



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #: 21-916, Version: 1**

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Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisors to sign a Renewal and Amendment No. 3 with Monterey Bay Office Products, Inc., dba Monterey Bay Systems (“MBS”), for the lease of one printer and related maintenance and supplies, extending the term by one year for a revised full term of October 1, 2017 through June 30, 2022, with no change to the total contract amount of \$16,000.

### RECOMMENDATION:

It is recommended that the Board of Supervisors approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisors to sign a Renewal and Amendment No. 3 with Monterey Bay Office Products, Inc., dba Monterey Bay Systems (“MBS”), for the lease of one printer and related maintenance and supplies, extending the term by one year for a revised full term of October 1, 2017 through June 30, 2022, with no change to the total contract amount of \$16,000.

### SUMMARY/DISCUSSION:

MBS is a Salinas, California technology company providing computing, networking, business equipment services for government agency and private sector businesses. Pursuant to an agreement between MBS and the County of Monterey, on behalf of the Office of the County Counsel, MBS leased to County one Konica Minolta Bizhub-3100P printer and provide related maintenance services and supplies for the last four years. That agreement expired on June 30, 2021. The Office of the County Counsel anticipates it will lease new printer equipment in the latter part of Fiscal Year 2021-2022 and seeks a renewal and amendment of this agreement to ensure continued use by the Office of the County Counsel of the current printer and continued payment of MBS’s invoices through June 30, 2022 while allowing the time necessary to negotiate and execute a new lease and install the leased equipment.

### OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the Renewal and Amendment No. 3 as to form.  
Auditor-Controller has reviewed and approved as to financial terms.

### FINANCING:

The cost for this Renewal and Amendment No. 3 is included in the FY 21-22 Approved Budget allocation of the Office of the County Counsel.

### BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared and Approved by:

Stacy Saetta, Deputy County Counsel

Attachments: Board Report  
Amendment No. 3  
Agreement and Amendment No. 2