to the Internet and require a printed copy of the award terms and conditions, contact the Service Project Officer identified in the Project Contacts section.

The recipient can initiate termination of award by sending written notice to the Service Project Officer stating the reasons for termination, the effective date, and in the case of partial termination, the portion to be terminated. For applicable award termination regulations and procedures, see [2 CFR 200.339](#).

### **Special Conditions and Provisions:**

- Cost accounting is required at grant level
- Grant is eligible for reimbursement of amount obligated, not to exceed 75 percent of total expenditures.
- Your organization's SAM CCR registration is set to expire on June 11, 2020. Under the terms and conditions of this award, your organization is required to maintain an active CCR registration throughout the entire approved award period.
- Recipient needs prior written approval from the USFWS to make a cumulative transfer among direct cost categories which exceed, or are expected to exceed, ten percent of the current total approved budget.
- The recipient shall ensure that all applicable U.S. Fish and Wildlife Service Endangered Species Act permits are secured prior to conducting any surveys. All appropriate survey protocols as dictated in those permits shall be followed. Copies of the permits should be retained in the recipient's administrative record to provide to the Wildlife and Sport Fish Restoration Program upon request.
- The recipient shall ensure that all National Marine Fisheries Service Endangered Species Act permits are secured prior to conducting any surveys and that all appropriate survey protocols are followed. Copies of the permits should be retained in the recipient's administrative record to provide to the Wildlife Sport Fish Restoration Program upon request.
- Any nesting, brooding, or brood rearing bald eagles encountered by field crews at survey sites shall be avoided by a distance of at least 200 m., if work activity is visible to the eagles (direct

line of sight), or 100 m, if work activity is not visible to the eagles, per Service guidelines for bald eagles (USFWS 2007), for as long as such eagle activity is present.

-Golden eagles appear to have a lower tolerance for human disturbance than bald eagles; therefore, any nesting, brooding, or brood rearing golden eagles encountered by field crews at work sites shall be avoided by a distance of at least 800 m, if work activity is visible to the eagles (direct line of sight), or 400 m, if work activity is not visible to the eagles (Suter and Jones 1981, Richardson and Miller 1997, USFWS 2010), for as long as such eagle activity is present.

#### **Reporting Requirements:**

Report Title	Report Period:	Due Date
Interim Federal Financial Report	06/01/2020-06/30/2021	September 28, 2021
Interim Performance Report	06/01/2020-06/30/2021	September 28, 2021
Interim Federal Financial Report	06/01/2020-06/30/2022	September 28, 2022
Interim Performance Report	06/01/2020-06/30/2022	September 28, 2022
Final Federal Financial Report (SF-425)	06/01/2020-05/31/2023	August 29, 2023
Final Performance Report	06/01/2020-05/31/2023	August 29, 2023

All Reports should be sent to [r8fa\\_grants@fws.gov](mailto:r8fa_grants@fws.gov).

Recipients must use the Standard Form (SF) 425, *Federal Financial Report* form for all financial reporting. A final SF 425, *Federal Financial Report* is required within 90 calendar days of the end date of the award. This form is available at online at <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>. For assistance completing the SF-425, watch the instructional video, [Completing the Federal Financial Report \(SF-425\)](#) available on the [Service's Financial Assistance Wiki](#).

Performance reports must contain: 1) a comparison of actual accomplishments with the goals and objectives of the award as detailed in the approved scope of work; 2) a description of reasons why established goals were not met, if appropriate; and 3) any other pertinent information relevant to the project results. Please include the Service award number provided in the subject line of this letter on all reports.

Financial and performance reporting due dates may be extended upon receipt of a written request addressed to the Service at [r8fa\\_grants@fws.gov](mailto:r8fa_grants@fws.gov) identifying the type of report to be extended, the requested revised due date, and a justification for the extension. The Service may approve an additional extension if justified by a catastrophe that significantly impairs the Recipient's operations. Requests for reporting due date extensions must be received by the Service before the original reporting due date.

For additional information regarding financial and performance reporting requirements and sanctions for noncompliance, see Service Policy [516 FW 1, Monitoring Financial and Performance Reporting for Financial Assistance](#).

#### **Significant Developments Reports** (see 2 CFR 200.328(d)):

Events may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, recipients are required to notify the Service in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify the Service in writing of any

favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

**Conflict of Interest Disclosures:**

Recipients are responsible for notifying the Service Project Officer in writing of any conflicts of interest that arise during the life of this award, including those reported to them by any subrecipient under the award. Conflicts of interest include any relationship or matter that might place the recipient, including their employees and subrecipients, in a position of conflict, real or apparent, between their responsibilities under the award and any other outside interests. Conflicts of interest include direct or indirect financial interests; close personal relationships; positions of trust in outside organizations; consideration of future employment arrangements with a different organization; and decision-making authority related to the proposed project. Conflicts of interest are those circumstances real or perceived that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the recipient, or the recipient's employees or subrecipients, in matters pertaining to the award. Recipients must notify the Service in writing if any employees, including subrecipient and contractor personnel, are related to, married to, or have a close personal relationship with any Federal employee within the Federal program issuing this award. The term employee means any individual engaged in the performance of work under the Federal award. Recipients may not have a former Federal employee as a key project official, or in any other substantial role related to their award, whose participation put them out of compliance with the legal authorities addressing post-Government employment restrictions. See the U.S. Office of Government Ethics website at <https://oge.gov/> for more information on these restrictions. The Service will examine each conflict of interest disclosure based on its particular facts and the nature of the project and will determine if a significant potential conflict exists. If it does, the Service will work with the recipient to determine an appropriate resolution. Failure to disclose and resolve conflicts of interest in a manner that satisfies the Service may result in any of the remedies described in [2 CFR 200.338 Remedies for Noncompliance](#), including termination of this award.

**Other Mandatory Disclosures:**

Recipients of Federal awards must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the term and condition outlined in [2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters](#) are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in [2 CFR 200.338 Remedies for Noncompliance](#), including suspension or debarment.

**Indirect Costs:** Indirect costs under this award are approved on the condition that the Recipient will submit an indirect cost rate proposal to their cognizant agency immediately after the award is made and no later than 90 calendar days past the award performance period start date. The Recipient is not authorized to charge indirect costs under this award until the Recipient has received, and provided a copy to the Service Project Officer, an approved Negotiated Indirect Cost Rate Agreement (NICRA) from the Federal government. In the event the Recipient fails to establish an approved rate before the end of the award performance period, the Service may either: 1) deobligate the Federal amount budgeted for indirect costs and, if not otherwise prohibited by legislation or regulation, allow the Recipient to use costs otherwise allocable as indirect costs to satisfy cost-sharing or matching requirements; or 2) allow the Recipient to transfer the amount otherwise allocable as indirect costs to direct costs. Service approval of such budget changes will depend on the particular award circumstance. Recipients may not shift

indirect costs otherwise allocable to this award to another Federal award unless specifically authorized by legislation.

If the Recipient has submitted an indirect cost rate proposal to the cognizant agency within the required timeframe but the cognizant agency has delayed approval of the proposal, the Recipient must provide to the Service Project Officer a copy of the submitted proposal, the name of the cognizant agency, and evidence of the proposal submission date in the form of either a copy of an emailed submission or written confirmation of the proposal receipt date from the cognizant agency. Upon review of the documentation and consultation with the cognizant agency, the Service may give written approval to the Recipient to charge indirect costs at their proposed rate until their proposal is approved. Service approval to charge indirect costs based on a proposed rate will depend on the circumstance; the Service will not approve a Recipient to charge indirect costs based on a proposed rate if rate approval delays are due to the Recipient having submitted a late, incomplete, or inaccurate proposal. The Recipient must receive written prior approval from the Service before charging indirect costs based on a proposed rate. The award may be subject to further revision if the approved rate is higher or lower than the proposed rate.

**System for Award Management (SAM) Registration:** Under the terms and conditions of this award, your organization must maintain an active SAM registration at [www.SAM.gov](http://www.SAM.gov) until the final financial report is submitted or final payment is received, whichever is later. If your organization's SAM registration expires during the required period, the Service will suspend payment under this and all other Service awards to your organization until you update your organization's SAM registration.

**Project/Program Plan and Budget Revisions:**

Recipients are required to report deviations from budget or project scope or objective, and request prior approvals for budget and program plan revisions in accordance with 2 CFR 200.308 unless otherwise specifically waived in this award.

**Period of Performance Extensions:**

If additional time is needed to complete the approved project, you must send an SF-424 and written notice to the Service at [r8fa\\_grants@fws.gov](mailto:r8fa_grants@fws.gov). This notice must be received at least 30 calendar days before the authorized performance period end date, and must include supporting reasons and revised end date. Extensions for time cannot be authorized for the purpose of spending an unused balance of funds that remains after the approved project activities have been completed.

**Project Contacts:**

<b>The Service Project Officer for this award is:</b>	<b>The Recipient Project Officer for this award is:</b>
Becky Miller, Grants Management Specialist Phone: (916) 978-6185 Cell: (916) 768-2330 Email: <a href="mailto:becky_miller@fws.gov">becky_miller@fws.gov</a>	Nikita Dudley, Grant Administrator Phone: (916) 653-9879 Email: <a href="mailto:nikita.dudley@wildlife.ca.gov">nikita.dudley@wildlife.ca.gov</a>


Please contact Becky Miller with any questions. Please include the Service award number provided in the subject line of this letter in all written communications.

Thank you for your interest and efforts in supporting conservation for fish and wildlife and their habitats.

Sincerely,

**LAWRENCE  
RILEY**

Lawrence M. Riley  
Chief

 Digitally signed by  
LAWRENCE RILEY  
Date: 2020.04.06 21:27:59  
-07'00'

Enclosures:

- SF424, Budget and Narrative
- Attachment A: DOI Award Provisions

## **Attachment A: DOI Award Provisions**

### **I. Conflicts of Interest**

#### **(a) Applicability.**

(1) This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

(2) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR 200.318 apply.

#### **(b) Requirements.**

(1) Non-Federal entities must avoid prohibited conflicts of interest, including any significant financial interests that could cause a reasonable person to question the recipient's ability to provide impartial, technically sound, and objective performance under or with respect to a Federal financial assistance agreement.

(2) In addition to any other prohibitions that may apply with respect to conflicts of interest, no key official of an actual or proposed recipient or subrecipient, who is substantially involved in the proposal or project, may have been a former Federal employee who, within the last one (1) year, participated personally and substantially in the evaluation, award, or administration of an award with respect to that recipient or subrecipient or in development of the requirement leading to the funding announcement.

(3) No actual or prospective recipient or subrecipient may solicit, obtain, or use non-public information regarding the evaluation, award, or administration of an award to that recipient or subrecipient or the development of a Federal financial assistance opportunity that may be of competitive interest to that recipient or subrecipient.

#### **(c) Notification.**

(1) Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR 200.112, Conflicts of Interest.

(2) Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by subrecipients.

(d) Restrictions on Lobbying. Non-Federal entities are strictly prohibited from using funds under this grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR Part 18 and 31 USC 1352.

(e) Review Procedures. The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement, and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

(f) Enforcement. Failure to resolve conflicts of interest in a manner that satisfies the Government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including suspension or debarment (see also 2 CFR Part 180).



## **II. Data Availability**

(a) Applicability. The Department of the Interior is committed to basing its decisions on the best available science and providing the American people with enough information to thoughtfully and substantively evaluate the data, methodology, and analysis used by the Department to inform its decisions.

(b) Use of Data. The regulations at 2 CFR 200.315 apply to data produced under a Federal award, including the provision that the Federal Government has the right to obtain, reproduce, publish, or otherwise use the data produced under a Federal award as well as authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes.

(c) Availability of Data. The recipient shall make the data produced under this award and any subaward(s) available to the Government for public release, consistent with applicable law, to allow meaningful third party evaluation and reproduction of the following:

- (1) The scientific data relied upon;
- (2) The analysis relied upon; and
- (3) The methodology, including models, used to gather and analyze data.



# Monterey County

## Item No.8

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-082

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

Version: 1

Matter Type: WRA Finance Item

Consider recommending that the Monterey County Water Resources Agency Board of Directors approve a General Services Agreement in the amount not to exceed \$500,000 to provide emergency supplemental well replacement services in the Castroville Seawater Intrusion Project Service Area, for one replacement well; and authorize the General Manager to negotiate and execute the Agreement.

#### RECOMMENDATION:

It is recommended that the Finance Committee:

- a. Recommend that the Monterey County Water Resources Agency Board of Directors approve a General Services Agreement in the amount not to exceed \$500,000 to provide emergency supplemental well replacement services in the Castroville Seawater Intrusion Project Service Area, for one replacement well; and
- b. Recommend authorizing the General Manager to negotiate and execute the Agreement.

#### SUMMARY/DISCUSSION:

The Castroville Seawater Intrusion Project (CSIP) is part of a conjunctive use system that delivers a combination of recycled water, Salinas River water, and groundwater to farmers to reduce groundwater extraction within seawater intruded areas of the 180/400-Foot Aquifer Subbasin. Monterey One Water (M1W) operates the system, and has implemented a more robust water scheduling system, due to ongoing drought conditions, in order to manage water orders and use, and to ensure equitable delivery of recycled water.

The MCWRA was able to deliver Salinas River water to CSIP from April through August 1, 2021, for a total of 5,056 acre-feet. This water is a part of the MCWRA's Conservation Program which recharges the groundwater basin in the Salinas Valley through coordinated Reservoir Releases. Due to the low reservoir elevations, the Conservation Season ended early this year, with demands for groundwater recharge and supplemental water to CSIP still very high. This is compounded by the recent decrease in wastewater flows and the increased utilization of wastewater entitlements, by other agencies. M1W has a short-term agreement to utilize Industrial Wastewater through October 31, 2021, to supplement water deliveries in CSIP. A longer-term agreement is still required for future irrigation seasons.

Per the United States Drought Monitor, Monterey County is experiencing extreme drought conditions. This is demonstrated by two years of limited winter inflow to the MCWRA's reservoirs, Nacimiento and San Antonio, with current storage capacities of 11% and 7%, respectively. The hot and dry drought conditions are also contributing to the increase in irrigation demands in the area.

**Supplemental Wells**

CSIP's supplemental wells are critical as a water supply backup and in supplementing flows throughout the system. They are used during high demand days when there is not enough river or recycled water, when there are pressure issues in the distribution system, when there is low demand for irrigation water and the recycled plant can't operate, or when the recycled plant is shut down for maintenance or emergencies. There were originally 21 supplemental wells when the project started up in 1998. Now there are 10 supplemental wells that are online and operational bringing the total potential yield from 63,390 gallons per minute (GPM) to 18,200 GPM currently. The supplemental wells are currently facing issues related to their age (newest well in the system was constructed in 1996), deteriorating casing integrity, increased maintenance costs, increased failures, and rehabilitation costs exceeding replacement costs. Seven of the original wells have already been destroyed and the remaining 4 will be destroyed through the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley Program* (Well Destruction Program) that the Agency is managing which is supported through Proposition 1 grant, Monterey County Cannabis funding, and contributions from M1W and the Castroville Community Services District.

In anticipation of continued drought conditions, MCWRA has performed a feasibility analysis of CSIP Supplemental Well replacement projects. Initial analysis had identified two supplemental wells that are not near the seawater intrusion front but have failed or have low extraction rates due to poor quality construction or the well's end of life. The Agency formed a subcommittee, at the request of CSIP's Water Quality and Operations Committee. This subcommittee meets monthly and is a forum to share more detailed information regarding groundwater quality, the underlying geology, existing well surveys and other pertinent information that can be shared. Through this subcommittee process, only one of the wells originally identified is being recommended for replacement at this time. The other well needs further investigation into rehabilitation options before a decision is made on replacement or rehabilitation. The goal for the replacement well is to have it operable by the next peak irrigation season of May through October.

**Well 01C01 Replacement**

Well 01C01 is located in the transition zone between the 180/400 Foot Aquifers and East Side Aquifer over 2 miles away from the current seawater intrusion front in the Pressure 400 aquifer (chlorides exceeding 500 mg/L). The well had decent water quality when in production but is currently offline due to well casing deterioration, pumping sand inside the well, and low pumping production yield due to clogged perforations. In 1996, the original yield was 2160 GPM but it is currently producing under 350 GPM. Through in-depth surveys and evaluation, the well has been recommended to be destroyed by a licensed well contractor.

The Agency has a 50 foot easement at this site and a replacement well could be feasibly constructed within that existing easement. Having the replacement well as close as possible to the original well provides additional assurance of future water quality, similar geology, and a more efficient and cost-effective way to connect to the distribution system. This well is also located on an end line in the system where low pressure is common and where a well can help increase the pressure to within better operating parameters.

### **Replacement Project Next Steps**

This well replacement project fits under an emergency project designation due to the recent drought declaration by the Governor and the potential lack of river water next season. Per Ordinance Numbers 3790 and 3635, the Agency has a requirement to supply water to the CSIP area (Zone 2B) by recycled water and supplemental wells. Without river water, peak demands will not be able to be met with existing CSIP supplies. The existing supplemental wells will be exercised on a nearly continuous basis during peak demands and since all of the wells in the system are aging there are concerns that any sudden failures would cause significant harm to the system.

Well 01C01 is eligible for destruction under the Agency's Well Destruction Program and therefore could utilize that supplemental funding as well as the efficient process that has already been set up to destroy over 100 wells in the area. The applications are prepared and should be approved in the next month or so. The replacement well construction will then commence and includes a test borehole, electronic-log and other formation survey analysis. This site-specific data will be used to determine the perforation zones and slot size for the well casing. The estimate is a 600-800 foot well with a 16" final diameter and using a Reverse Circulation Rotary method but the final design will be determined after the test hole data is analyzed.

Due to the long lead time for well drillers in the area, there is urgency to get an approved General Services Agreement with a qualified driller in order to get on their list and determine a timeline for this project. This project qualifies under the Monterey County's Emergency Procurement Policy which is authorized by Monterey County Code 2.32.040, Emergency Purchases, and by Monterey County Code 2.32.070, Competitive Bidding Not Required, which expedites the contracting process. Agency staff is requesting that the Board of Directors authorize the expenditure up to \$500,000 as a detailed scope has not yet been developed but has been estimated. Final selection of a contractor and bid amount should be available by the end of the year.

### **OTHER AGENCY INVOLVEMENT:**

CSIP's Water Quality and Operations Committee, Basin Management Advisory Committee, Monterey One Water

### **FINANCING:**

The FY 22 budget includes staff time and \$250,000 towards well maintenance, in Fund 131. There is an additional \$700,000 of discretionary funding that is in the approved budget in Fund 131 for projects that have not yet commenced. If those projects were to move forward this fiscal year, staff may need to either slow down expenditures to fit within the approved budget or request a budget amendment to utilize available fund balance.

Prepared by: Shaunna Murray, Senior Water Resources Engineer, (831) 755-4860

Approved by: Brent Buche, General Manager, (831) 755-4860





# Monterey County

## Item No.8

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-082

November 05, 2021

Introduced: 10/29/2021

Current Status: Agenda Ready

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**Supplemental Wells**

CSIP's supplemental wells are critical as a water supply backup and in supplementing flows throughout the system. They are used during high demand days when there is not enough river or recycled water, when there are pressure issues in the distribution system, when there is low demand for irrigation water and the recycled plant can't operate, or when the recycled plant is shut down for maintenance or emergencies. There were originally 21 supplemental wells when the project started up in 1998. Now there are 10 supplemental wells that are online and operational bringing the total potential yield from 63,390 gallons per minute (GPM) to 18,200 GPM currently. The supplemental wells are currently facing issues related to their age (newest well in the system was constructed in 1996), deteriorating casing integrity, increased maintenance costs, increased failures, and rehabilitation costs exceeding replacement costs. Seven of the original wells have already been destroyed and the remaining 4 will be destroyed through the *Protection of Domestic Drinking Water Supplies for the Lower Salinas Valley Program* (Well Destruction Program) that the Agency is managing which is supported through Proposition 1 grant, Monterey County Cannabis funding, and contributions from M1W and the Castroville Community Services District.

In anticipation of continued drought conditions, MCWRA has performed a feasibility analysis of CSIP Supplemental Well replacement projects. Initial analysis had identified two supplemental wells that are not near the seawater intrusion front but have failed or have low extraction rates due to poor quality construction or the well's end of life. The Agency formed a subcommittee, at the request of CSIP's Water Quality and Operations Committee. This subcommittee meets monthly and is a forum to share more detailed information regarding groundwater quality, the underlying geology, existing well surveys and other pertinent information that can be shared. Through this subcommittee process, only one of the wells originally identified is being recommended for replacement at this time. The other well needs further investigation into rehabilitation options before a decision is made on replacement or rehabilitation. The goal for the replacement well is to have it operable by the next peak irrigation season of May through October.

**Well 01C01 Replacement**

Well 01C01 is located in the transition zone between the 180/400 Foot Aquifers and East Side Aquifer over 2 miles away from the current seawater intrusion front in the Pressure 400 aquifer (chlorides exceeding 500 mg/L). The well had decent water quality when in production but is currently offline due to well casing deterioration, pumping sand inside the well, and low pumping production yield due to clogged perforations. In 1996, the original yield was 2160 GPM but it is currently producing under 350 GPM. Through in-depth surveys and evaluation, the well has been recommended to be destroyed by a licensed well contractor.

The Agency has a 50 foot easement at this site and a replacement well could be feasibly constructed within that existing easement. Having the replacement well as close as possible to the original well provides additional assurance of future water quality, similar geology, and a more efficient and cost-effective way to connect to the distribution system. This well is also located on an end line in the system where low pressure is common and where a well can help increase the pressure to within better operating parameters.

### **Replacement Project Next Steps**

This well replacement project fits under an emergency project designation due to the recent drought declaration by the Governor and the potential lack of river water next season. Per Ordinance Numbers 3790 and 3635, the Agency has a requirement to supply water to the CSIP area (Zone 2B) by recycled water and supplemental wells. Without river water, peak demands will not be able to be met with existing CSIP supplies. The existing supplemental wells will be exercised on a nearly continuous basis during peak demands and since all of the wells in the system are aging there are concerns that any sudden failures would cause significant harm to the system.

Well 01C01 is eligible for destruction under the Agency's Well Destruction Program and therefore could utilize that supplemental funding as well as the efficient process that has already been set up to destroy over 100 wells in the area. The applications are prepared and should be approved in the next month or so. The replacement well construction will then commence and includes a test borehole, electronic-log and other formation survey analysis. This site-specific data will be used to determine the perforation zones and slot size for the well casing. The estimate is a 600-800 foot well with a 16" final diameter and using a Reverse Circulation Rotary method but the final design will be determined after the test hole data is analyzed.

Due to the long lead time for well drillers in the area, there is urgency to get an approved General Services Agreement with a qualified driller in order to get on their list and determine a timeline for this project. This project qualifies under the Monterey County's Emergency Procurement Policy which is authorized by Monterey County Code 2.32.040, Emergency Purchases, and by Monterey County Code 2.32.070, Competitive Bidding Not Required, which expedites the contracting process. Agency staff is requesting that the Board of Directors authorize the expenditure up to \$500,000 as a detailed scope has not yet been developed but has been estimated. Final selection of a contractor and bid amount should be available by the end of the year.

### **OTHER AGENCY INVOLVEMENT:**

CSIP's Water Quality and Operations Committee, Basin Management Advisory Committee, Monterey One Water

### **FINANCING:**

The FY 22 budget includes staff time and \$250,000 towards well maintenance, in Fund 131. There is an additional \$700,000 of discretionary funding that is in the approved budget in Fund 131 for projects that have not yet commenced. If those projects were to move forward this fiscal year, staff may need to either slow down expenditures to fit within the approved budget or request a budget amendment to utilize available fund balance.

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Approved by: Brent Buche, General Manager, (831) 755-4860







# Monterey County

## Item No.9

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-075

November 05, 2021

**Introduced:** 10/28/2021

**Current Status:** Draft

**Version:** 1

**Matter Type:** WRA Finance Item

- Proposition 218 Update
- 10-Year Financial Plan Update
- Grants Update
- USBR Loan Refinancing
- Homeless Encampment Cleanup Costs

# MCWRA Grant Tracking 2021

Funding Agency	Title	Type	Status	End Date	MCWRA Reimbursement Amount	MCWRA Match Amount	Project Partners
<b>FUNDING AWARDS</b>							
DWR	Alert to Alert 2	Grant	Contract in Place	5/15/2022	162,782	0	SC Co., MCOES
DWR	Interlake Tunnel	Grant	Contract in Place	1/31/2023	10,000,000	0	
CDFW	Interlake Tunnel - Fish Exclusion	Grant	Contract in Place	6/30/2023	17,000,000	0	
DWR -IRMWP Prop 1E	Pajaro River Flood Risk Project	Grant	Contract in Place	11/30/2021	500,000		Zone 7 (Grant Administrator)
SWRCB-Prop 1 Groundwater Quality	Protection of Domestic Drinking Water Supplies	Grant	Contract in Place	3/31/2023	4,927,729	4,197,795	
DWR-IRWMP	Greater MC IRWM Implementation (Reservoir Reoperation and Grant Admin)	Grant	Contract in Place	4/30/2025	1,096,284	910,000	Salinas, MCRCD
USFW/CDFW	FY19 Salinas River HCP	Grant	Awarded, contract in progress	5/31/2023	1,000,000	375,860	
USFW/CDFW	FY21 Salinas River HCP	Grant	Awarded	TBD	1,000,000	459,096	
FEMA/OES	Multi-Jurisdictional Hazard Mitigation Plan	Grant	Awarded		20,000	0	MCOES (Grant Administrator)
DWR	Pajaro River Flood Risk Project, PED Phase	Subventions Reimbursement Agreement	Eligible - agreement negotiations on-going	TBD	1,142,750	0	Zone 7; PRFMA
<b>TOTAL</b>					<b>36,849,545</b>	<b>5,942,751</b>	
<b>GRANT APPLICATIONS SUBMITTED</b>							
FEMA/CALOES Haz Mitigation	Nacimiento Plunge Pool 65% Design Level	Grant	Submitted application 7/18/2021		407,471	135,833	
FEMA/CALOES Rehabilitation of High Hazard Dams	San Antonio Spillway Repair/Replacement 100% Design Level	Grant	Submitted 7/16/2021		1,478,750	517,563	
Bureau of Reclamation WaterSMART Drought	CSIP Optimizations	Grant	Submitted 10/3/2021		2,000,000	2,429,227	SVGBGSA, M1W
National Fish and Wildlife Foundation	Salinas River Lagoon Resiliency	Grant	Pre-proposal submitted 4/7/2021 Full proposal submitted by invitation 6/23/2021		80,000	50,000	
<b>TOTAL</b>					<b>3,966,221</b>	<b>3,132,622</b>	



# Monterey County

## Item No.10

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: WRAFIN 21-076

November 05, 2021

**Introduced:** 10/28/2021

**Current Status:** Draft

**Version:** 1

**Matter Type:** WRA Finance Item

Set next meeting date and discuss future agenda items