



of autonomy. Therefore, it is recommended that the Board approve this action.

**OTHER AGENCY INVOLVEMENT:**

The Human Resources Department, County Counsel Office, and County Administrative Office have reviewed and approved the recommended actions.

**FINANCING:**

There is no negative impact to the general fund as a result of this reclassification. There is no anticipated increase in costs from this action as the current position is budgeted at the highest step level and we expect to hire an Administrative Secretary at a lower step, resulting in Salary and Benefit savings of approximately \$4,190 for the FY 2014-15 Adopted Budget (1180-ACR001-8003). Transactions relating to future fiscal years will be included in each respective recommended budget.

Prepared by: Corina M. Morgan, Finance Manager, x5821

Approved by: Stephen L. Vagnini, Assessor-County Clerk-Recorder, x5803

Attachments: Exhibit A (Position Reallocation)