



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** A 17-363, **Version:** 1

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- a. Approve and authorize the Chief Probation Officer to sign a Memorandum of Understanding in the amount of \$160,915 with the Monterey County Office of Education, retroactively for the term July 1, 2017 through June 30, 2018 for collaborative services for the Salinas Community School program; and
- b. Authorize the Chief Probation Officer to sign up to three (3) future amendments to this Agreement where the amendments do not exceed ten percent (\$16,091) of the original contract amount and do not significantly change the scope of work.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Chief Probation to sign a Memorandum of Understanding in the amount of \$160,915 with the Monterey County Office of Education, retroactively for the term July 1, 2017 through June 30, 2018 for collaborative services for the Salinas Community School program; and
- b. Authorize the Chief Probation Officer to sign up to three (3) future amendments to this Agreement where the amendments do not exceed ten percent (\$16,091) of the original contract amount and do not significantly change the scope of work.

### SUMMARY:

The Monterey County Office of Education (MCOE) and the Probation Department (MCPD) maintain a long-standing partnership and a coordinated approach to assist and closely supervise juvenile probationers and at-risk students served by MCOE, utilizing available resources from both agencies. The Memorandum of Understanding identifies mutual responsibilities and provides partial reimbursement to the Probation Department for program costs.

### DISCUSSION:

The Monterey County Office of Education (MCOE), through its Alternative Education Programs, operates a community day school for Silver Star Youth Program (SSYP) participants at Rancho Cielo, serving youths who have been expelled from school districts. Probation assists in managing truancy issues, supervising wards attending the school, and providing a safe school environment. MCOE also operates community school at Probation's Silver Star Resource Center (SSRC).

MCPD shall assign one Deputy Probation Officer (DPO) to the community school at Rancho Cielo and one Probation Aide (PA) to the community at SSRC to closely monitor and supervise juvenile probationers, ensure the orderly and effective operation of both community school and independent study program, and enhance the level of assistance available to the students in attendance. The Probation Officer manages cases and enforces conditions of probation, while the Probation Aide provides oversight and support services to the students during school hours.

Staffing costs for this program are estimated at \$288,730 for fiscal year 2017-18; MCOE has agreed to pay approximately 56% of these costs, equal to \$160,915.

### OTHER AGENCY INVOLVEMENT:

The MOU has been approved by County Counsel as to legal form and by the Auditor-Controller as to fiscal terms.

FINANCING:

MCOE will reimburse the Probation Department a total of \$160,915 toward the staffing and operating costs of the programs; funding is already contained in the FY 17-18 Approved Budget for Department 2550, Unit 8162. There is no additional cost to the County General Fund with the recommended action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This recommendation supports the Board of Supervisor Strategic Initiatives of: a) Health and Human Services by improving quality of life and providing a healthy environment for youth; and b) Public Safety by encouraging students to achieve their potential through education, monitoring activities during and after school, and increasing safety and awareness on campus through crime prevention and close supervision.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Marcia Parsons, Chief Probation Officer, ext. 3913

Attachments: MOU between Monterey County Probation and the Monterey County  
Office of Education, Salinas Community School