



## Legislation Details (With Board Report)

<b>File #:</b>	21-068	<b>Name:</b>	Park Commission ByLaws
<b>Type:</b>	General Agenda Item	<b>Status:</b>	Agenda Ready
<b>File created:</b>	1/15/2021	<b>In control:</b>	Parks Commission
<b>On agenda:</b>	4/1/2021	<b>Final action:</b>	

**Title:**

- a. Receive an update from the Parks Commission Subcommittee on the current rules and regulations for the Monterey County Parks Commission.
- b. Provide direction to staff on recommended changes to the current rules and regulations for the Monterey County Parks Commission; and
- c. Support staff moving the Parks Commission’s approved changes and modifications to the current rules and regulations, hereinafter known as the proposed Monterey County Parks Commission Bylaws, to the Monterey County Board of Supervisors for consideration and adoption.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Parks\_Commission\_Report.pdf, 2. Attachment B-Staff Suggested Modifications to Subcommittee Proposed Changes.pdf, 3. Attachment A-Parks Commission By-Laws with Proposed Changes & Redline.docx.pdf, 4. Attachment C-Proposed Board Resolution Parks Commission.pdf

Date	Ver.	Action By	Action	Result
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**RECOMMENDATION:**

It is recommended the Monterey County Parks Commission:

- a. Receive a report from the Parks Commission Subcommittee on the current rules and regulations for the Monterey County Parks Commission; and
- b. Provide direction to staff on recommended changes to the current rules and regulations for the Monterey County Parks Commission; and
- c. Support staff moving the Parks Commission’s approved changes and modifications to the current rules and regulations, hereinafter known as the proposed Monterey County Parks Commission Bylaws, to the Monterey County Board of Supervisors for consideration and adoption.

**SUMMARY:**

In early 2019, Commissioner Sanchez requested that the Parks Commission (Commission) consider a modification to the annual election process for appointing a Commission Chair and Vice Chair. On November 7, 2019, the Commission received a report on the rules and regulations specific to the Election of Officers. The Commission supported staff’s recommendation to modify Section 9 to implement a rotation process for the Election of Officers. During the November 7, 2019 deliberations on changes to Section 9, the Commission expressed interest in making modifications to other sections of the rules and regulations. On February 6, 2020,

the Commission continued this item to allow for all Commissioners to be present to deliberate on changes to the current rules and regulations. On May 7, 2020, Supervisor Adams suggested, and the Commission approved, the creation of a Subcommittee to review the current rules and regulations established for the Commission and work on developing alternative considerations for the roles, responsibilities, and duties of the Parks Commission. On December 3, 2020, the Parks Subcommittee was prepared to report back to the Commission on its recommended changes for the Commission's consideration. County Counsel requested this item be continued to allow Counsel time to review the recommended changes. On February 4, 2021, due to a change in Counsel assignments and the inability for assigned Counsel to attend the meeting, Counsel requested a meeting with the Parks Subcommittee to discuss their recommended changes prior to the April 1, 2021 Parks Commission meeting. The Commission Subcommittee is ready to report back on its recommended changes for the Commission's consideration.

DISCUSSION:

On November 7, 2019, the Commission received a report on the rules and regulations on Section 9 Election of Officers. During the discussion on proposed changes to Section 9, the Commissioners expressed a desire to consider additional changes to other sections of the rules and regulations (hereafter proposed Bylaws). Since that report was specific to Section 9, staff was asked to provide a separate report that would provide the Commission an opportunity to address changes to other sections. The Commission provided direction to staff to amend Resolution 18-049 to reflect their proposed changes to the Election of Officers process on November 7, 2019.

Today, the Subcommittee is ready to present to the Commission their recommended changes to the Commission's Bylaws (Attachment A). Any modification of the existing rules and regulations is subject to the approval of the Monterey County Board of Supervisors. Upon direction, staff will prepare a report and resolution for the Board incorporating all the Commission's recommended changes and approved modifications, including the previously supported changes to Section 9. Upon adoption by the Board, the Commission's Bylaws will become effective immediately.

While finalizing the Subcommittee's proposed changes to the Bylaws after meeting with County Counsel, PWFP staff identified some additional suggested changes for the Commission's consideration. These additional suggested changes have been reviewed by County Counsel and for ease have been summarized in Attachment B. Attachment C provides the proposed Board Resolution for adoption of the Parks Commission Bylaws.

OTHER AGENCY INVOLVEMENT:

None.

FINANCING:

Public Works, Facilities, & Parks serves as staff for the Commission. Staff time associated with preparing this report are included in the RMA Fiscal Year 2020-21 Adopted Budget. No financial impact will result from the recommendation and related action.

Prepared by: Shawne Ellerbee, Assistant Director of Public Works, Facilities, & Parks (831)755-4794

Reviewed by: Paula Getzeman, Parks Commission Subcommittee

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities, & Parks

Attachments:

Attachment A-Parks Commission Bylaws (Clean and Redline of Proposed Subcommittee Changes)

Attachment B-Staff Suggested Modifications to Subcommittee Proposed Changes

Attachment C-Proposed Board Resolution Parks Commission Bylaws

