

all required transactions associated with pending issues and allow the Printing and Graphics Appropriations Unit INF003 to appropriately close FY11-12.

OTHER AGENCY INVOLVEMENT:

This recommendation has been reviewed by the Auditor's office.

FINANCING:

An operating transfer out in the amount of \$200,000.00 from the General Fund 001-Contingencies Unit 8034 to the Information Technology Department, 1930, Printing and Graphics will address the appropriations issue. This will have an impact to the General Fund. Departments were under charged, which means that those affected budgets do not reflect their true operational costs. Those costs will be absorbed through the use of General Fund contingencies.

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Approved by: Dianah Neff, Director of Information Technology, 759-6923

Attachments:

None