



Legislation Details (With Board Report)

File #: 21-391 **Name:** Citygate Implementation of recommendations
Type: General Agenda Item **Status:** Received
File created: 5/3/2021 **In control:** Board of Supervisors
On agenda: 5/18/2021 **Final action:** 5/18/2021
Title: Receive an update from the Acting Director of Housing and Community Development (HCD) and the Director of Public Works, Facilities and Parks (PWFP) regarding the implementation of recommendations in the July 22, 2020 Citygate Associates, LLC report "Review of the Resource Management Agency".

Sponsors:

Indexes:

Code sections:

Attachments: 1. Board Report, 2. Attachment A - Discussion, 3. Completed Board Order Item No. 39

Date	Ver.	Action By	Action	Result
5/18/2021	1	Board of Supervisors	received	Pass

Receive an update from the Acting Director of Housing and Community Development (HCD) and the Director of Public Works, Facilities and Parks (PWFP) regarding the implementation of recommendations in the July 22, 2020 Citygate Associates, LLC report "Review of the Resource Management Agency".

RECOMMENDATION:

It is recommended that the Board of Supervisors receive an update from the HCD and PWFP regarding the implementation of recommendations in the July 22, 2020 Citygate Associates, LLC report "Review of the Resource Management Agency".

SUMMARY/ DISCUSSION:

On July 28, 2020, the Board of Supervisors accepted the July 22, 2020 Citygate report including the seventy-six (76) proposed recommendations. The Board of Supervisors adopted an ordinance dissolving the RMA and creating two (2) new departments effective November 30, 2020. The Chief Administrative Officer and County Counsel were authorized to implement other actions including certain fiscal actions and amending the County Code, and the Board requested regular updates on implementation progress.

To provide clear direction on each new department's roles prior to the dissolution of RMA on November 30, 2020, key staff held a series of meetings to determine functional roles and responsibilities. While the majority of functions were assigned to each successor department prior to the dissolution of RMA, there are some that are being, and will continue to be, discovered during this transition. Upon these discoveries, staff are working collaboratively to resolve the best location for these functions on a case-by-case basis.

The following actions have been completed since the last update to the Board on November 10, 2020:

- Recruitments for Chief of Planning and Chief of Building Services are completed.
- Retitle of the classifications of Director and Assistant Director of Community Services to Public Works, Facilities and Parks (March 16, 2021)
- Recruitment for Director of HCD underway.
- Human Resources, CAO, and the applicable department head(s) continue to meet with Service

Employee International Union (SEIU) and staff on labor relation issues resulting from the dissolution of the RMA.

- Substantial progress has been made on 72 of the 76 Report recommendations. 26 have been completed. See attached **Attachment A** which lists the current status of all Priority A Citygate recommendations.
- **Exhibit 1** lists the status of all 76 Citygate recommendations.
- All recommendations have been assigned to responsible staff with target completion dates established for each.

The departmental staff continue to work with the CAO, County Counsel and HR on implementation steps. Key next steps include:

PWFP has submitted several augmentation requests for additional resources to implement several recommendations made by Citygate. Attachment A and Exhibit 1 reflects by recommendation the status of each recommendation and the corresponding augmentation that PWFP submitted to address the recommendation.

HCD has submitted augmentation requests to 1) restore vacant positions eliminated in the baseline budget, 2) add two additional planners for long range planning efforts, and 3) fund on-call consultants for work eliminating application backlogs and provide surge capacity in building and planning.

OTHER AGENCY INVOLVEMENT:

The implementation of the Citygate report recommendations is a collaborative effort composed of the County Administrative Officer, Assistant County Administrative Officer, County Counsel, and Director of Human Resources working with key staff from the (former) RMA.

FINANCING:

There is no financial impact resulting from receiving this report. However, the potential impacts, benefits, and costs to the County as a result of implementing the Citygate report recommendations may be significant depending on the final implementation of all recommendations. Staff will be working closely with the CAO's Office on identifying resource needs and corresponding financing sources, during the development of the FY 2021/22 Recommended Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The action supports the Board of Supervisor's Strategic Initiatives:

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: John M Dugan FAICP, Management Specialist
Reviewed by: Mike Novo AICP, Acting Director HCD
Randy Ishii, MS, PE, TE, PTOE, Director PWFP
Approved by: Mike Novo AICP, Interim Director HCD
Randy Ishii, MS, PE, TE, PTOE, Director PWFP

The following attachments are on file with the Clerk of the Board:

Attachment A - Discussion

- Exhibit 1 - Status of Citygate Recommendations