



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

---

**File #:** A 18-484, **Version:** 1

---

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 1 to the agreement (A-13620) with The CBORD Group, Inc. for food and nutrition software services, extending the agreement an additional twelve (12) months (July 11, 2018 through July 10, 2019) for a revised full agreement term of July 11, 2017 through July 10, 2019, and adding \$12,145.54 for a revised total agreement amount not to exceed \$121,915.86.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,977) of the original cost of the agreement per each amendment.

### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 1 to the agreement (A-13620) with The CBORD Group, Inc. for food and nutrition software services, extending the agreement an additional twelve (12) months (July 11, 2018 through July 10, 2019) for a revised full agreement term of July 11, 2017 through July 10, 2019, and adding \$12,145.54 for a revised total agreement amount not to exceed \$121,915.86.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,977) of the original cost of the agreement per each amendment.

### **SUMMARY/DISCUSSION:**

Natividad Medical Center, as part of its operations, provides food and nutritional services to patients, visitors, and employees. An electronic system, such as the Foodservice Suite provided by CBORD, improves service delivery efficiency, improves patient safety and meal satisfaction as well as assists with compliance with Joint Commission (TJC) and Centers for Medicare and Medicaid Services (CMS) food services standards.

The CBORD software provides automation to the process of patient meal service, reporting, and analysis. This includes interfacing with the Meditech system, improved diet order accuracy, production standards, and reduced waste. CBORD supports our future goal of expansion of meal service to the room service model where patients could order meals from bedside.

NMC requests an amendment to the existing agreement to extend service and maintenance for an additional one year.

### **OTHER AGENCY INVOLVEMENT:**

County Counsel reviewed and approved this renewal and amendment No. 1 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The renewal and amendment No. 1 was reviewed and approved by NMC's Finance Committee on May 24, 2018 and by its Board of Trustees on June 1, 2018.

### **FINANCING:**

The cost for this renewal and amendment No. 1 is \$12,145.54 which is included in the Fiscal Year 2018-19 Adopted Budget.

### **BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This agreement is for a software system which will improve food and nutrition services for NMC patients and will directly contribute to a more efficient and effective use of resources within the organization

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Cori Thomas, Hospital Director of Food Service, 769-8679

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

The CBORD Group Inc. Renewal and Amendment No. 1

The CBORD Group Inc. Agreement

Attachments on file with the Clerk of the Board