



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 15-022, **Version:** 1

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Ratify, approve and authorize the Director of Health to sign a service agreement with Cinderella Showcase, Inc., DBA Cinderella Carpet One Floor & Home in the amount of \$2,598.88 for the period of August 1, 2014 to September 30, 2014.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

Ratify, approve and authorize the Director of Health to sign a service agreement with Cinderella Showcase, Inc., DBA Cinderella Carpet One Floor & Home in the amount of \$2,598.88 for the period of August 1, 2014 to September 30, 2014.

### SUMMARY/DISCUSSION:

This Standard Agreement covers the installation of carpet and tile in the Health Department Environmental Health Bureau. At the end of Fiscal Year 2013-14, a request for services was made to have carpet tile installed in the Health Department Environmental Health Bureau lobby and tile installed to replace the carpet in the break area.

Cinderella Showcase, Inc., DBA Cinderella Carpet One Floor & Home was an approved vendor under the County's Master Agreement. The requested services were approved and materials were ordered through a County purchase order and received, however work did not commence until August, 2014. The service agreement lapsed in Fiscal Year 2013-14 and due to this lapse, the purchase order for purchased goods and services could not be processed, thus requiring that a new agreement be executed to pay for goods previously purchased and services previously approved.

The Agreement term of two months is to cover the supplies purchased in Fiscal Year 2013-14 and installation in August, 2014. Any future service needs would be covered through a new service agreement fully executed prior to the purchase of any goods and/or delivery of any services.

### OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved the Agreement as to form and legality, Contracts Purchasing and the Auditor-Controller has reviewed and approved the Agreement as to term and fiscal provisions.

### FINANCING:

Funding for this Agreement is included in the Health Department Environmental Health FY 2014-15 Adopted Budget (4000-HEA005-8117) and will have no financial impact on the General Fund.

Prepared by: Robin Kimball, Management Analyst I, 1297

Approved by: Ray Bullick, Director of Health, 4526

Attachment:

Agreement is on file with the Clerk of the Board