



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 23-027, **Version:** 1

Approve and authorize execution of Amendment No. 1 to Professional Services Agreement No. A-15638 with Dokken Engineering, Inc. to continue on-call civil engineering services for transportation projects, Request for Qualifications #10806, with an increase of \$1,000,000 for a total amount not to exceed \$2,000,000 and with no change in the term ending on December 6, 2024.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve Amendment No. 1 to Professional Services Agreement No. A-15638, Multi-Year Agreement #3200*6172, with Dokken Engineering, Inc. to continue to provide on-call civil engineering services for transportation projects located in Monterey County, Request for Qualifications #10806, to increase the not-to-exceed amount by \$1,000,000 for a total amount not-to-exceed \$2,000,000 with no extension to the term from December 7, 2021 to December 6, 2024, with the option to extend the term for up to two (2) additional years; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Amendment No. 1 to Professional Services Agreement No. A-15638 and future amendments to the Agreement where the amendments do not significantly alter the scope of work as determined by the Director of the Department of Public Works, Facilities and Parks (PWFP) or increase the approved Agreement amount and subject to approval as to form by the Office of the County Counsel.

SUMMARY:

The Department of Public Works, Facilities and Parks (PWFP) established several on-call Professional Services Agreements (PSAs) for specialized services when County staff requires special expertise or when the volume of work exceeds capacity to manage in a timely manner. On-call PSAs are utilized by PWFP and other County Departments for specialized expertise in operations, management and specific facility and capital projects. Amendment No. 1 to PSA No. A-15638 with Dokken Engineering, Inc. (Dokken) would increase the not-to-exceed amount of the PSA to provide future on-call services.

DISCUSSION:

In December 2021, Dokken, GHD, Inc., Harris & Associates, Inc., Kimley-Horn and Associates, Inc., MNS Engineers, Inc., Quincy Engineering, Inc., TRC Engineers, Inc., and Wood Rodgers, Inc. were selected for their expertise and capabilities necessary to provide on-call civil engineering services for transportation projects located in Monterey County under a competitive selection process in accordance with County policies and State and Federal laws as set forth under Request for Qualifications (RFQ) #10806.

PWFP identified a need to increase the not-to-exceed amount of the PSA with Dokken to continue to provide on-call civil engineering services. Amendment No. 1 (Attachment A) to PSA No. A-15638 between the County and Dokken will increase the not-to-exceed amount of \$1,000,000 by \$1,000,000 for a total amount not-to-exceed \$2,000,000 with no extension to the term from December 7, 2021 to December 6, 2024, with the option to extend the term for up to two (2) additional years. Of the requested \$1,000,000 increase, PWFP staff estimates that approximately \$800,000 will be needed for the Old Stage Corridor Project within the next year which would leave the additional remaining for other future on-call civil engineering services needs.

Attachments B and C, provided for reference, include PSA No. A-15638 and a summary of the annual

expenditures and balance of the PSA to date.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and the Auditor-Controller's Office have reviewed and approved Amendment No. 1 as to form, and fiscal provisions, respectively.

FINANCING:

The proposed increase amount for Amendment No. 1 is not currently allocated to any specific project. Services provided by Dokken will be budgeted and reimbursed from the respective funding source of each project. Funding for costs associated with services provided by Dokken will be contained within the approved budget allocations for a specific operating unit or contained within the Board of Supervisors approved project budget within Fund 002 Road Fund or Fund 404 Facility Master Plan Projects. Requests for funding beyond project budgets will be taken to the Board for approval.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommended action supports the Board of Supervisors' Strategic Initiatives by allowing the planning and development of sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results, and further provides adequate County facilities and infrastructure.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Alberto Mejia-Ceja, Assistant Engineer, (831) 755-4770
Janie Bettencourt, Management Analyst II

Reviewed by: Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

The following attachments are on file with the Clerk of the Board:

Attachment A - Amendment No. 1 to PSA

Attachment B - Professional Services Agreement (PSA)

Attachment C - Summary of PSA Annual Expenditures and Balance