



## Legislation Details (With Board Report)

**File #:** 22-185      **Name:** Policy on Board committees, including rotating appointments

**Type:** General Agenda Item      **Status:** Scheduled PM

**File created:** 2/18/2022      **In control:** Board of Supervisors

**On agenda:** 3/1/2022      **Final action:**

**Title:** Consider:  
a. Adopting a policy on Board committees, including rotating appointments to Board Standing Committees; and,  
b. Making permanent appointments to Board Standing Committees and Non-County Entities for 2022.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Bd rpt Atch 1 Committee selection Board Report, 3. Bd rpt Atch 2 Policy, 4. Bd rpt Atch 3 Standing Committees Rotation 3 yr term Table, 5. Bd rpt Atch 4 Standing Committees Rotation 2 yr term Table, 6. Bd rpt Atch 5 2022 appts, 7. Bd rpt Atch 6 non county, 8. Bd rpt Atch 7 Reso Committee Policy, 9. Final Policy Adopted 3-1-2022, 10. Final 2022 BoS Standing Committee Appts -3-1-2022

Date	Ver.	Action By	Action	Result
3/1/2022	1	Board of Supervisors		

**Consider:**

- a. Adopting a policy on Board committees, including rotating appointments to Board Standing Committees; and,
- b. Making permanent appointments to Board Standing Committees and Non-County Entities for 2022.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors consider adopting a Board policy on Board Standing and Ad Hoc Committees, and Non-County Entities to which the Board makes appointments, with appointments to Standing Committees made on a rotating basis. In addition, it is recommended that the Board make permanent appointments to Standing Committees for 2022, either as the start of a rotation process or as stand-alone appointments, as only interim appointments have been made (2022 appointments to Ad Hoc Committees were made at the January 11, 2022 meeting). Finally, it is recommended that the Board make permanent appointments to Non-County Entities for 2022.

**SUMMARY/DISCUSSION:**

The Board previously created an Ad Hoc committee to discuss options for appointments to Board standing committees. The full Board considered recommendations from each of the Supervisors on the Committee at its meeting of February 8, 2022. The background is set forth in our prior Board Report for that meeting, which is enclosed as Attachment 1.

After discussion at the February 8, 2022, meeting, staff was directed to return on March 1, 2022, with policy language for rotating assignments based on the comments at the meeting. As the subject of Board committees was last discussed by the Board in 2010, staff has prepared a revised overall Board Policy that establishes the various committees of the Board and lists the Non-County Entities to which the Board makes appointments; directs the Clerk of the Board to keep track of the various committees and entities; and provides for

appointments to the committees and entities. The draft Policy is enclosed as Attachment 2. Ad Hoc Committee and Non-County Entity appointments are proposed to continue as annual appointments (with certain exceptions) upon the Chairperson's recommendation and full Board approval. Of significance for Ad Hoc Committees, because they are designed to exist only for short periods of time, is the requirement to generally exist for the lesser of the time to complete their purpose or one-year, with an exception in unusual circumstances to exist for no longer than 18 months.

The draft Policy sets forth a rotating membership on Standing Committees that, once implemented, will not require Board approval on an annual basis (again with some exceptions). Areas for specific decisions relating to Standing Committees are:

1. Start rotation in 2022 or wait until 2023;
2. Two or three-year terms; and,
3. Establish the following exceptions to the rotation -
  - a. Supervisor from District 3 to be a member of the Cannabis Committee, with the remaining position rotating sequentially by District;
  - b. Supervisor appointed to Coalition of Homeless Services Providers Leadership Council to be a member of the Homelessness Committee, with the remaining position rotating sequentially by District;
  - c. Supervisor from either District 3 or 4 to be a member of the Monterey Urban County Standing Committee, with the remaining position rotating sequentially by District, or both Supervisors to be members; and
  - d. Supervisors from Districts 2 and 3 to be members of the Water Resources Agency Joint Boards Leadership Committee.

Enclosed as Attachment 3 are the Chairperson's recommendations for rotating Standing Committee assignments if the rotation is effective in 2022 with three-year terms; enclosed as Attachment 4 are her recommendations if the rotation is effective in 2022 with two-year terms; and enclosed as Attachment 5 are her recommendations for 2022 if the rotation is to begin in 2023. For a rotation that starts in 2022, the Chairperson has listed committees alphabetically, and started her recommendations sequentially by District (i.e. Districts 1 and 2 appointed to the Alternative Energy and Environment Committee; Districts 2 and 3 to the Budget Committee, etc.). An alternative method would be to randomly select the Committee for which the sequence would start, and then move alphabetically through the committees. For example, a random draw selects the Economic Development Committee as the start of the sequence, and Districts 1 and 2 are appointed. Districts 2 and 3 are then appointed to the Equal Opportunity Committee, and so on alphabetically through the list of committees circling back to the Alternative Energy and Environment Committee after the Water Resources Agency Joint Boards Leadership Committee.

Finally, enclosed as Attachment 6 is the Chairperson's recommendations for appointments to Non-County Entities for 2022, and enclosed as Attachment 7 is a draft Board Resolution.

OTHER AGENCY INVOLVEMENT:

The CAO concurs in the recommendations.

FINANCING:

There is no financial impact with this action

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Amending the Monterey County Code Section 1.04.010, supports the 2021 redistricting process for

supervisory districts in Monterey County.

Mark a check to the related Board of Supervisors Strategic Initiatives

Economic Development

Administration

Health & Human Services

Infrastructure

Public Safety

Prepared and Approved by:

Leslie J. Girard, County Counsel

Attachments:

Board Report

1. Committee Selection
2. Policy
3. Standing Committees 3 yr term
4. Standing Committees 2 yr term
5. 2022 Appointments
6. Non-County Entities
7. Resolution Committee Policy