



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 20-331, **Version:** 1

- a. Approve and authorize the Treasurer-Tax Collector to sign and execute a non-standard Agreement with Experian Information Solutions, Inc. for the provision of on-line credit reporting services in the amount of \$500 for Fiscal Year (FY) 2020-21, and \$500 for Fiscal Year (FY) 2021-22, for a maximum County obligation of \$1,000, retroactive to July 1, 2020 for the term July 1, 2020 through June 30, 2022; and
- b. Approve the Treasurer-Tax Collector's recommendation to accept non-standard indemnification provisions and non-standard limitation on liability provisions within the agreement.
- c. Approve and authorize the Treasurer-Tax Collector, through June 30, 2030, to sign and execute agreements containing substantially identical terms, including non-standard indemnification provisions and limitations on liability provisions, in future agreements with Experian Information Solutions, Inc.: (i) when the value does not exceed \$1,000 per year; (ii) where the cumulative value of all agreements entered into under the authority requested herein does not exceed \$10,000; and, (iii) subject to review and approval by County Counsel.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Treasurer-Tax Collector to sign and execute a non-standard Agreement with Experian Information Solutions, Inc. for the provision of on-line credit reporting services in the amount of \$500 for Fiscal Year (FY) 2020-21, and \$500 for Fiscal Year (FY) 2021-22, for a maximum County obligation of \$1,000, retroactive to July 1, 2020 for the term July 1, 2020 through June 30, 2022; and
- b. Approve the Treasurer-Tax Collector's recommendation to accept non-standard indemnification provisions and non-standard limitation on liability provisions within the agreement.
- c. Approve and authorize the Treasurer-Tax Collector, through June 30, 2030, to sign and execute agreements containing substantially identical terms, including non-standard indemnification provisions and limitations on liability provisions, in future agreements with Experian Information Solutions, Inc.: (i) when the value does not exceed \$1,000 per year; (ii) where the cumulative value of all agreements entered into under the authority requested herein does not exceed \$10,000; and, (iii) subject to review and approval by County Counsel.

DISCUSSION:

The Treasurer-Tax Collector utilizes Experian credit scoring services to meet background/credit check requirements for new employee candidates. The Treasurer-Tax Collector has successfully utilized this service via bi-annual agreement renewals since Fiscal Year 2010-11. The service provides the necessary scrutiny for positions entrusted with secure collection and safekeeping of public funds. The Agreement provides for a base two-year period. Authorization for the Treasurer-Tax Collector to enter into two additional similar contract periods under similar terms allows seamless performance and avoids potential interruption of this critical service.

OTHER AGENCY INVOLVEMENT:

This service is utilized by the Monterey County Treasurer-Tax Collector and the Monterey County Assessor's Office as a component to background check requirements for new hires. County Counsel has reviewed this report and recommended that the department seek Board approval for the non-standard agreement, including but not limited to non-standard terms: limited liability, automatic renewal (if no action is taken to terminate or renew the agreement), vendor's right to unilateral changes in terms and costs, subject to review and approval by

County Counsel, and mutual indemnity.

FINANCING:

Costs for services through the Experian Credit Scoring Services Agreement have averaged less than \$400 per year. Related FY 2020-21 charges are included in the Adopted Budget. Approval of recommended actions has no additional impact on the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

On-line credit reporting services assist Human Resource personnel to more fully scrutinize job applicants being recommended for hire, ensuring a more effective and efficient hiring process.

Mark a check to the related Board of Supervisors Strategic Initiatives

Economic Development

Administration

Health & Human Services

Infrastructure

Public Safety

Prepared by: Joy Willett, Administrative Services Officer, ext. 6072

Approved by: Mary A. Zeeb, Treasurer-Tax Collector, ext. 5015

Attachments:

Board Report

Experian Consumer Services Schedule

Experian Death Master File Addendum

Experian Fraud Shield Supplement

Experian Pricing Addendum

Experian Standard Terms and Conditions