



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Legislation Details

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**File #:** 20-434                      **Name:** DocuTeam LLC Agreement with Public Defender  
**Type:** General Agenda Item                      **Status:** Passed - Public Defender's Office  
**File created:** 5/20/2020                      **In control:** Board of Supervisors  
**On agenda:** 5/26/2020                      **Final action:** 5/26/2020

**Title:** a. Approve and authorize the Contracts Purchasing Officer to sign an Agreement with The Docu Team LLC for document management, storage, search and retrieval of Public Defender records in the amount of \$50,000 for a three year term, retroactive to December 1, 2019 through November 30, 2022.  
b. Authorize the Contracts Purchasing Officer to execute up to three (3) additional amendments extending the Agreement by one (1) year each, subject to County Counsel review, where additional costs per year do not exceed 10% (\$5,000) of the amended contract amount per amendment and the amendments do not significantly alter the scope of work.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. The DocuTeam\_Standard Agreement, 3. Exhibit A\_The DocuTeam, 4. Item No. 12 Completed Board Order

Date	Ver.	Action By	Action	Result
5/26/2020	1	Board of Supervisors		