



## Legislation Details (With Board Report)

**File #:** 19-0912      **Name:**

**Type:** General Agenda Item      **Status:** Passed - District Attorney's Office

**File created:** 11/18/2019      **In control:** Board of Supervisors

**On agenda:** 12/10/2019      **Final action:** 12/10/2019

**Title:** a. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to execute an Agreement with Lexipol, LLC, for a Law Enforcement Policy Manual, for the period of December 1, 2019 through November 30, 2022, in the maximum amount of \$26,702.00;  
 b. Accept non-standard contract provisions as recommended by the District Attorney;  
 c. Authorize the Contract/Purchasing Officer or Contracts Purchasing Supervisor and the District Attorney to sign and execute the appropriate documents and verifications when required;  
 d. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to issue purchase orders on an as-needed basis pursuant this Agreement over the period of December 1, 2019 through November 30, 2022.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Proposed Agreement - Lexipol - 14 Nov 2019, 3. Resolution - Lexipol, 4. Completed Board Order and Resolution Item No. 64

Date	Ver.	Action By	Action	Result
12/10/2019	1	Board of Supervisors	approved - district attorney	Pass

a. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to execute an Agreement with Lexipol, LLC, for a Law Enforcement Policy Manual, for the period of December 1, 2019 through November 30, 2022, in the maximum amount of \$26,702.00;  
 b. Accept non-standard contract provisions as recommended by the District Attorney;  
 c. Authorize the Contract/Purchasing Officer or Contracts Purchasing Supervisor and the District Attorney to sign and execute the appropriate documents and verifications when required;  
 d. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to issue purchase orders on an as-needed basis pursuant this Agreement over the period of December 1, 2019 through November 30, 2022.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to execute an Agreement with Lexipol, LLC, for a Law Enforcement Policy Manual, for the period of December 1, 2019 through November 30, 2022, in the maximum amount of \$26,702.00;
- b. Accept non-standard contract provisions as recommended by the District Attorney;
- c. Authorize the Contract/Purchasing Officer or Contracts Purchasing Supervisor and the District Attorney to sign and execute the appropriate documents and verifications when required;
- d. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to issue purchase orders on an as-needed basis pursuant this Agreement over the period of December 1, 2019 through November 30, 2022.

**SUMMARY:**

It is requested that the Board authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to

sign a non-standard Agreement with Lexipol, LLC, and to issue purchase orders on an “as needed” basis, in the aggregate amount not to exceed \$26,702.00, over the period of December 1, 2019 through November 30, 2022. The Investigative Bureau for the District Attorney requires access to comprehensive policies to limit agency risk and enhance personnel safety. By using this application, customized policies are kept up to date with both national and California-specific policies for the Investigative Bureau of the Office of the District Attorney.

DISCUSSION:

Agencies that utilize Lexipol have clear, effective policy manuals that reflect policies that are up-to-date with industry standards and best practices, content specific to the laws and practices of California, provide daily scenario-based training that reinforces agency policies and timely updates in response to new legislation and case law.

OTHER AGENCY INVOLVEMENT:

County Counsel has approved the agreement as to form

FINANCING:

Funding for the current fiscal year is projected to be \$3,841, which can be accommodated by salary savings and will not require additional appropriations. The cost of the next fiscal years will be included in the normal budgeting process.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Approval of this request will increase the effectiveness of Law Enforcement Policies and scenario-based training, enhancing administrative capabilities and thereby public safety.

Mark a check to the related Board of Supervisors Strategic Initiatives

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: G. Bruce Suckow, Finance Manager, Ext. 5259

Approved by: Jeannine M. Pacioni, District Attorney, Ext. 5470

Attachments:

County of Monterey Standard Agreement with Lexipol, LLC  
Board Resolution