



Legislation Details (With Board Report)

**File #:** 13-1185      **Name:** WIB Adult Subcontracts  
**Type:** General Agenda Item      **Status:** Passed  
**File created:** 11/13/2013      **In control:** Board of Supervisors  
**On agenda:** 12/3/2013      **Final action:** 12/3/2013

**Title:** a. Approve the extension of the Workforce Investment Act (WIA) Title I Adult subcontracts with Shoreline Workforce Development Services and Turning Point of Central California by entering into new Standard Agreements with Shoreline Workforce Development Services in the amount of \$174,361 and Turning Point of Central California in the amount of \$160,949 for a total contract allocation of \$335,310 for the period of October 1, 2013 to June 30, 2014; and;  
b. Authorize the Economic Development Department Director to execute the contracts and make minor modifications to the contracts as necessary to comply with WIA requirements.

**Sponsors:** Jim Cook

**Indexes:**

**Code sections:**

**Attachments:** 1. WIA Title I Adult Subcontract\_Shoreline, 2. WIA Title I Adult Subcontract, 3. Completed Board Order

Date	Ver.	Action By	Action	Result
12/3/2013	1	Board of Supervisors	approved	

a. Approve the extension of the Workforce Investment Act (WIA) Title I Adult subcontracts with Shoreline Workforce Development Services and Turning Point of Central California by entering into new Standard Agreements with Shoreline Workforce Development Services in the amount of \$174,361 and Turning Point of Central California in the amount of \$160,949 for a total contract allocation of \$335,310 for the period of October 1, 2013 to June 30, 2014; and;  
b. Authorize the Economic Development Department Director to execute the contracts and make minor modifications to the contracts as necessary to comply with WIA requirements.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve the extension of the Workforce Investment Act (WIA) Title I Adult subcontracts with Shoreline Workforce Development Services and Turning Point of Central California by entering into new Standard Agreements with Shoreline Workforce Development Services in the amount of \$174,361 and Turning Point of Central California in the amount of \$160,949 for a total contract allocation of \$335,310 for the period of October 1, 2013 to June 30, 2014; and;
- b. Authorize the Economic Development Department Director to execute the contracts and make minor modifications to the contracts as necessary to comply with WIA requirements.

SUMMARY:

The Monterey County Workforce Investment Board (WIB) is charged with overseeing the allocation of Workforce Investment Act (WIA) Title I funds on behalf of the local workforce investment system. At the October 2, 2013 WIB meeting, the WIB recommended approval of the WIA Title I Adult subcontract extensions with Shoreline Workforce Development Services (Shoreline) and Turning Point of Central California (Turning Point) for a third and final year, starting October 1, 2013, to be forwarded to the Board of Supervisors for final approval. The contracts provide for an extension of up to two years beyond the initial one-year contract period

pending acceptable contract performance, adherence to current WIA legislation and local policies, and upon the availability of WIA funds. The second contract year ended June 30, 2013. Due to reduced funding and a mandatory sequestration impacting Monterey County's WIA Title I Adult funding stream, the WIB further recommended reducing both subcontract budgets by 41% from the previous year for a total contract allocation of \$335,310 for PY 2013-14.

The contracts were originally anticipated to be submitted in October, but the forced shut down of the federal government on October 1<sup>st</sup> delayed consideration and submission. The contract date of October was selected to allow the providers to be reimbursed for allowable expenses that they have been incurring on behalf of WIA clients, consistent with WIA regulations. The date is also consistent with the federal fiscal year.

#### DISCUSSION:

In 2011, the Workforce Investment Board went through a Request for Proposals (RFP) process through the County Contracts/Purchasing Division for Title I Youth Employment Services. After careful consideration and review of proposals received two contractors were awarded and on June 26, 2012, Shoreline and Turning Point were each awarded a contract for WIA Title I Adult services by the Board of Supervisors in the amount of \$567,000 for the period of July 1, 2012 to June 30, 2013. The WIB would like now to extend both Agreements for an additional year.

The original Request for Proposal (RFP) that was issued resulting in these contracts sought responsive bids from qualified organizations to prepare eligible adults for participation in the labor force through the utilization of training contracts. In addition, the contracts were developed in response to recommendations embodied in a system-wide needs analysis completed by the WIB to enhance eligible participant's access to services beyond the comprehensive One-Stop Career Center, particularly serving those of underserved target populations in hard-to-serve areas of Monterey County, who do not access or have trouble getting to the Comprehensive One-Stop Career Center.

Services are targeted to WIA eligible, Monterey County adults (18 years of age and older) who face multiple barriers to employment, are low-income based on the Lower Living Standard Income Level (LLSIL) guidelines established by the Monterey County WIB, and are included in one or more of the following categories: veterans and their eligible spouses, disabled individuals, homeless, offenders, and high school drop outs.

On May 8, 2013, the State announced the WIA Title I formula allocations for PY 2013-14. Monterey County received an overall reduction of \$205,340 (-12.2%) from its Adult allocation. Additionally, the Department of Labor was required to implement sequestration reductions; therefore Monterey County received a total of \$37,438 for the first quarter of 2013-14. Due to the mandatory budget sequestration, this further impacted Monterey County's funding streams forcing new contracts to be postponed during the first-quarter period of PY 2013-14.

The contracts also include a requirement that each subcontractor must expend a minimum of 25% of their contract funds on training per Senate Bill 734. Ten percent (10%) of the minimum training expenditure requirement may be met by applying leveraged resources used for training services. Leveraged resources may include match funds from employers including the employer paid portion of on-the-job training and customized training.

Below are summaries of both Shoreline and Turning Point's Adult programs and recommended funding, and the number of enrollments to be served for PY 2013-14:

- Shoreline is a non-profit corporation consisting of Goodwill Industries of Santa Cruz, Monterey and San Luis Obispo Counties. Shoreline's proposal focuses on serving targeted special populations (adult criminal offenders, adults with disability, veterans and their spouses, adults who dropped out of high school, and homeless adults) and leveraging the resources of their existing Neighborhood Career Centers in Salinas and in Marina. Additionally, they will make services available for North Monterey County residents of Pajaro and Las Lomas through their Watsonville Career Center and for South County residents through the San Luis Obispo and King City Career Centers. Shoreline Workforce Development Services has been an Adult services contractor since 2002. The WIB recommends funding Shoreline's PY 2013-14 subcontracts in the amount of \$174,361, to serve 52 enrollments, with a requirement that a minimum of 25% of their contract funds be expended on training services per SB734.
- Turning Point is a not-for-profit corporation assisting persons in the justice system. Turning Point's proposal focuses on individuals serving parole and probation. Turning Point leverages the resources of their Reentry Program on East San Luis Street in Salinas. They have been funded by the WIB and its predecessors since 1975. The WIB recommends funding Turning Point's PY 2013-14 subcontracts in the amount of \$160,949, to serve 48 enrollments, with a requirement that a minimum of 25% of their contract funds be expended on training services per SB734.

OTHER AGENCY INVOLVEMENT:

Both Shoreline and Turning Point concur with the WIB recommended approval of the proposed contracts.

FINANCING:

The Workforce Investment Act (WIA) Title I Adult formula grant funds utilized will be for \$335,310 and are budgeted in Fund 21, Appropriations Unit DEO 016, Unit 8396. There is no impact on the General Fund. Economic Development Department/WIB will reimburse funding to subcontractors for all allowable WIA activities. Additionally, in consideration of SB734, the subcontracts will be required to expend a minimum of 25% of their subcontract funds on workforce training programs. The agreements with Shoreline and Turning Point are structured to provide that they prepare and submit monitoring documents and monthly claims sufficient to meet the WIA requirements. Although recapture is a risk with grant awards, with the experience of the partners involved in the program opportunity, the risk here is considered minimal and local WIA funds would be used if expenditures were denied due to non performance.

Prepared by:

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Approved by:

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Attachments:

- A. WIA Title I Adult Subcontract for Shoreline
- B. WIA Title I Adult Subcontract for Turning Point