



Legislation Details (With Board Report)

<b>File #:</b>	24-409	<b>Name:</b>	CLA Audit Services Amendment No. 4
<b>Type:</b>	General Agenda Item	<b>Status:</b>	Passed
<b>File created:</b>	5/17/2024	<b>In control:</b>	Board of Supervisors
<b>On agenda:</b>	6/4/2024	<b>Final action:</b>	6/4/2024

**Title:** Approve and authorize the Contracts Purchasing Officer, or designee, to execute Amendment No. 4 to the Agreement with CliftonLarsonAllen LLP to provide audit services of the County’s financial statements, Single Audits, and non-ACFR entities, adding \$10,000 for a revised total agreement amount not to exceed \$1,230,410, with no change to the contract term of August 1, 2018 to June 30, 2025.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Amendment No. 4 to Agmt w CLA, 3. Original Agreement, Amendment 1,2,3 w CLA, 4. Amendment No. 1 to Agmt w CLA, 5. Amendment No. 2 to Agmt w CLA, 6. Amendment No. 3 to Agmt w CLA, 7. Completed Board Order Item No. 50

Date	Ver.	Action By	Action	Result
6/4/2024	1	Board of Supervisors		

Approve and authorize the Contracts Purchasing Officer, or designee, to execute Amendment No. 4 to the Agreement with CliftonLarsonAllen LLP to provide audit services of the County’s financial statements, Single Audits, and non-ACFR entities, adding \$10,000 for a revised total agreement amount not to exceed \$1,230,410, with no change to the contract term of August 1, 2018 to June 30, 2025.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts Purchasing Officer, or designee, to execute Amendment No. 4 to the Agreement with CliftonLarsonAllen LLP to provide audit services of the County’s financial statements, Single Audits, and non-ACFR entities, adding \$10,000 for a revised total agreement amount not to exceed \$1,230,410, with no change to the contract term of August 1, 2018 to June 30, 2025.

**SUMMARY/DISCUSSION:**

On July 17, 2018, the Board of Supervisors approved an agreement with CliftonLarsonAllen LLP (CLA) for independent audit services for the mandated audits of the County’s Annual Comprehensive Financial Report (ACFR), Single Audits, and other financial statements for the fiscal years ending June 30, 2018, June 30, 2019, and June 30, 2020. The Agreement was pursuant to RFP#10682 for a three (3) year term with the option to amend for a period of up to two years.

On October 26, 2021, the Board of Supervisors approved Amendment No. 1, extending the term 12 months to allow for completion of the Fiscal Year 2021 audits. On June 21, 2022, the Board of Supervisors approved Amendment No. 2, extending the term another 12 months to allow for completion of the Fiscal Year 2022

audits.

On June 13, 2023, the Board of Supervisors approved Amendment No. 3 extending the term another 24 months to allow for completion of the Fiscal Year 2022-2023 and Fiscal Year 2023-2024 audits adding \$375,010 to the agreement.

The proposed Amendment No. 4 seeks to add \$10,000 to the agreement for additional audit work needed to complete the FY2022-23 Single Audit.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office and Workforce Development Board are informed of the additional cost to complete FY2022-23 Single Audit of the WIOA Cluster Major Program. The Office of the County Counsel and Auditor-Controller have reviewed and approved as to legal form and fiscal provisions, respectively.

FINANCING:

Funding for the proposed amendment will be initially absorbed by the Auditor-Controller's budget and then reimbursed from Workforce Development Board. No additional impact to the general fund is anticipated with this action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Performing mandated audits within the County aligns with the Board of Supervisors strategic initiative of efficient, effective, and transparent government operations.

Mark a check to the related Board of Supervisors Strategic Initiatives

- Economic Development
- X Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Burcu Mousa, CPA, Assistant Auditor-Controller, 755-5089

Attachments: Amendment No. 4; Amendment No. 3; Amendment No. 2; Amendment No. 1;  
CliftonLarsonAllen LLP Agreement