



no-disruption in the services. The existing unit will remain operational until the new unit has been fully installed and tested with a go-live date of July 1, 2019.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this request, as has the Auditor-Controller's Office.

FINANCING:

Monthly lease payments of \$5,394, including all appropriate taxes and fees with an annual cost of \$71,208 in the General Fund- Mail Unit. Total costs for the 5-year lease is \$356,040. The new equipment will be installed in June 2019, and as a result the first monthly lease payment of \$5,934 is due in June. The FY2018-2019 Resource Management Agency (RMA)-Mail Operation budget (001-8178-RMA005) has sufficient appropriations, due to salary savings, to cover the costs. Cost associated with the new agreement with Equipment Leasing and Consulting are to be incurred over the next five Fiscal years through June 30, 2024. Future year's costs will be included in the County Administration Office (CAO)-Mail Operation budget appropriations.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

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Approved by: Dewayne Woods, Assistant CAO, Ext. 5309

Attachments: Equipment Leasing Agreement