



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** 12-560, **Version:** 1

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- a. Authorize the Auditor-Controller to increase FY 2011-12 appropriations and revenue modifications in the amount of \$200,000.00 to cover unbudgeted expenditures in the Information Technology Department 1930, Printing and Graphics Appropriations Unit INF003 (4/5<sup>th</sup> Vote Required);
- b. Authorize the Auditor-Controller an Operating Transfer out in the amount of \$200,000.00 from the General Fund 001-Contingencies Unit 8034 to the Information Technology Department, 1930, Printing and Graphics Appropriations Unit INF003 (4/5<sup>th</sup> Vote Required); and
- c. Authorize the Auditor-Controller to incorporate approved appropriations and revenue modifications in the FY 2011-12 Budget.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Auditor-Controller to increase FY 2011-12 appropriations and revenue modifications in the amount of \$200,000.00 to cover unbudgeted expenditures in the Information Technology Department 1930, Printing and Graphics Appropriations Unit INF003 (4/5<sup>th</sup> Vote Required);
- b. Authorize the Auditor-Controller an Operating Transfer out in the amount of \$200,000.00 from the General Fund 001-Contingencies Unit 8034 to the Information Technology Department, 1930, Printing and Graphics Appropriations Unit INF003; and
- c. Authorize the Auditor-Controller to incorporate approved appropriations and revenue modifications in the FY 2011-12 Budget.

### SUMMARY/DISCUSSION:

Charge rates utilized to create the budgeted revenue were insufficient to cover services rendered. This means that departments were under charged. The lower revenue resulted in expenditures exceeding authorized appropriations were a subsidy is required from the General Fund. This increase in appropriations will finalize all required transactions associated with pending issues and allow the Printing and Graphics Appropriations Unit INF003 to appropriately close FY11-12.

### OTHER AGENCY INVOLVEMENT:

This recommendation has been reviewed by the Auditor's office.

### FINANCING:

An operating transfer out in the amount of \$200,000.00 from the General Fund 001-Contingencies Unit 8034 to the Information Technology Department, 1930, Printing and Graphics will address the appropriations issue. This will have an impact to the General Fund. Departments were under charged, which means that those affected budgets do not reflect their true operational costs. Those costs will be absorbed through the use of General Fund contingencies.

Prepared by: Kathryn Wells, Finance Manager, 796-1490

Approved by: Dianah Neff, Director of Information Technology, 759-6923

Attachments:  
None