



## Board Report

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**File #:** A 24-242, **Version:** 1

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- a. Approve Professional Services Agreement with TRC Engineers, Inc. to provide professional engineering services for the San Ardo Community and School Connections Project through the Active Transportation Program, for an initial term of three years from June 6, 2024, to June 5, 2027, with the option to extend the Agreement for two additional years, for an amount not to exceed \$384,930; and
- b. Authorize the Contracts & Purchasing Officer or their designee to execute the Professional Services Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or increase the amount by more than 10% (\$38,493) of the original approved Agreement amount of \$384,930, bringing the potential overall aggregate not to exceed amount to \$423,423, subject to review and approval as to form by the Office of the County Counsel and as to fiscal provisions by the Auditor-Controller's Office.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve Professional Services Agreement with TRC Engineers, Inc. to provide professional engineering services for the San Ardo Community and School Connections Project through the Active Transportation Program, for an initial term of three years from June 6, 2024 to June 5, 2027, with the option to extend the Agreement for two additional years, for an amount not to exceed \$384,930; and
- b. Authorize the Contracts & Purchasing Officer or their designee to execute the Professional Services Agreement and future amendments to the Agreement where the amendments do not significantly alter the scope of work or increase the amount by more than 10% (\$38,493) of the original approved Agreement amount of \$384,930, bringing the potential overall aggregate not to exceed amount to \$423,423, subject to review and approval as to form by the Office of the County Counsel and as to fiscal provisions by the Auditor-Controller's Office.

### SUMMARY/DISCUSSION:

On June 14, 2022, the Board of Supervisors approved the submittal of grant applications to California Department of Transportation (Caltrans) for Active Transportation Program (ATP) Grants. On June 2022, in collaboration with the County of Monterey Health Department, the County of Monterey Department of Public Works, Facilities and Parks (PWFP) submitted five applications to Caltrans for ATP grant funds including infrastructure and non-infrastructure projects in San Ardo, Chualar, and Castroville. In December 2022, the California Transportation Commission approved three out of the five PWFP projects to receive funding. These projects, in San Ardo, Chualar, and Castroville (ATP Projects), received funding totaling \$16,260,000 from Caltrans.

On September 21, 2023, PWFP solicited proposals from qualified consultants through Request for Proposals (RFP) No. 10911 (Attachments D and E) to establish three separate Professional Services Agreements (PSAs) for professional engineering services for the three ATP Projects, in accordance with the specifications set forth in the RFP. On November 9, 2023, proposals were received from four consultants for each of the three ATP Projects. The competitive selection process was conducted in accordance with County policies and State and Federal laws under RFP No. 10911. As a result of this competitive process, TRC Engineers, Inc. (TRC) was

selected to provide professional engineering services for all three ATP Projects.

The infrastructure portion of the San Ardo Community and School Connections Through Active Transportation Project (Project) consists of constructing approximately 2,690 lineal feet of sidewalks along one side of three streets, installing curb ramps, curb and gutter, corresponding pavement marking, signage, solar lighting and four beacons to enhance safety and connect the San Ardo Community with safe pedestrian facilities to encourage active transportation. PWFP staff recommends that the Board of Supervisors approve the PSA with TRC (Attachment A) to allow professional engineering services for the Project for an initial term of three years effective June 6, 2024 to June 5, 2027, with the option to extend the Agreement for two additional years, for an amount not to exceed \$384,930.

**OTHER AGENCY INVOLVEMENT:**

The Office of the County Counsel and the Auditor-Controller's Office have reviewed and approved the PSA as to form and fiscal provisions, respectively. PWFP will execute the ATP Projects in collaboration with the Monterey County Health Department (providing non-infrastructure component services).

**FINANCING:**

The total estimated cost of the Project, including design engineering, environmental, right of way, utilities and construction is \$3,448,000 which is the amount of grant funding provided by ATP for the Project, and matching funds were not required. There is sufficient appropriations in the adopted FY 2023-2024 Road Fund 002 budget, Appropriations PFP004.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

The recommended action supports the Board of Supervisors Strategic Initiatives for Infrastructure and Public Safety by providing safe pedestrian facilities for the San Ardo Community.

- ☐ Economic Development
- ☐ Administration
- ☐ Health and Human Services
- ☒ Infrastructure
- ☒ Public Safety

Prepared by: Edgard Rizo, Assistant Engineer, (831) 755-5158  
Janie Bettencourt, Management Analyst II

Reviewed by: J. Erich Rauber, PE, GE, Senior Civil Engineer  
Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

The following attachments are on file with the Clerk of the Board:

- Attachment A - Proposed PSA
- Attachment B - Project Budget
- Attachment C - Location Map
- Attachment D - RFP No. 10911

Attachment E - Addendums No. 1-3 to RFP No.10911