



Legislation Details (With Board Report)

File #: RES 23-136 **Name:** Adjust Salary Range of the Hospital Director of Environmental Services

Type: BoS Resolution **Status:** Passed

File created: 7/18/2023 **In control:** Board of Supervisors

On agenda: 8/29/2023 **Final action:** 8/29/2023

Title: Adopt Resolution to:
a. Amend Personnel Policies and Practices Resolution No. 98-394 Appendix A to adjust the salary range of the Hospital Director of Environmental Services classification as indicated in Attachment A effective August 26, 2023; and
b. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management System.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Board Report, 2. Attachment A, 3. Resolution, 4. Completed Board Order Item No. 19, 5. Completed Resolution Item No. 19

Date	Ver.	Action By	Action	Result
8/29/2023	1	Board of Supervisors		

Adopt Resolution to:
a. Amend Personnel Policies and Practices Resolution No. 98-394 Appendix A to adjust the salary range of the Hospital Director of Environmental Services classification as indicated in Attachment A effective August 26, 2023; and
b. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management System.

RECOMMENDATION:

It is recommended that the Board of Supervisors consider adopting a Resolution to:

a. Amend Personnel Policies and Practices Resolution No. 98-394 Appendix A to adjust the salary range of the Hospital Director of Environmental Services classification as indicated in Attachment A effective August 26, 2023; and
b. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management System.

SUMMARY/DISCUSSION:

A base wage compensation study of the Hospital Director of Environmental Services classification was requested by Natividad Medical Center (NMC) administrative staff. The reasons cited for the request were recruitment difficulties and to check for salary alignment with the hospital comparable agencies identified in the County’s Compensation Philosophy approved in December 2021.

The base wage analysis of the County’s hospital comparable agencies found that based on the duties performed, the Hospital Director of Environmental Services classification was matched to five (5) of the six (6) hospital comparable agencies: Alameda, Contra Costa, Salinas Valley Health, Santa Clara and Santa Mateo. After a

thorough review and analysis of available data, no comparable match was identified at Hazel Hawkins. The Hospital Director of Environmental Services classification is approximately 6.87% below the salary mean of the comparable agency's classifications.

To promote the County as the employer of choice, the goal is to provide labor market competitive wages by setting base wages within five percent (5% = - 4.495% with rounding) of the average of the agencies identified. The County's philosophy is to maintain a competitive compensation package that attracts and retains the highest quality candidates and employees to serve the community while maintaining sound fiscal standards.

Therefore, in accordance with the County's Compensation Philosophy, the base wage salary of the Hospital Director of Environmental Services classification would need to be adjusted by approximately 6.87% at top step in order to align with the labor market average.

OTHER AGENCY INVOLVEMENT:

The Human Resources Department concurs with the recommendations. County Employee Management Association (CEMA) has been notified of the recommendations.

FINANCING:

The salary and benefits increased costs for the current positions (1.0 FTE filled) budgeted for the remainder of Fiscal Year 2023-24 is approximately \$9,519 or \$9,900 annually. The funding for personnel costs is provided by NMC's enterprise fund comprised of patient services revenues received from commercial insurance, state, and federal government agencies. This action does not impact the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The proposed recommended actions address the Board of Supervisors Administration Strategic Initiative. The actions demonstrate the County's commitment to meeting the Board's initiatives in recruiting, retaining, and attracting a diverse, talented workforce that supports the mission of Monterey County.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Attachments:
Attachment A
Resolution