



Legislation Details (With Board Report)

File #: 21-263 **Name:** Annual Spend Report
Type: General Agenda Item **Status:** Received
File created: 3/24/2021 **In control:** Board of Supervisors
On agenda: 5/11/2021 **Final action:**
Title: a. Receive a status report on the County’s Annual Spend for FY2019/20

Sponsors:

Indexes:

Code sections:

Attachments: 1. BR-Signed_Contracts_and_Purchasing_SPEND_Report_2020, 2. Board Report, 3. Completed Board Order Item No. 12

Date	Ver.	Action By	Action	Result
5/11/2021	1	Board of Supervisors	received	

a. Receive a status report on the County’s Annual Spend for FY2019/20

RECOMMENDATION:

It is recommended that the Board of Supervisors:

a. Receive a status report on the County’s Annual Spend for FY2019/20, presented by the County Contracts/Purchasing Officer.

SUMMARY/ DISCUSSION:

The Contracts/Purchasing Division (CP) of the Monterey County Administrative Office, consistently interacts with approximately two-hundred sixty (260) County staff personnel who request goods and services required to carry out their department’s mission. CP assists departments in managing the County’s procurement process through the county’s Enterprise Resource Program (Advantage). In Fiscal Year (FY) 2019-20 the County procured goods and services for an estimated 4,500 vendors at a procurement value of \$462.9 million dollars; with \$124.6 million procured within Monterey County and a combined total of \$151.6 million within the Tri County Area. The area encompasses Monterey, Santa Cruz, and San Benito Counties.

CP also manages the County’s Surplus Program. The Surplus warehouse has been staged as a COVID PPE warehouse since March 2020 until this present day. In addition to the typical PPE items, gloves, masks, and hand sanitizer, Surplus also stock and managed the mandatory safety signage and emergency equipment needed during the Fires and Rain event. Currently, CP is preparing many Vaccine Point of Distribution (POD) Sites.

A knowledgeable and experienced Team handles the above described tasks, with a full service end-to-end experience. The outstanding service levels are provided to each internal and external customer on an individual basis, while maintaining safety, transparency and quality standards., Along with a high level of expertise in sustainability, supplier collaboration, relationship management, performance management, and analytics, CP’s goal is to evolve from a tactical team focused on cost reduction to a strategic entity driving county-wide value.

A complete Fiscal Year 2019/20 breakdown of the spending pattern is included in the attached PowerPoint presentation.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

There is no financial impact with this report.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Procurements objective is to support the County's strategic goals through the development of sound and useful procurement management programs that effectively measure and improves the County's procurement process in support of the local economy, conducted through a fair and transparent process.

Mark a check to the related Board of Supervisors Strategic Initiatives

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: _____
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Approved by: _____
Dewayne Woods, Assistant County Administrative Officer

Attachments:

Exhibit A- Power Point Presentation for FY19/20 Spend Report