



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Legislation Details (With Board Report)

---

**File #:** 13-0068      **Name:** WIB Amendment to ByLaws  
**Type:** General Agenda Item      **Status:** Passed  
**File created:** 1/22/2013      **In control:** Board of Supervisors  
**On agenda:** 2/5/2013      **Final action:** 2/5/2013

**Title:** Approve amendments to Monterey County Workforce Investment Board Bylaws to align with statewide initiatives, primarily the new state strategic plan to incorporate a Business Services Committee as a standing committee of the Workforce Investment Board.

**Sponsors:** Jim Cook

**Indexes:**

**Code sections:**

**Attachments:** 1. Proposed WIB Bylaws Amendment, 2. Revised Proposed WIB Bylaw Amendment, 3. Completed Board Order

Date	Ver.	Action By	Action	Result
2/5/2013	1	Board of Supervisors	approved	

Approve amendments to Monterey County Workforce Investment Board Bylaws to align with statewide initiatives, primarily the new state strategic plan to incorporate a Business Services Committee as a standing committee of the Workforce Investment Board.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

Approve amendments to Monterey County Workforce Investment Board Bylaws to align with statewide initiatives, primarily the new state strategic plan to incorporate a Business Services Committee as a standing committee of the Workforce Investment Board.

### SUMMARY:

The original Bylaws of the Monterey County Workforce Investment Board (WIB) were approved by the Monterey County Board of Supervisors on May 29, 2001 amended on June 6, 2007, and again on December 6, 2011. The recommended Bylaw revisions include specific revisions that change guidance and operations to bring the County's WIB Bylaws in line with State workforce related initiatives. Attachment 1 is a copy of the recommended Amended WIB Bylaws.

### DISCUSSION:

Under the new State of California Workforce Investment Board Strategic Plan, the Governor calls for the Chief Local Elected Official and the Local Workforce Investment Board to establish a Business Services Plan that includes a sub-committee of the Local Board that further develops and makes recommendations for the Business Service Plan to the Local Board in an effort to increase employer involvement in the activities of our Local Workforce Investment Board. The Workforce Investment Board approved the proposed amendment to the Bylaws at their December 5, 2012 meeting and requested it be brought to the Board of Supervisors for final approval.

Changes to the Workforce Investment Board Bylaws are stated below and provided as an attachment to this report:

Section 5: Business Services Committee

- A. A Business Services Committee shall be established and composed of MCWIB members as directed by the MCWIB Chair.
- B. Responsibilities of the Business Services Committee shall include:
  - 1. Develop and make recommendations for the Business Service Plan to the Board of Supervisors in an effort to increase employer involvement in the activities of our local board;
  - 2. Submit the Business Services Plan along with the local Strategic Plan to the State California Workforce Investment Board;
  - 3. LMI Analysis
  - 4. Oversight of Rapid Response Services
  - 5. Champion Work Readiness Certificates - WorkKeys; and
  - 6. Report back to the full MCWIB on bi-annual basis.

OTHER AGENCY INVOLVEMENT:

The revisions to the Bylaws were reviewed and approved by the MCWIB Executive Committee and Workforce Investment Board on November 14, 2012 and December 5, 2012 respectively. The amended Bylaws, as recommended, have been reviewed and approved as to form by County Counsel.

FINANCING:

The proposed revisions to the Bylaws relate to procedures and policies. Members of the Workforce Investment Board serve without compensation and the addition of this new committee, including any related staff work, will not affect departmental budgeting. There is no impact on the Monterey County General Fund.

Prepared by:

Approved by:

---

Joyce Aldrich  
WIB Agency Executive Director  
(831) 759-6644

---

Linda Guillis  
Interim Economic Development Director  
(831) 755-5383

Attachments:

Amended Bylaws of the Monterey County Workforce Investment Board