



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 22-474, **Version:** 1

- a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute an agreement with Monterey County Courier Inc dba Sunrise Express to provide delivery services of various medical items between healthcare facilities for an amount not to exceed \$100,000 with an agreement term September 14, 2022 through September 13, 2027.
- b. Authorize the Chief Executive Officer for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,000) of the original cost of the agreement.
- c. Approve the NMC Chief Executive Officer's recommendation to accept non-standard insurance provision within the agreement.

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute an agreement with Monterey County Courier Inc dba Sunrise Express to provide delivery services of various medical items between healthcare facilities for an amount not to exceed \$100,000 with an agreement term September 14, 2022 through September 13, 2027.
- b. Authorize the Chief Executive Officer for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,000) of the original cost of the agreement.
- c. Approve the NMC Chief Executive Officer's recommendation to accept non-standard insurance provision within the agreement.

SUMMARY/DISCUSSION:

Natividad utilizes a contracted courier to pick-up and to deliver lab specimens, pharmaceuticals, and medical supplies, primarily after normal business hours and on weekends when the FTE Courier is not typically working. These runs are directly related to patient care and are critical for the hospital.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this agreement to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee and by its Board of Trustees on August 12, 2022.

FINANCING:

The cost for this agreement is \$100,000 of which \$20,000 is included in the Fiscal Year 2022-23 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The types of courier services utilized under this agreement contribute to better patient care.

- Economic Development
- Administration

- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Kristen Aldrich, Hospital Purchasing & Materials Support Director, 783-2627
Approved by: Charles R. Harris, Chief Executive Officer, 783-2553

Attachments:
Monterey County Courier Inc dba Sunrise Express Agreement

Attachments on file with the Clerk of the Board