



## Legislation Details (With Board Report)

**File #:** A 15-026      **Name:** NMC Patient Transfer Agreement template  
**Type:** BoS Agreement      **Status:** Passed  
**File created:** 2/6/2015      **In control:** Board of Supervisors  
**On agenda:** 3/3/2015      **Final action:** 3/3/2015

**Title:** a. Approve the County Standard Patient Transfer Agreement (“Agreement”) template defining the terms of transfer of patients between Natividad Medical Center (NMC) and other health care facilities; and  
b. Authorize execution of the Agreement by the NMC Deputy Purchasing Agent using the template in substantially the same form as that which has been presented to the Board without significant change to its content, subject to review and approval of County Counsel; delegation of authority expires June 30, 2019; and  
c. Authorize execution of up to three (3) future amendments to any executed Agreement where the amendments do not significantly alter the risk associated with the parties’ duties under the Agreement, subject to review and approval of County Counsel; delegation of authority expires June 30, 2019.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. County of Monterey Patient Transfer Agreement template.pdf, 3. Completed Board Order

Date	Ver.	Action By	Action	Result
3/3/2015	1	Board of Supervisors	approved	

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**RECOMMENDATION:**

**It is recommended the Board of Supervisors:**

- a. Approve the County Standard Patient Transfer Agreement (“Agreement”) template defining the terms of transfer of patients between Natividad Medical Center (NMC) and other health care facilities; and
- b. Authorize execution of the Agreement by the NMC Deputy Purchasing Agent using the template in substantially the same form as that which has been presented to the Board without significant change to its content, subject to review and approval of County Counsel; delegation of authority expires June 30, 2019; and
- c. Authorize execution of up to three (3) future amendments to any executed Agreement where the amendments do not significantly alter the risk associated with the parties’ duties under the Agreement, subject to review and approval of County Counsel; delegation of authority expires June 30, 2019.

**SUMMARY/DISCUSSION:**

It may be necessary from time to time for one health care facility to transfer a patient to another health care facility for outpatient or inpatient health care services that are not provided or available at the facility where the patient arrived. In such an event it is in the best interest of both facilities to enter into a Patient Transfer Agreement whereby certain terms and conditions regarding the transfer are mutually agreed upon in advance of transfer activity.

The parties desire to enter into this Agreement in order to arrange for the orderly, timely, and therapeutically beneficial transfer of patients from one Facility to the other Facility and to establish the conditions under which the Facilities will accept such transfers. With assistance from County Counsel, NMC has created a County Standard Patient Transfer Agreement template to be used to establish agreements with other healthcare facilities for patient transfers, either by NMC to other facilities or visa-versa. Therefore NMC is seeking Board approval to use this template as needed through June 30, 2019.

**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved this Agreement template as to legal form and risk provisions. The Agreement template has also been reviewed and approved by NMC's Finance Committee on 01/22/15 and by the NMC Board of Trustees on 02/06/15.

**FINANCING:**

Costs associated with this County Standard Patient Transfer Agreement template are minimal. In some circumstances, Medicare/Medi-Cal will require the transferring facility to pay the receiving facility for services and include the receiving facility services in the transferring facility claim to Medicare/Medi-Cal.

Prepared by: Nancy Majewski, Managed Care Operations Manager, 783-2385

Approved by: Dr. Gary Gray, Interim Chief Executive Officer, 783-2504

Attachments: County Standard Patient Care Transfer Agreement template

Attachment on file with the Clerk of the Board