



## Legislation Details (With Board Report)

**File #:** A 21-102      **Name:** Student Placement Agreement  
**Type:** BoS Agreement      **Status:** Passed - Health Department  
**File created:** 3/23/2021      **In control:** Board of Supervisors  
**On agenda:** 5/4/2021      **Final action:** 5/4/2021

**Title:** a. Approve and accept the Student Placement Agreement template to be used in partnering with universities and colleges for the placement of students within the Department of Health to complete internship/externship assignments as part of their field education and service learning requirements for their respective field of study program; and  
b. Approve and authorize updates to the Student Placement Agreement template in accordance with local, state, and federal law, subject to review and approval of County Counsel; and  
c. Approve and authorize amendments to the text of the Student Placement Agreements that do not significantly change the level of risk or the scope of a party's obligations or responsibilities, subject to review and approval of County Counsel; and  
d. Approve and authorize execution by the Director of Health or Assistant Director of Health of the Student Placement Agreement template with universities and colleges for Fiscal Years 2021-2022 through Fiscal Year 2025-2026.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Student Placement Agreement Template, 3. Completed Board Order ITem No. 32

Date	Ver.	Action By	Action	Result
5/4/2021	1	Board of Supervisors	approved - health department	Pass

a. Approve and accept the Student Placement Agreement template to be used in partnering with universities and colleges for the placement of students within the Department of Health to complete internship/externship assignments as part of their field education and service learning requirements for their respective field of study program; and  
b. Approve and authorize updates to the Student Placement Agreement template in accordance with local, state, and federal law, subject to review and approval of County Counsel; and  
c. Approve and authorize amendments to the text of the Student Placement Agreements that do not significantly change the level of risk or the scope of a party's obligations or responsibilities, subject to review and approval of County Counsel; and  
d. Approve and authorize execution by the Director of Health or Assistant Director of Health of the Student Placement Agreement template with universities and colleges for Fiscal Years 2021-2022 through Fiscal Year 2025-2026.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

a. Approve and accept the Student Placement Agreement template to be used in partnering with universities and colleges for the placement of students within the Department of Health to complete internship/externship assignments as part of their field education and service-learning requirements for their respective field of study program; and  
b. Approve and authorize updates to the Student Placement Agreement template in accordance with local, state, and federal law, subject to review and approval of County Counsel; and  
c. Approve and authorize amendments to the text of the Student Placement Agreements that do not significantly

change the level of risk or the scope of a party's obligations or responsibilities, subject to review and approval of County Counsel; and

d. Approve and authorize execution by the Director of Health or Assistant Director of Health of the Student Placement Agreement template with universities and colleges for Fiscal Years 2021-2022 through Fiscal Year 2025-2026.

SUMMARY/DISCUSSION:

The Monterey County Health Department (hereinafter referred to as "MCHD") request the Board of Supervisors to accept and approve the Student Placement Agreement template (hereinafter referred to as "Template") to be used for students enrolled at universities and/or colleges who require practical, clinical and non-clinical experience towards their school's field education and/or service-learning requirements. While providing "real world" experience for student interns/externs, MCHD will attract University graduates to apply for future job openings, thereby creating a pipeline for students (who may have bilingual skills) to pursue their work career in Monterey County.

This Template provides for the County of Monterey standards of policy, procedures and best practices for student placement application processing, placement, credentialing, compliance with confidentiality and health privacy laws, insurance, and indemnification requirements. Using a pre-Monterey County Board of Supervisor approved Template for each participating university and/or college will help streamline administrative processing and reduce the execution timeline.

This Template contains the County's 30-day termination "no cause" provision (Section VII, Paragraph C), which provides that either the County or University may cancel the Agreement.

While this work is not directly in support of a Health Department Strategic Initiative, it is in support of one or more of the ten essential public health services, specifically: 4. Mobilize community partnerships and action to identify and solve health problems and 8. Assure competent public and personal health care workforce.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel and Auditor-Controller have reviewed and approved this Agreement as to legal form and fiscal provisions, respectively.

FINANCING:

There are no fiscal provisions included in this Agreement.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Pat Bass, Management Analyst II, 755-4538

Approved by:

Date: \_\_\_\_\_

Elsa Jimenez, Director of Health, 755-4526

Attachment:

Student Placement Agreement Template is on file with Clerk of the Board