



Legislation Details (With Board Report)

**File #:** 13-1223      **Name:** Winter/Eco Recess  
**Type:** General Agenda Item      **Status:** Passed  
**File created:** 11/21/2013      **In control:** Board of Supervisors  
**On agenda:** 12/3/2013      **Final action:** 12/3/2013

**Title:** Adopt Resolution to:  
a. Approve the 2013 Winter/Eco Recess for Units P, X, Y and Z, (excluding elected officials in Unit Y); and  
b. Authorize the Auditor-Controller to implement the Winter/Eco Recess for the aforementioned Units in the Advantage HRM system; and  
c. Approve proposed 2013 County closure schedule of selected County departments and/or divisions for the winter holiday from December 26, 2013 through December 31, 2013; and  
d. Waive Ordinance No. 766, fixing the days and hours of operation of County offices.

**Sponsors:** Nick Chiulos

**Indexes:**

**Code sections:**

**Attachments:** 1. Winter/Eco Recess Resolution, 2. 2013 Work Schedule, 3. Ordinance No. 766, 4. Completed Board Order & Resolution

Date	Ver.	Action By	Action	Result
12/3/2013	1	Board of Supervisors	approved	Pass

Adopt Resolution to:  
a. Approve the 2013 Winter/Eco Recess for Units P, X, Y and Z, (excluding elected officials in Unit Y); and  
b. Authorize the Auditor-Controller to implement the Winter/Eco Recess for the aforementioned Units in the Advantage HRM system; and  
c. Approve proposed 2013 County closure schedule of selected County departments and/or divisions for the winter holiday from December 26, 2013 through December 31, 2013; and  
d. Waive Ordinance No. 766, fixing the days and hours of operation of County offices.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors adopt a resolution to:

- Approve the 2013 Winter/Eco Recess for Units P, X, Y and Z, (excluding elected officials in Unit Y); and
- Authorize the Auditor-Controller to implement the Winter/Eco Recess for the aforementioned Units in the Advantage HRM system; and
- Approve proposed 2013 County closure schedule of selected County departments and/or divisions for the winter holiday from December 26, 2013 through December 31, 2013; and
- Waive Ordinance No. 766, fixing the days and hours of operation of County offices.

**SUMMARY / DISCUSSION:**

In a collaborative environment the County and SEIU (Units F, J, H & K) implemented the current bargaining agreement which included a three year “Winter/Eco Recess” for Fiscal Years 2013-2014; 2014-2015; and 2015-2016. In recent years the Board has also granted the Winter/Eco Recess to certain unrepresented employee groups.

The Winter/Eco Recess for 2013 is scheduled for December 26, 27, 30 and 31, 2013. It has a secondary benefit

of minimizing the County's carbon footprint by closing many County offices during the historically slow business period between Christmas and New Year's Day. The 2012 Winter/Eco Recess closure was implemented with no significant impact to public services or negative publicity.

Should the Board approve the Winter/Eco Recess for Units P, X, Y (excluding elected officials), & Z, County Departments that can close, will close from December 26, 2013 through December 31, 2013. The proposed 2013 County closure schedule (Attachment B) is also attached for your approval. Additionally, in order to implement the County closure, County Ordinance No. 766 (Attachment C) fixing the days and hours of operation will need to be waived.

**OTHER AGENCY INVOLVEMENT:**

The County Administrative Office concurs with this recommendation. All County Department Heads were consulted and provided their input to the County office closure schedule.

**FINANCING:**

Providing a "Winter/Eco Recess" to Units P, X, Y (excluding elected officials) & Z will not require any budget modifications as these costs are built into the FY 2013-14 Adopted Budget.

Prepared by:

Approved by:

Manuel T. González  
Assistant County Administrative Officer

Lew C. Bauman  
County Administrative Officer

Date: \_\_\_\_\_

Date:

Attachments:

- A - Winter/Eco Recess Resolution
- B - Proposed 2013 County Closure Schedule
- C - Ordinance No. 766

cc: James May, Director of Human Resources  
Mike Miller, Auditor-Controller  
Dewayne Woods, ACAO  
Nicholas E. Chiulos, ACAO