



Legislation Details (With Board Report)

File #: 24-030 **Name:** Job Order Contract (JOC) Program Status Report
Type: General Agenda Item **Status:** Agenda Ready
File created: 1/11/2024 **In control:** Capital Improvement Committee
On agenda: 5/13/2024 **Final action:**
Title: Receive a status report on the Job Order Contract Program from the Public Works, Facilities and Parks Department supporting Public Works and Facilities projects for the period of July through December 2023 to capture FY 2023-24 Quarter One and Quarter Two.

Sponsors:

Indexes:

Code sections:

Attachments: 1. CIC Report, 2. Attachment A – Projects Issued Notice to Proceed & Supplemental Job Orders

Date	Ver.	Action By	Action	Result
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Receive a status report on the Job Order Contract Program from the Public Works, Facilities and Parks Department supporting Public Works and Facilities projects for the period of July through December 2023 to capture FY 2023-24 Quarter One and Quarter Two.

RECOMMENDATION:

It is recommended that the Capital Improvement Committee receive a status report on the Job Order Contract Program from the Public Works, Facilities and Parks Department supporting Public Works and Facilities projects for the period of July through December 2023 to capture FY 2023-24 Quarter One and Quarter Two.

SUMMARY/DISCUSSION:

The Capital Improvement Committee (CIC) requested to receive quarterly reports on the Job Order Contracting (JOC) program managed by Public Works, Facilities and Parks (PWFP) supporting Public Works and Facilities projects. The Projects within this report include projects from the 2021, 2022 and 2023 JOC program year.

July 1, 2023, through December 31, 2023 (FY24) Quarter One and Quarter Two Projects Summary:

Facilities

- New Project Job Orders: 19
- New Project Supplemental Job Orders: 9
- Existing Project Supplemental Job Orders: 9
- Gordian License Fees (JOC Fees): \$233,362
- Gordian Construction Management (JOC Plus Fees): \$228,321
- Construction Contract Value: \$4,667,233
- Use of Local Contractor/Employer in Contracts: 45%

Public Works

- New Project Job Orders: 24
- New Project Supplemental Job Orders: 2
- Existing Project Supplemental Job Orders: 12

- Gordian License Fees (JOC Fees): \$521,196
- Gordian Construction Management (JOC Plus Fees): \$0
- Construction Contract Value: \$10,423,926
- Use of Local Contractor/Employer in Contracts: 100%

Total

- New Project Job Orders: 43
- New Project Supplemental Job Orders: 11
- Existing Project Supplemental Job Orders: 21
- Gordian License Fees (JOC Fees): \$754,558
- Gordian Construction Management (JOC Plus Fees): \$754,558
- Construction Contract Value: \$15,091,159
- Use of Local Contractor/Employer in Contracts: 74%

Combined Local Work Force Percentage

Attachment A reports the number of Facilities and Public Works projects and supplemental Job Orders issued Notice to Proceed (NTP) in FY24 Quarter One and Quarter Two

JOC provides an alternative procurement method for completing public works projects which improves economy and efficiency in completing many public works projects, including urgent and time sensitive projects. The price of an individual project will be determined by multiplying the preset unit prices and the appropriate quantities by the appropriate adjustment factor. The adjustment factor will vary depending upon the location of the work and the time at which the work will be performed (normal working hours versus other than normal working hours). Representatives from County Counsel and Contracts Purchasing are present, review bid packages submitted to verify completeness and announce the award criteria for each bid. The award of all 2021, 2022, and 2023 JOC Facilities and Roads were awarded to the lowest responsible and responsive bidder in accordance with Public Contract Section 20128.5 as outlined in the JOC Project Specifications. The current JOC Policy does not provide for selection based on Local Preference. However, as part of the Bid package all prospective bidders are required to submit a Certification of Good Faith Effort to Employ Monterey Bay Area Residents including Monterey County, Santa Cruz County and San Benito County in compliance with Section 5.08.120 of the Monterey County Code.

Projects implemented through the JOC Program include projects listed in the adopted Five-Year Capital Improvement Plan (CIP); smaller maintenance and repair projects that are not specifically listed in the CIP but funded through an established Unscheduled Maintenance Project budget or funded with outside Department funding; emergency projects that have secured funding; and new projects with secured funding for which Departments have sought Board approval to implement.

OTHER AGENCY INVOLVEMENT:

Public Works and Facilities staff coordinates the preparation of Job Orders with PWFP Finance and the Auditor -Controller's Office.

FINANCING:

Funding for JOC projects is contained either within the approved budget allocations of: Fund 404 - Facilities Master Plan Projects; Fund 002 - Road Fund; and the respective funds established for individual County Service Areas or County Sanitation Districts, or the individual department authorizing the project. Funding Sources for each JOC project are listed in Attachments A.

The Gordian Group (TGG) fee is a five percent (5%) License Fee for utilization of the JOC program. This fee is based on each JOC project total value and is payable by the County upon issuance of a Job Order to the JOC

Contractor. TGG also offers project management services for job orders as requested by the County for a set fee of 5.95% of the job order total value.

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Reviewed by: Jessica Cordiero-Martinez, Finance Manager III

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

Attachments:

Attachment A - Projects Issued Notice to Proceed (NTP) & Supplemental Job Orders - FY 2024 Quarter One and Quarter Two (July 1, 2023 - December 31, 2023)