

invoice. The lease terms provide the County with 45 days to pay the invoice upon initial receipt by the responsible County department.

FINANCING:

Costs associated with the new lease will be incurred over the next five years. The new lease rates will save the County approximately \$24,000 for the term of the lease compared with current costs. Costs incurred for this service are budgeted for at PWWP Department 3200, Mail Operations Unit 8576, and Appropriation Unit PFP064. All costs are financed by the interfund and intrafund reimbursements on a full-cost-recovery basis from those departments using the service.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Competitive pricing and continuity of services ensure PWWP is efficiently utilizing County funds.

Economic Development

X Administration

Health & Human Services

Infrastructure

Public Safety

Prepared by: John Snively, Administrative Operations Manager, 831-759-6617

Reviewed by: Florence Kabwasa-Green, Interim Chief of Facilities

Lindsay Lerable, Assistant Director of Public Works, Facilities and Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

The following attachments are on file with the Clerk of the Board:

Attachment A - 2024 Quadient Lease