

management system process. This community, staff, inter-, and intra-departmental engagement process will be used to prepare pre-requisite documents and demonstrate evidence of the department's conformity to accreditation standards and measures. Once awarded, accreditation is in effect for five years; as accreditation status nears expiration, health departments apply for reaccreditation.

MCHD has created the Planning, Evaluation, and Policy Unit to oversee MCHD's Strategic Plan implementation and accreditation processes by shifting staff within the department to the new unit. The process timeline and fees are

Please see: Attachment A

The total financial obligation to PHAB for the accreditation process is \$31,700 which is to be paid over a five year period. Fees are based on population served and cover training, technical assistance, access to the online accreditation information system, document reviews, site visit, annual quality improvement guidance and recommendations for five years.

Upon authorization, the Director will submit payment in the amount of \$7,950 for Year 1 activities to the PHAB.

OTHER AGENCY INVOLVEMENT:

The CAO Budget Analyst has reviewed and concurs with recommendation. There has been no other County Department or Agency involved in initiating the national public health accreditation application process.

FINANCING:

Payment for Year 1 is \$7,950; payments for four subsequent years are \$5,963 annually for a grand total of \$31,800. There are sufficient appropriations for the first year of its national Local Health Department Accreditation process in Health Department's HEA003-8128 Fiscal Year 2011-12 Adopted Budget and this expense was included in Health Department's HEA003-8128 Fiscal Year 2012-13 Recommended Budget. Approval of this action has no impact to the County General Fund.

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