



## Legislation Details (With Board Report)

**File #:** 12-290      **Name:** Destruction of Records  
**Type:** General Agenda Item      **Status:** Passed  
**File created:** 5/10/2012      **In control:** Board of Supervisors  
**On agenda:** 6/19/2012      **Final action:** 6/19/2012  
**Title:** Approve an Application for Authorization for Destruction of Records for the Sheriff's Office.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Application for Authorization for Destruction of Records, 2. Records List - Revised, 3. Completed Board Order

Date	Ver.	Action By	Action	Result
6/19/2012	1	Board of Supervisors	approved	

Approve an Application for Authorization for Destruction of Records for the Sheriff's Office.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors approve an Application for Authorization for Destruction of Records for the Sheriff's Office.

**SUMMARY:**

The application and order for the destruction of records are for the Sheriff, authorizing him or his designee(s) to destroy certain records (see Attachment A) and to discharge him and the employees of his office from further custody of those records. The records may be destroyed pursuant to California Government Code §26202 and California Penal Code §832.5.

**DISCUSSION:**

It is necessary to destroy the records listed in this request in order to free up file space. Destruction of records, except for the Internal Affairs records, is requested in compliance with California Government Code section 26202 (records more than two years old). The destruction of the Internal Affairs records is requested in compliance with California Penal Code §832.5 (records more than five years old).

**OTHER AGENCY INVOLVEMENT:**

County Counsel has approved the Application for Authorization for Destruction of Records as to form.

**FINANCING:**

There is no impact on the General Fund Contribution due to this recommendation.

Prepared by: Kenneth Anderson, Sergeant  
Approved by: Scott Miller, Sheriff-Coroner

Attachments:  
Attachment A: Records List

Attachment B: Application for Authorization for Destruction of Records