



Legislation Details (With Board Report)

**File #:** 19-0746      **Name:** Ten Year Deed Restriction and Covenant Document  
**Type:** General Agenda Item      **Status:** Passed - RMA Public Works and Facilities  
**File created:** 9/17/2019      **In control:** Board of Supervisors  
**On agenda:** 10/8/2019      **Final action:** 10/8/2019

**Title:** Approve and authorize the Resource Management Agency Director to execute and record a ten (10) year Deed Restriction and Covenant document for a 1.5 acre portion of County property at 855 East Laurel Drive, Assessor’s Parcel Number 003-851-043-000, as required by the Homeless Emergency Aid Program (“HEAP”) for Community Human Services’ requested funding, in a form substantially similar to the proposed Deed Restriction and Covenant set forth in Attachment A.

**Sponsors:** Public Works / RMA

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Attachment A - Deed Restriction & Covenant, 3. Completed Board Order Item No. 21, 4. Revised Completed Board Order Item No. 21

Date	Ver.	Action By	Action	Result
10/8/2019	1	Board of Supervisors	approved - rma public works and facilities	Pass

Approve and authorize the Resource Management Agency Director to execute and record a ten (10) year Deed Restriction and Covenant document for a 1.5 acre portion of County property at 855 East Laurel Drive, Assessor’s Parcel Number 003-851-043-000, as required by the Homeless Emergency Aid Program (“HEAP”) for Community Human Services’ requested funding, in a form substantially similar to the proposed Deed Restriction and Covenant set forth in Attachment A.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve and authorize the Resource Management Agency Director to execute and record a ten (10) year Deed Restriction and Covenant document for a 1.5 acre portion of County property at 855 East Laurel Drive, Assessor’s Parcel Number 003-851-043-000, as required by the Homeless Emergency Aid Program (“HEAP”) for Community Human Services’ requested funding, in a form substantially similar to the proposed Deed Restriction and Covenant set forth in Attachment A.

SUMMARY/DISCUSSION:

The Coalition of Homeless Services Providers (CHSP) has received grant funding from the Homeless Emergency Aid Program (HEAP) to aid people experiencing homelessness in Monterey and/or San Benito counties. HEAP will provide one-time, flexible block grant funding to address immediate emergency needs of homeless individuals and families in the service area of the grant recipient. In accordance with State regulatory guidelines, HEAP funds are allocated for eligible uses under the grant, which include, but are not limited to, services, rental assistance or subsidies, capital improvements, and activities for homeless youth.

In May 2019, CHSP announced that the County of Monterey capital project submittal for the Emergency Shelter at 855 East Laurel, Salinas was to receive grant funds in excess of \$6 million. On July 23, 2019, the Board of Supervisors approved and authorized the Assistant County Administrative Officer to execute the Subrecipient Grant Funding Agreement (SGFA) that sets forth operational procedures and capital improvement project specifications to accomplish the objectives of HEAP and administration of the permanent, year-round Emergency Homeless Shelter in Salinas. The SGFA requires that a recorded deed restriction be placed on the homeless shelter property, so that it will remain available for activities under HEAP for a duration of ten (10) years following the date of issuance of the certificate of occupancy by the County. Authorizing the Resource Management Agency (RMA) Director to execute and record a ten (10) year Deed Restriction and Covenant document will fulfill this requirement.

The project to construct the Emergency Shelter at 855 East Laurel, is presently in the bidding phase. The scope of work includes construction of a 16,000-foot pre-manufactured building and related site work, infrastructure, foundations, landscaping, and interior

improvements.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel-Risk Management has reviewed and approved the Deed Restriction and Covenant document as to form and legality. Department of Social Services, County Administrative Office-Housing Unit and RMA staff coordinated to negotiate and finalize terms and language for the SGFA and the and other supporting documents, including the Deed Restriction, On July 23, 2019, the Board of Supervisors authorized execution of the SGFA for the County.

FINANCING:

There is no impact to the General Fund for the execution of the Deed Restriction.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES?

Provision of safe accommodation afforded by a permanent Emergency Shelter correlates to the Infrastructure, Health and Human Services, and Public Safety Strategic Initiatives adopted by the Board of Supervisors by supporting the goals of improving health and quality of life outcomes for individuals and families experiencing homelessness.

Economic Development

Administration

Health & Human Services

Infrastructure

Public Safety

Prepared by: Dave Pratt, Project Manager II

Reviewed by: Shawne Ellerbee, Deputy Director of Administrative Services

Approved by: Carl P. Holm, AICP, RMA Director

Attachments:

Attachment A- Deed Restriction & Covenant

(Attachments on File with the Clerk of the Board)